Child protection NMDS 2019–20

Exported from METEOR (AIHW's Metadata Online Registry)

© Australian Institute of Health and Welfare 2024

This product, excluding the AIHW logo, Commonwealth Coat of Arms and any material owned by a third party or protected by a trademark, has been released under a Creative Commons BY 4.0 (CC BY 4.0) licence. Excluded material owned by third parties may include, for example, design and layout, images obtained under licence from third parties and signatures. We have made all reasonable efforts to identify and label material owned by third parties.

You may distribute, remix and build on this website's material but must attribute the AIHW as the copyright holder, in line with our attribution policy. The full terms and conditions of this licence are available at https://creativecommons.org/licenses/by/4.0/.

Enquiries relating to copyright should be addressed to info@aihw.gov.au.

Enquiries or comments on the METEOR metadata or download should be directed to the METEOR team at meteor@aihw.gov.au.

Child protection NMDS 2019–20

Identifying and definitional attributes

Metadata item type: Data Set Specification

METEOR identifier: 740158

Registration status: Children and Families, Superseded 03/11/2021

DSS type: National Minimum Data Set (NMDS)

Scope: The Council of Australian Governments (COAG) endorsed the National Framework for Protecting Australia's Children 2009–2020 (COAG 2009) on 30 April 2009, demonstrating all governments' commitment to achieving a substantial and sustained reduction in child abuse and neglect in Australia. The development of a unit record data collection is seen as a major project under the National Framework for Protecting Australia's Children.

Although each jurisdiction has its own legislation, policies and practices in relation to child protection, the processes used to protect children are broadly similar (AIFS: Bromfield & Higgins 2005). A simplified version of the main processes used in child protection systems across Australia is shown in Figure 1.1

