Indigenous Community Housing DSS 2018-

Exported from METEOR (AIHW's Metadata Online Registry)

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Identifying and definitional attributes

Metadata item type:	Data Set Specification
METEOR identifier:	711226
Registration status:	Housing assistance, Standard 10/05/2019
DSS type:	Data Set Specification (DSS)
Scope:	The Indigenous Community Housing (ICH) data set specification defines information about Indigenous community housing organisations (ICHOs), the dwellings they manage and the households assisted.

ICHOs are any Aboriginal and/or Torres Strait Islander organisations that are responsible for managing housing for Indigenous people. This includes community organisations such as resource agencies and land councils, which have a range of functions, provided that they manage housing for Indigenous people.

The ICH data set specification includes dwellings:

- managed by Indigenous community housing organisations (ICHO)
- available for medium- to long-term housing tenure
- targeted to Indigenous people.

The ICH data set specification excludes dwellings:

- managed under:
  - community housing (i.e. not managed by an ICHO)
  - public housing (PH)
  - state owned and managed Indigenous housing (SOMIH)
  - the Crisis Accommodation Program (CAP).
- no longer under the administration of the ICHO at 30 June of the reference year (including dwellings demolished, sold or otherwise disposed of); and
- not yet available to the ICHO at 30 June of the reference year (including those still under construction or being purchased).

Collection and usage attributes

Statistical unit:	Dwelling, Household and Service provider organisation.
Collection methods:	*National reporting arrangements*

State and territory housing authorities provide the data to the Australian Institute of Health and Welfare (AIHW) for national collation on an annual basis. Data are sourced from ICHOs via surveys, the jurisdictions' administrative systems, and dwelling audits conducted by state/territory housing authorities.

Periods for which data are collected and nationally collated

The reference period starts on 1 July and ends on 30 June each financial year.

Implementation start date:	01/07/2018

Comments: Refer to the collection period of the data set to determine the reference year for this data set specification.

Glossary items

Glossary terms that are relevant to this data set include:

Boarding house building

Boarding house room

Boarding house unit

Canadian National Occupancy Standard (CNOS)

Geographic indicator

Household

Non-cash housing assistance expenses

Non-financial asset

Other non-salary housing assistance expenses

Urban Centre and Locality

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Steward: Australian Institute of Health and Welfare

Origin: Australian Institute of Health and Welfare (AIHW). Indigenous community housing data collection, processing and data manuals. Canberra: AIHW.

Relational attributes

Related metadata references: Supersedes Indigenous community housing DSS 2013-18 Housing assistance, Standard 30/08/2017

See also Indigenous Community Housing Collection, 2021–22; Quality Statement AIHW Data Quality Statements, Superseded 18/04/2024

See also Indigenous Community Housing Collection, 2022–23; Quality Statement AIHW Data Quality Statements, Standard 18/04/2024

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Address—address line, text X[X(179)]	Mandatory	2

DSS specific information:

The permitted format for this metadata item is an alphanumeric string of 150 characters.

This metadata item is collected twice, once for the Indigenous community housing provider's address (in the organisation file) and once for the dwelling address (in the dwelling file).

Seq No.	Metadata item	Obligation	Max occurs
-	[Address—Australian postcode, Australian postcode code (Postcode datafile) {NNNN}](#)	Mandatory	2

DSS specific information:

This metadata item is collected twice, once for the Indigenous community housing provider's address (in the organisation file) and once for the dwelling address (in the dwelling file).

Record unknown values as 'U'.

-	[Address—geocode latitude, decimal degrees XN[N][.N(9)]](#)	Mandatory	1

DSS specific information:

Record unknown values as 'U'.

-	[Address—geocode longitude, decimal degrees XN[NN][.N(9)]](#)	Mandatory	1

DSS specific information:

Record unknown values as 'U'.

-	[Address—suburb/town/locality name, text X[X(45)]](#)	Mandatory	2

DSS specific information:

This metadata item is collected twice, once for the Indigenous community housing provider's address (in the organisation file) and once for the dwelling address (in the dwelling file).

-	[Dwelling—Australian state/territory identifier, address code AA[A]](#)	Mandatory	3

DSS specific information:

This metadata item is collected 3 times, once in each of the organisation, dwelling, and household files.

Code AAT (Australian Antarctic Territory) is not used by this collection.

-	[Dwelling—geographic remoteness, classification (ASGS-RA) N](#)	Mandatory	1

DSS specific information:

Record unknown values as 'U' and map to code 9 (not stated/inadequately described).

-	[Dwelling—household occupancy indicator, housing occupancy and tenantable status](#)	Mandatory	1
-	[Dwelling—number of bedrooms, total N[NN]](#)	Mandatory	1

DSS specific information:

Record unknown values as 'U' and map to code 999 (not stated/inadequately described).

