Person (employed)—type of work activity, early childhood education and care, code N

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Identifying and definitional attributes

Metadata item type:	Data Element
Short name:	Type of work activity
METEOR identifier:	731375
Registration status:	Early Childhood, Superseded 02/12/2020
Definition:	The main type of work performed by a person in an early childhood education and care service, as represented by a code.
Data Element Concept:	Person—type of work activity
Value Domain:	Type of early childhood education and care work performed code N

Value domain attributes

Representational attributes

Representation class:	Code	
Data type:	Number	
Format:	N	
Maximum character length:	1	
	Value	**Meaning**
Permissible values:	1	Primary contact
	2	Other contact
	3	Management/administration
	4	Other work
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:

CODE 1 Primary contact

A 'primary contact worker' mainly has direct contact with children. This may include but is not limited to teachers, teachers' assistants/aides, specialist teachers and therapists.

CODE 2 Other contact

An 'other contact worker' has some duties involving direct contact with children, but deals mainly with staffing or management issues such as supervising staff and handling queries from parents or designing the education program. This may include but is not limited to principals, deputy principals, centre managers and coordinators.

CODE 3 Management/administration

A staff member who mainly performed management or administration work that contributed to the running of the early childhood education and care service and had no direct contact with children. Work may include clerical or receptionist duties, filing, keeping financial records, staffing and management issues.

CODE 4 Other work

Any worker who provides support services such as cooking, cleaning or gardening. This may include drivers, cooks, cleaners and maintenance staff.

Source and reference attributes

Submitting organisation: Early Childhood Data Sub Group (ECDSG)

Data element attributes

Collection and usage attributes

Guide for use:

This item is only applicable to paid workers in early childhood education and care services.

For Codes 1 and 2 this **includes**contact workers who are usually present to plan and deliver or support the delivery of a face-to-face early childhood education program, but may have been absent during the reference period due to illness or extended holiday leave and are expected to return.

For Codes 1 and 2 this **excludes** relief teachers who are not present at the early childhood education and care service (i.e. not delivering a face-to-face early childhood education program) during the reference period.

Delivery (of an early childhood education program) refers to face-to-face delivery of an early childhood education program or distance early childhood education program for at least one hour per week during the reference period by an early childhood education and care contact worker.

Collection methods:

The type of work activity should be reported for the main type of work performed by a person during the reference period, regardless of whether this is different to their usual type of work.

'Main' is defined as the type of work that the person spends the majority of time performing during the reference period.

Source and reference attributes

Submitting organisation: .Australian Department of Education, Skills and Employment

Steward: Data Strategy Group (DSG)

Relational attributes

Related metadata references:

Supersedes Person (employed)—type of work activity, early childhood education and care, code N
Early Childhood, Standard 01/06/2015

Has been superseded by Person (employed)—type of work activity, early childhood education and care, code N
Early Childhood, Superseded 05/07/2022

See also Person (employed)—role of early childhood education and care worker, code N
Early Childhood, Superseded 02/12/2020

Implementation in Data Set Specifications:

Early Childhood Education and Care: Unit Record Level NMDS 2019
Early Childhood, Superseded 02/12/2020
Implementation start date: 01/07/2019