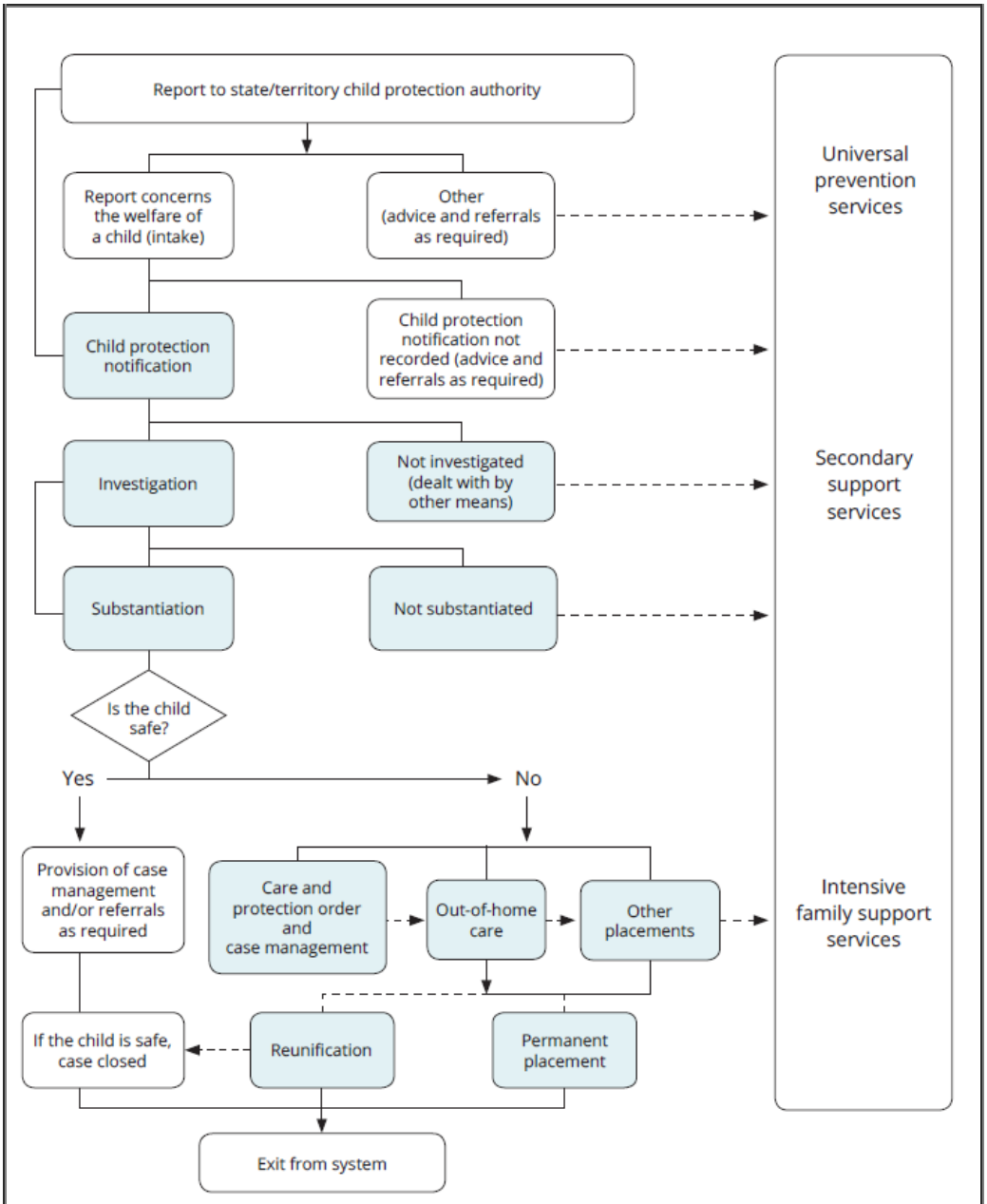


Figure 1.1: The child protection process in Australia

Notes:

1. Shaded boxes are items for which data are collected nationally.

2. Dashed lines indicate that clients might or might not receive these services, depending on need, service availability, and client willingness to participate in what are voluntary services.

3. Support services referred to in the box on the right include family preservation and reunification services provided by government departments responsible for child protection and other agencies. Children and families move in and out of these services and the statutory child protection system, and might also be in the statutory child protection system while receiving support services.

Source: AIHW 2021. Child protection Australia 2019–20. Child welfare series no. 74. Cat. no. CWS 78. Canberra: AIHW

The Child Protection National Minimum Data Set (2019-20) pertains to all children who had an involvement in any component of the child protection system throughout Australia in 2019-20. Children and young people are defined as those aged less than 18 years, including unborn children in jurisdictions where they are covered under the child protection legislation.

The data relate to notifications, investigations and substantiations, children on care and protection orders, living arrangements for children under care (including children in funded out-of-home care and/or on orders), carers who were authorised to provide home-based out-of-home-care placements, National Out-of-Home Care Standards (i.e. children and young people aged 0-17 years whose care arrangements were ordered through the Children's Court, where parental responsibility for the child or young person was transferred to the Minister/Chief Executive), and siblings.

Additional information is collected to provide demographic details for each child protection client.

The Child Protection NMDS 2019-20 contains eight components all of which contain unit record level data:

- child protection (CP) client file cluster
- notifications, investigations and substantiations (NIS) file cluster
- care and protection order (CPO) file cluster
- living arrangements for children under care (LA) file cluster
- carer household authorisation file cluster
- National Out-of-Home Care Standards file cluster
- sibling file cluster
- safety in care file cluster.

Collection and usage attributes

Implementation start date: 01/07/2018

Implementation end date: 30/06/2020

Comments: Data are extracted as at 31 August. The 2019-20 reporting period is the main collection period. Data for 2018-19 are also collected to allow specific calculations to be undertaken.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Steward: Australian Institute of Health and Welfare

Origin: AIHW (Australian Institute of Health and Welfare) 2020. Child protection national minimum data set, data collection manual 2019-20. Canberra: AIHW.

Reference documents: AIFS (Australian Institute of Family Studies): Bromfield L & Higgins DJ 2005. National comparison of child protection systems. Melbourne: AIFS.

AIHW 2021. Child protection Australia 2019–20. Child welfare series no. 74. Cat. no. CWS 78. Canberra: AIHW. Viewed 24 May 2021, https://www.aihw.gov.au/reports/child-protection/child-protection-australia-2019-20/summary

Council of Australian Governments 2009. Protecting Children is Everyone's Business. National Framework for Protecting Australia's Children 2009-2020. FACHSIA. Viewed 8 February 2021, https://www.dss.gov.au/our-responsibilities/families-and-children/publications-articles/protecting-children-is-everyones-business.