Seq No.	Metadata item	Obligation	Max occurs
-	[Dwelling—number of households, total N[N]](#)	Mandatory	1

DSS specific information:

Record unknown values as 'U' and map to code 99 (not stated/inadequately described).

-	[Dwelling—number of occupants, total N[N]](#)	Mandatory	1

DSS specific information:

Record unknown values as 'U' and map to code 99 (not stated/inadequately described).

-	[Dwelling—permanency status, code N](#)	Mandatory	1

DSS specific information:

This collection uses an alternative code set. These codes should be mapped as follows:

1 (permanent) = 1 (yes)

0 (improvised) = 2 (no)

U (unknown) = 9 (not stated/inadequately described).

-	[Dwelling—tenancy management status, code N](#)	Mandatory	2

DSS specific information:

This metadata item is collected twice, once each in the organisation and dwelling files.

-	[Person—date of birth, DDMMYYYY](#)	Mandatory	1

DSS specific information:

Record unknown values as 'U'.

-	[Person—household single/couple status, relationship in household code N](#)	Mandatory	1
-	[Person—sex, code N](#)	Mandatory	1

DSS specific information:

This collection uses an alternate code set. These codes should be mapped as follows:

M (male) = 1 (male)

F (female) = 2 (female)

U (unknown) = 9 (not stated/inadequately described).

Code 3 (intersex) is not used in this collection.

-	[Service provider organisation (name)—organisation name, text X[X(49)]](#)	Mandatory	1

| | [Service provider organisation—dwelling identifier, X[X(14)]](#) | Mandatory | 2 |

DSS specific information:

This metadata item is collected twice, once in each of the dwelling and household files.

| | [Service provider organisation—government funding indicator, yes/no code N](#) | Mandatory | 1 |

DSS specific information:

This collection uses an alternative code set. These codes should be mapped as follows:

1 (funded) = 1 (yes)

0 (unfunded) = 2 (no)

For the purposes of this collection:

- 'funded' refers to an organisation that received government funding for the reference period, and 'unfunded' refers to an organisation that did not receive funding for the reference period;
- where a state/territory housing authority is responsible for managing ICH tenancies for Indigenous people, they are considered a 'funded' organisation.

In NSW, the ICH sector collects data from Aboriginal community housing providers that are actively registered with the Aboriginal Housing Office, rather than by their funding status. For the purposes of this collection, active registration is used as a proxy for funding, but it should be noted that active registration does not guarantee funding.

Seq No.	Metadata item	Obligation	Max occurs
-	[Service provider organisation—gross capital expenditure, total Australian currency N[N(8)].NN](#)	Mandatory	1

DSS specific information:

For the purposes of this collection, capital expenditure is defined according to the following parameters:

Include:

- Total expenditure on non-financial assets defined as net expenditure on new and second-hand fixed assets, land and intangible assets excluding capitalised interest. Fixed assets are durable goods intended to be employed in the production process for longer than a year. Expenditure on non-financial assets includes:
  - Total expenditure on purchases of existing dwellings.
  - Total expenditure on purchases of new non-financial assets:
    - The purchase of assets intended to be used in the production process for longer than a year. Includes: fixed assets constructed on own account, valued at cost of materials, capitalised salaries and wages, reimbursements received by public authorities for amounts spent on capital works while acting as an agent for other government and private bodies.
  - Total expenditure on purchases of second-hand non-financial assets:
    - The purchase of assets which have been previously used in production in the country.
  - Total expenditure on sales of non-financial assets:
    - The disposal of previously rented dwellings, non-residential buildings, used plant and equipment. Refers to the sale of land (including the sale of residential leases in the ACT). The sale of land and buildings as a package is treated as sales of fixed assets unless a separate value can be determined for the land component. Also refers to the outright sales of intangible assets and disposal of motor vehicles.
  - Total expenditure on assets acquired under finance leases defined as assets acquired under leases and other arrangements, which effectively transfer most of the risks and benefits associated with ownership of the leased property from the lessor to the lessee.

Exclude:

- Expenditure on the acquisition of financial assets
- Second-hand assets imported into the country for the first time which are regarded as new.
- Assets acquired under finance lease arrangements.
- From total expenditure on purchases of new non-financial assets:
  - Capitalised interest;
  - Houses built for sale; and
  - Assets acquired under finance lease arrangements.

Record unknown values as 'U'.