Relational attributes

Related metadata references:

Supersedes Child protection NMDS 2018-19
Children and Families, Superseded 26/05/2021

Has been superseded by Child protection NMDS 2020–21
Children and Families, Superseded 11/05/2023

See also Permanency Outcomes Performance Framework Indicators 2020–21
Children and Families, Standard 18/04/2023

See also The Aboriginal and Torres Strait Islander Child Placement Principle Indicators 2018–19
Children and Families, Standard 03/03/2021

See also The Aboriginal and Torres Strait Islander Child Placement Principle Indicators 2019–20
Children and Families, Qualified 20/10/2021

See also The Aboriginal and Torres Strait Islander Child Placement Principle Indicators 2020–21
Children and Families, Standard 17/08/2022

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
1	Child protection (CP) client file cluster	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
1	Person—person identifier, child protection NX[X(11)]	Mandatory	1

DSS specific information:

The person identifier (ID) is the identifier for the child (the child protection client). Each ID is used by only one client and each client has only one ID.

The person ID in the Child protection client file must appear in at least one of the Notifications, investigations and substantiations (NIS), Care and protection order (CPO) and/or Living arrangements for children under care (LA) files. All person IDs in the NIS, CPO, LA, National out-of-home care standards, and Sibling files must appear once in the client file.

2	Person—letters of family name, text XXX	Mandatory	1

DSS specific information:

'Letters of name' is collected as one item in cell number 2 in the Client file of the CP National minimum data set (NMDS).

The 2nd, 3rd and 5th letters of the client's family name are combined with the 2nd and 3rd letters of the client's given name to obtain the 5 digit letters of the client's name.

For children who were unborn at the time of the notification and who were subsequently born by 31 August, letters of name should reflect the name given to the child following birth.

3	Person—letters of given name, text XX	Mandatory	1

DSS specific information:

'Letters of name' is collected as one item in cell number 2 in the Client file of the CP NMDS.

The 2nd and 3rd letters of the client's given name are combined with the 2nd, 3rd and 5th letters of the client's family name to obtain the 5 digit letters of the client's name.

For children who were unborn at the time of the notification and who were subsequently born by 31 August, letters of name should reflect the name given to the child following birth.

4	Person—date of birth, DDMMYYYY	Mandatory	1

DSS specific information:

This collection requires a non-standard format for this data item: DD/MM/YYYY.

For children who were unborn at the time of the notification, estimated age can be calculated (e.g. – 1 month if due to be born in one month) from which an estimated date of birth (DOB) can be determined.

For children who were unborn at the time of the notification and who were subsequently born by 31 August, date of birth should be updated where possible.

When an estimate is required, all known fields should be entered (e.g. if only year is known use 01/01/YYYY, if year and month are known use 01/MM/YYYY.

If the date is not known and cannot be estimated, record as 01/01/1900.

If it is not applicable to record a date (i.e. the child has not been born by 31 August), record as 01/01/9999.

Seq No.	Metadata item	Obligation	Max occurs
5	Person—sex, code N	Mandatory	1
	DSS specific information: For unborn children whose sex is unknown, 97 'Not applicable' should be recorded. Code 9 'Not stated/inadequately described' in the data element is equivalent to code 99 in the Child protection NMDS collection manual.		
6	Person—Indigenous status, code N	Mandatory	1
	DSS specific information: Record 5 'Indigenous - not further specified' where no differentiation between Aboriginal and Torres Strait Islander is made. This code is used in the CP NMDS and is not mappable to the Indigenous status standard. Code 9 'Not stated/inadequately described' in the data element is equivalent to code 99 in the Child protection NMDS collection manual.		
7	Person—main language other than English spoken at home, code (ASCL 2016) N[NNN]	Mandatory	1
8	Person—disability status, yes/no/not stated/inadequately described code N	Mandatory	1
	DSS specific information: For unborn children, 97 ‘Not applicable’ should be recorded. Code 9 'Not stated/inadequately described' in the data element is equivalent to code 99 in the Child protection NMDS collection manual.		
9	Child—new client indicator, yes/no/not stated/inadequately described code N	Mandatory	1
	DSS specific information: Code 9 'Not stated/inadequately described' in the data element is equivalent to code 99 in the Child protection NMDS collection manual.		
2	Notifications, investigations, and substantiations (NIS) file cluster	Mandatory	1
1	Person—person identifier, child protection NX[X(11)]	Mandatory	1
	DSS specific information: The identifier should match the child's identifier in the Child protection (CP) client file cluster.		
2	Child protection notification—notification date, DDMMYYYY	Mandatory	1
	DSS specific information: This collection requires a non-standard format for this data item: DD/MM/YYYY.		
3	Person—Australian state/territory identifier, code N	Mandatory	1
	DSS specific information: The state/territory of the child’s usual place of residence at the time of the notification. For children residing outside Australia record 99 ‘Not stated/inadequately described’.		