Seq No.	Metadata item	Obligation	Max occurs
-	[Service provider organisation—household identifier, X[X(14)]](#)	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
-	[Service provider organisation—housing maintenance expenditure, total Australian currency N[N(8)].NN](#)	Mandatory	1

DSS specific information:

Includes all housing maintenance expenses from the organisation's financial reporting statement. This includes:

- day-to-day maintenance reflecting general wear and tear;
- cyclical maintenance which is part of a planned maintenance program; and
- other maintenance (e.g. repairs due to vandalism).

Record unknown values as 'U'.

Seq No.	Metadata item	Obligation	Max occurs
-	[Service provider organisation—net recurrent housing expenses, total Australian currency N[N(8)].NN](#)	Mandatory	1

DSS specific information:

This metadata item records the net recurrent cost to the service provider organisation.

Record unknown values as 'U'.

Record total recurrent housing expenses less the following non-cash expenses:

- Grants and subsidies (excluding rental subsidies);
- Cost of disposals, such as the cost of removal, sale or disposal of housing stock, including:
  - removal of stock to an alternative program
  - costs incurred in the sale of stock to private agencies or persons, such as agent and legal fees, inspection and building insurance, and public liability insurance
  - demolition costs in order to sell the land.
- Loss on disposal of assets
- Loss on revaluation of assets
- Impairment expenses
- Assets and services provided free of charge

Seq No.	Metadata item	Obligation	Max occurs
-	[Service provider organisation—number of improvised dwellings managed, total N[NNN]](#)	Mandatory	1

DSS specific information:

Record unknown values as 'U' and map to code 9999 (not stated/inadequately described).

Seq No.	Metadata item	Obligation	Max occurs
-	[Service provider organisation—number of permanent dwellings managed, total N[NNN]](#)	Mandatory	1

DSS specific information:

Record unknown values as 'U' and map to code 9999 (not stated/inadequately described).

Seq No.	Metadata item	Obligation	Max occurs
-	[Service provider organisation—organisation identifier, X[X(14)]](#)	Mandatory	3

DSS specific information:

This metadata item is collect three times, once in each of the organisation, dwelling and household files.

Seq No.	Metadata item	Obligation	Max occurs
-	[Service provider organisation—person in household identifier, X[X(14)]](#)	Mandatory	1
-	[Service provider organisation—total household rent charged, Australian currency N[N(8)].NN](#)	Mandatory	1

DSS specific information:

Record rent charged for the reference year.

Rent charged is the total amount of money the Indigenous community housing organisation's households have been asked to pay during the reference year (ending 30 June). It may differ from market rent and may not have been received.

Record unknown values as 'U'.

Seq No.	Metadata item	Obligation	Max occurs
-	[Service provider organisation—total household rent collected, Australian currency N[N(8)].NN](#)	Mandatory	1

Conditional obligation:

Record rent collected for the reference year.

The total amount of rent collected from all tenants of an Indigenous community housing organisation.

It includes:

- rent arrears collected in the reference year (ending 30 June)
- prepaid rent collected in the reference year for subsequent years.

As such, the total rent collected over a 12 month period may be more than the total rent charged in the same period.

Record unknown values as 'U'.

DSS specific information:

Record unknown values as 'U'.

| | Service provider organisation—total recurrent housing expenses, total Australian currency N[N(8)].NN | Mandatory | 1 |

DSS specific information:

Includes:

Employee expenses, including:

- wages and salaries
- payroll tax
- superannuation
- compensation
- accrued leave
- training

Repairs and maintenance:

- day-to-day maintenance, reflecting general wear and tear
- cyclical maintenance, which is maintenance performed as part of a planned maintenance program
- other maintenance, for example, repairs due to vandalism.

Other non-salary expenses:

- Supplies and service expenses, including:
    - stationery
    - postage
    - telephone
    - vehicle
    - office equipment
    - information technology
    - auditing and accounting
    - insurance;
- Office rent;
- General accounting and personnel function costs (for example, training costs or levies paid to community housing training authority or peak body);
- Grants and subsidies (excluding rental subsidies);
- Contracted community housing management services;
- Property-related expenses:
    - Strata-title or body corporate charges where the provider is responsible for payment;
    - Rates (for example, water or council/shire) where the provider is responsible for payment;
    - Cost of disposals, such as the cost of removal, sale or disposal of housing stock, including:
        - removal of stock to an alternative program
        - costs incurred in the sale of stock to private agencies or persons, such as agent and legal fees, inspection and building insurance, and public liability insurance
        - demolition costs in order to sell the land.
- Market rent paid (such as from head leasing)
- Borrowing costs (such as interest on loans)
- Depreciation and amortisation
- Loss on disposal of assets
- Loss on revaluation of assets
- Impairment expenses
- Assets and services provided free of charge
- Borrowing costs (such as interest on loans)

Excludes:

Capital costs, for example:

- the purchase of housing stock; and
- construction costs.