Seq No.	Metadata item	Obligation	Max occurs
4	Address—suburb/town/locality name, text X[X(45)]	Mandatory	1
	DSS specific information: Any valid suburb, town or locality name of the child's usual place of residence at the time of notification. May be 'No fixed abode' or 'Not known'. For children residing outside Australia record ‘Overseas’.		
5	Address—Australian postcode, code (Postcode datafile) NNNN	Mandatory	1
	DSS specific information: The postcode of the child's usual place of residence at the time of notification. For children residing outside Australia record 9999 ‘Not stated/inadequately described’		
6	Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)	Mandatory	1
	DSS specific information: The Statistical Area level 2 (SA2) of the child's usual place of residence at the time of the notification. Record 99 for 'Not stated/inadequately described'.		
7	Child protection notification—source of notification, code N[N]	Mandatory	1
8	Child protection notification—course of action, code N	Mandatory	1
9	Child protection notification—course of action decision date, DDMMYYYY	Mandatory	1
	DSS specific information: This collection requires a non-standard format for this data item: DD/MM/YYYY.		
10	Child protection notification—investigation commencement date, DDMMYYYY	Mandatory	1
	Conditional obligation: Conditional on the outcome of the notification assessment deeming investigation necessary. ***DSS specific information:*** This collection requires a non-standard format for this data item: DD/MM/YYYY.		
11	Child protection notification—investigation conclusion date, DDMMYYYY	Mandatory	1
	Conditional obligation: Conditional on the outcome of the notification assessment deeming investigation necessary. ***DSS specific information:*** This collection requires a non-standard format for this data item: DD/MM/YYYY.		
12	Child protection notification—investigation status, code N[N]	Mandatory	1
	DSS specific information: Conditional on the outcome of the notification assessment deeming investigation necessary.		

Seq No.	Metadata item	Obligation	Max occurs
13	Child—household parental care type, code N[N]	Mandatory	1
	DSS specific information: Refers to the care type at the time of notification of child abuse or neglect.		
14	Child—primary type of abuse or neglect, code N[N]	Mandatory	1
15	Child—other type of abuse or neglect, code N[N]	Mandatory	4
	Conditional obligation: Only to be used when more than one type of abuse has been identified. ***DSS specific information:*** Four separate data items are used to collect the other types of abuse identified as part of the substantiation: physical abuse (cell number 15); sexual abuse (cell number 16); emotional abuse (cell number 17); and neglect (cell number 18).		
3	Care and protection order (CPO) file cluster	Mandatory	1
1	Person—person identifier, child protection NX[X(11)]	Mandatory	1
	DSS specific information: The person identifier (ID) is the identifier for the child (the child protection client) within a State or Territory. The person ID in the Care and protection order file must appear in the Child Protection client file.		
2	Order—order start date, DDMMYYYY	Mandatory	1
	DSS specific information: This collection requires a non-standard format for this data item: DD/MM/YYYY. 'Order start date' is the date the Care and protection order came into effect and must be equal to or preceding 'Order end date'. Valid date occurs on or before the 31 August reference period. When an estimate is required, all known fields should be entered (e.g. if year and month are known use 01/MM/YYYY; if the exact date is unknown but the reporting period to which it relates can be determined, use 01/07/YYYY). If the date is not known and can't be estimated, please record 01/01/1900.		
3	Order—order type, care and protection code N[N]	Mandatory	1
4	Child—first care and protection order indicator, yes/no/not applicable/not stated/inadequately described code N	Mandatory	1
	DSS specific information: Code 7 'Not applicable' in the data element is equivalent to code 97 in the Child protection national minimum data set collection manual. Code 9 'Not stated/inadequately described' in the data element is equivalent to code 99 in the Child protection national minimum data set collection manual.		
5	Order—National Out-of-Home Care standards (NOOHCS) order indicator, yes/no/not applicable/not stated/inadequately described code N	Mandatory	1
	DSS specific information: Code 7 'Not applicable' in the data element is equivalent to code 97 in the Child protection national minimum data set collection manual. Code 9 'Not stated/inadequately described' in the data element is equivalent to code 99 in the Child protection national minimum data set collection manual.		

Seq No.	Metadata item	Obligation	Max occurs
6	Order—order end date, DDMMYYYY	Mandatory	1

DSS specific information:

This collection requires a non-standard format for this data item: DD/MM/YYYY.

'Order end date' is the date the care and protection order is no longer applicable and must be equal to or later than 'Order start date'. Valid date, if applicable, occurs between 1 July of the first reporting period and 31 August following the last reporting period.

When an estimate is required, all known fields should be entered (e.g. if year and month are known use 01/MM/YYYY; if the exact date is unknown but the reporting period to which it relates can be determined, use 01/07/YYYY). If the date is not known and can't be estimated, please record 01/01/1900.

If it is not applicable to record a date (i.e. the order had not ended by the end of the reference period, or was a finalised adoption order without an end date) please record 01/01/9999 for this item.

7	Service episode—episode start date, DDMMYYYY	Mandatory	1

DSS specific information:

This collection requires a non-standard format for this data item: DD/MM/YYYY.

Where the care and protection order was part of a preceding continuous order episode, this item records the start date of the first order in the episode.

An order episode is the period of time in which a child remains on an order. During this period, a child may be on one or more different orders. If a child is discharged from an order and a new care and protection order/arrangement is applied in five (5) days or less of the discharge, the orders are deemed to be consecutive (i.e. the continuous episode of care will include both order). However, a break of more the five (5) days will break the continuity of care.

Valid date, if applicable, occurs on or before 31 August following the reference period. Date must precede 'Order start date'.

When an estimate is required, all known fields should be entered (e.g. if year and month are known use 01/MM/YYYY; if the exact date is unknown but the reporting period to which it relates can be determined, use 010/7/YYYY).

If the date is not known and can’t be estimated, record 01/01/1900.

If it is not applicable to record a date (i.e. the order was not part of a preceding continuous order episode, or if codes 11–13 were recorded for ‘Order type –national’), please record 01/01/9999.

4	Living arrangements for children under care (LA) file cluster	Mandatory	1
1	Person—person identifier, child protection NX[X(11)]	Mandatory	1

DSS specific information:

The person identifier (ID) is the identifier for the child (the child protection client). Each ID is used by only one client and each client has only one ID.

The person ID in the Living arrangements file must appear in the Client file.

2	Service event—living arrangement start date, DDMMYYYY	Mandatory	1

DSS specific information:

This collection requires a non-standard format for this data item: DD/MM/YYYY.

Seq No.	Metadata item	Obligation	Max occurs
3	Address—suburb/town/locality name, text X[X(45)]	Mandatory	1
	DSS specific information: The suburb/town/locality name of the child's living arrangement. For children residing outside Australia record ‘Overseas’.		
4	Address—Australian postcode, code (Postcode datafile) NNNN	Mandatory	1
	DSS specific information: The postcode of the child's living arrangement. Record code 9999 for 'Not stated/inadequately described'. For children residing outside Australia record 9999 ‘Not stated/inadequately described’.		
5	Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)	Mandatory	1
	DSS specific information: The Statistical area level 2 (SA2) of the child's living arrangement. Record 99 for 'not stated/inadequately described'.		
6	Service event—financial payment indicator, out-of-home care code N[N]	Mandatory	1
7	Service event—living arrangement type, child under care code N[N]	Mandatory	1
8	Service event—respite placement indicator, yes/no/not applicable/not stated/inadequately described code N	Conditional	1
	Conditional obligation: Conditional on the child living in a funded out-of-home care placement provided by a funded agency. ***DSS specific information:*** This data collection uses an alternate code set. Code 97 ('Not applicable') should be mapped to Code 7 ('Not applicable') in the data element. Code 99 ('Not stated/inadequately described') should be mapped to Code 9 ('Not stated/inadequately described') in the data element.		
9	Person—relationship of carer to child, code N[N]	Mandatory	1
10	Service event—Indigenous agency placement indicator, yes/no/not applicable/not stated/inadequately described code N	Conditional	1
	Conditional obligation: Conditional on the child being Indigenous and living in a funded out-of-home care placement provided by a funded agency. ***DSS specific information:*** This data collection uses an alternate code set. Code 97 ('Not applicable') should be mapped to Code 7 ('Not applicable') in the data element. Code 99 ('Not stated/inadequately described') should be mapped to Code 9 ('Not stated/inadequately described') in the data element.		

Seq No.	Metadata item	Obligation	Max occurs
11	Carer household—caregiver type, Indigenous child caregiver code N[N]	Conditional	1

Conditional obligation:

Conditional on the child being Indigenous and living in a funded out-of-home care placement provided by a funded agency.

DSS specific information:

For the purpose of this data element cluster, the object class of this data element is understood to include residential care and family group homes, which are not private households.

12	Carer household—household identifier, child protection identifier NX[X(11)]	Mandatory	1

DSS specific information:

Each carer household has only one ID. Each ID is only used by one carer household.

Each carer household may include one or more authorised carers (i.e. one or more Carer (person) IDs may be recorded under each carer household ID).

Code 97 'Not applicable' should be recorded if it is not applicable to record carer household ID (i.e. if the child is not living with a carer in a funded out-of-home care placement (e.g. living with parents, independent living, other living arrangements)).

For the purpose of this data element cluster, the object class of this data element is understood to include residential care and family group homes, which are not private households. This means that the carer household ID in the Carer household authorisation file will be a subset of the carer household ID in the Living arrangements file as residential care and family group homes are not included in the scope of carers in the carer household authorisation file.

13	Service event—living arrangement end date, DDMMYYYY	Mandatory	1

DSS specific information:

This collection requires a non-standard format for this data item: DD/MM/YYYY.

Seq No.	Metadata item	Obligation	Max occurs
14	Service episode—episode start date, DDMMYYYY	Conditional	1

Conditional obligation:

Conditional on the child being in a funded out-of-home care placement.

DSS specific information:

This collection requires a non-standard format for this data item: DD/MM/YYYY.

Where the funded out-of-home care placement was part of a preceding continuous episode of care, this is the start date of the first placement in the episode.

Episode of care is the period of time in which a child remains in out-of-home care. During this period, a child may have one or more different out-of-home care placements, including placements lasting less than 7 days. If a child has a return home or break of less than 60 days before returning to the same or different placement they are considered to be continuously in care during this period. However, any break of 60 days or more is deemed to be an exit from out-of-home care and will break the continuity of care.

Valid date, if applicable, occurs on or before 31 August following the reference period.

The date must be preceding 'Living arrangement start date'.

Note: All funded out-of-home care placements lasting less than 7 days should be included when determining the start date of a continuous episode of care.

When an estimate is required, all known fields should be entered (e.g. if year and month are known use 01/MM/YYYY; if the exact date is unknown but the reporting period to which it relates can be determined, use 01/07/YYYY).

If the date is not known and can't be estimated, record 01/01/1900.

If it is not applicable to record a date (i.e. the living arrangement is not a funded out-of-home care placement or was not part of a preceding continuous episode of care e.g. this is the first placement in an episode of care), please record 01/01/9999.

15	Service episode—funded out-of-home care placement, number N[NN]	Conditional	1

Conditional obligation:

Conditional on the child being in funded out-of-home care placements.

DSS specific information:

This item should reflect an iterative count of the number of unique placements as at each record in the episode. If this cannot be provided, the total unique placements for the episode can be recorded.

16	Child—reunification type, code N[N]	Mandatory	1
5	Carer household authorisation file cluster	Mandatory	1
1	Carer household—household identifier, child protection identifier NX[X(11)]	Mandatory	1

DSS specific information:

Each carer household has only one identifier (ID). Each ID is only used by one carer household.

Each carer household may include one or more authorised carers (i.e. one or more Carer (person) IDs may be recorded under each carer household ID).

Note: The carer household ID in the Carer household authorisation file will be a subset of the carer household ID in the Living arrangements file as residential care and family group homes are not included in the scope of carers in the Carer household authorisation file.

2	Carer household—care authorisation type, code N[N]	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
3	Carer household—care authorisation start date, DDMMYYYY	Mandatory	1
	DSS specific information:		
	This collection requires a non-standard format for this data item: DD/MM/YYYY.		
4	Carer household—care authorisation end date, DDMMYYYY	Mandatory	1
	DSS specific information:		
	This collection requires a non-standard format for this data item: DD/MM/YYYY.		
	If it is not applicable to record a date (i.e. the authorisation had not ended by the end of the reference period), please record 01/01/9999.		
5	Carer household—new carer household indicator, yes/no/not stated/inadequately described code N	Mandatory	1
	DSS specific information:		
	Code 99 ('Not stated/inadequately described') should be mapped to Code 9.		
6	Carer household—Indigenous status, yes/no/not stated/inadequately described code N	Mandatory	1
	DSS specific information:		
	Code 99 ('Not stated/inadequately described') should be mapped to Code 9.		
7	Carer household—authorised carer, total number N[N]	Mandatory	1
6	National out-of-home care standards (NOOHCS) file cluster	Mandatory	1
1	Person—person identifier, child protection NX[X(11)]	Mandatory	1
	DSS specific information:		
	This identifier is for the child.		
2	Child—case plan required indicator, yes/no/not applicable/not stated/inadequately described code N	Mandatory	1
	DSS specific information:		
	Refers to a case plan at 30 June in the reference period.		
	This data collection uses an alternate code set for this data element.		
	Code 97 ('Not applicable') should be mapped to Code 7.		
	Code 99 ('Not stated/inadequately described') should be mapped to Code 9.		
3	Child—current case plan indicator, yes/no/not applicable/not stated/inadequately described code N	Mandatory	1
	DSS specific information:		
	Refers to a current case plan at 30 June in the reference period.		
	This data collection uses an alternate code set for this data element.		
	Code 97 ('Not applicable') should be mapped to Code 7.		
	Code 99 ('Not stated/inadequately described') should be mapped to Code 9.		

Seq No.	Metadata item	Obligation	Max occurs
4	Child—leaving care plan required indicator, yes/no/not applicable/not stated/inadequately described code N	Mandatory	1

DSS specific information:

Refers to a leaving care plan at 30 June of the reference period.

This data collection uses an alternate code set for this data element.

Code 97 ('Not applicable') should be mapped to Code 7.

Code 99 ('Not stated/inadequately described') should be mapped to Code 9.

5	Child—current leaving care plan indicator, yes/no/not applicable/not stated/inadequately described code N	Mandatory	1

DSS specific information:

Refers to a current and approved current leaving care plan at 30 June in the reference period.

This data collection uses an alternate code set for this data element.

Code 97 ('Not applicable') should be mapped to Code 7.

Code 99 ('Not stated/inadequately described') should be mapped to Code 9.

6	Child—cultural support plan required indicator, yes/no/not applicable/not stated/inadequately described code N	Mandatory	1

DSS specific information:

Refers to a cultural support plan at 30 June in the reference period.

This data collection uses an alternate code set for this data element.

Code 97 ('Not applicable') should be mapped to Code 7.

Code 99 ('Not stated/inadequately described') should be mapped to Code 9.

7	Child—current cultural support plan indicator, yes/no/not applicable/not stated/inadequately described code N	Mandatory	1

DSS specific information:

Refers to a current cultural support plan at 30 June in the reference period.

This data collection uses an alternate code set for this data element.

Code 97 ('Not applicable') should be mapped to Code 7.

Code 99 ('Not stated/inadequately described') should be mapped to Code 9.

Seq No.	Metadata item	Obligation	Max occurs
8	Child—initial health check required indicator, yes/no/not applicable/not stated/inadequately described code N	Mandatory	1

DSS specific information:

This data collection uses an alternate code set for this data element.

Code 97 ('Not applicable') should be mapped to Code 7.

Code 99 ('Not stated/inadequately described') should be mapped to Code 9.

9	Child—initial health check conducted indicator, yes/no/not applicable/not stated/inadequately described code N	Mandatory	1

DSS specific information:

This data collection uses an alternate code set for this data element.

Code 97 ('Not applicable') should be mapped to Code 7.

Code 99 ('Not stated/inadequately described') should be mapped to Code 9.

7	Sibling file cluster	Optional	99
1	Person—person identifier, child protection NX[X(11)]	Mandatory	1

DSS specific information:

Each child protection client (child) has a unique person identifier (ID). Each person ID is used by only one client and each client has only one ID.

The person ID of the subject child in funded out-of-home care and the person ID of each known sibling (of the subject child) in a funded out-of-home care placement on the night of 30 June (regardless of whether they are in the same placement) is recorded.

For each two-person relationship each person identifier will be recorded twice; once as the *subject child* Person ID and once as the *sibling* Person ID.

2	Person—sibling relationship, biological code N[N]	Mandatory	1
8	Safety in care (SC) file cluster	Optional	99
1	Person—person identifier, child protection NX[X(11)]	Mandatory	1

DSS specific information:

The person identifier (ID) is the identifier for the child (the child protection client). Each ID is used by only one client and each client has only one ID.

2	Person—letters of family name, text XXX	Mandatory	1

DSS specific information:

'Letters of name' is collected as one item in cell number 2 in the Safety in care file of the CP National minimum data set (NMDS).

The 2nd, 3rd and 5th letters of the client's family name are combined with the 2nd and 3rd letters of the client's given name to obtain the 5 digit letters of the client's name.

For children who were unborn at the time of the notification and who were subsequently born by 31 August, letters of name should reflect the name given to the child following birth.

Seq No.	Metadata item	Obligation	Max occurs
3	Person—letters of given name, text XX	Mandatory	1

DSS specific information:

'Letters of name' is collected as one item in cell number 2 in the Safety in care file of the CP NMDS.

The 2nd and 3rd letters of the client's given name are combined with the 2nd, 3rd and 5th letters of the client's family name to obtain the 5 digit letters of the client's name.

For children who were unborn at the time of the notification and who were subsequently born by 31 August, letters of name should reflect the name given to the child following birth.

4	Person—date of birth, DDMMYYYY	Mandatory	1

DSS specific information:

This collection requires a non-standard format for this data item: DD/MM/YYYY.

For children who were unborn at the time of the notification, estimated age can be calculated (e.g. – 1 month if due to be born in one month) from which an estimated date of birth (DOB) can be determined.

For children who were unborn at the time of the notification and who were subsequently born by 31 August, date of birth should be updated where possible.

When an estimate is required, all known fields should be entered (e.g. if only year is known use 01/01/YYYY, if year and month are known use 01/MM/YYYY.

If the date is not known and cannot be estimated, record as 01/01/1900.

If it is not applicable to record a date (i.e. the child has not been born by 31 August), record as 01/01/9999.

5	Date—estimate indicator, code N	Mandatory	2

DSS specific information:

In the Safety in care (SC) file cluster this data element is recorded twice:

1. to show whether an estimated date of birth was recorded (cell number 4);
2. to show whether an estimated date of **substantiation** was recorded (cell number 9)

Code 9 'Not stated/inadequately described' in the data element is equivalent to code 99 in the Child protection NMDS collection manual.

6	Person—sex, code N	Mandatory	1

DSS specific information:

For unborn children whose sex is unknown, 97 'Not applicable' should be recorded.

Code 9 'Not stated/inadequately described' in the data element is equivalent to code 99 in the Child protection NMDS collection manual.

7	Person—Indigenous status, code N	Mandatory	1

DSS specific information:

Record 5 'Indigenous - not further specified' where no differentiation between Aboriginal and Torres Strait Islander is made. This code is used in the CP NMDS and is not mappable to the Indigenous status standard.

Code 9 'Not stated/inadequately described' in the data element is equivalent to code 99 in the Child protection NMDS collection manual.

8	Service event—living arrangement type, care arrangement code N[N]	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
9	Child protection substantiation—date of substantiation, DDMMYYYY	Mandatory	1
	DSS specific information:		
	This collection requires a non-standard format for this data item: DD/MM/YYYY.		
10	Child—primary type of abuse or neglect, code N[N]	Mandatory	1
11	Child—other type of abuse or neglect, code N[N]	Conditional	3
	Conditional obligation:		
	Only to be used when more than one type of abuse has been identified.		
	DSS specific information:		
	Four separate data items are used to collect the other types of abuse identified as part of the substantiation: physical abuse (cell number 11); sexual abuse (cell number 12); emotional abuse (cell number 13); and neglect (cell number 14).		
12	Child protection substantiation—sexual exploitation indicator, yes/no/not applicable/not stated/inadequately described code N	Mandatory	1
	DSS specific information:		
	Code 7 'Not applicable' in the data element is equivalent to code 97 in the Child protection NMDS collection manual.		
	Code 9 'Not stated/inadequately described' in the data element is equivalent to code 99 in the Child protection NMDS collection manual.		