Community housing waiting list cluster

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Identifying and definitional attributes

Metadata item type:	Data Set Specification
METEOR identifier:	621938
Registration status:	Housing assistance, Standard 30/08/2017
DSS type:	Data Element Cluster
Scope:	The scope of the Community housing waiting list cluster is waitlist applicants for Community housing tenancy (rental) units under management of a community housing organisation. This excludes applicants for units where the tenancy management function is managed under:

- Public Rental Housing; or
- Aboriginal Rental Housing Program state/territory owned and managed Indigenous housing.

Waitlist applicants are those households that have applied for rental housing and have been deemed eligible but have not received the assistance they applied for. This includes current housing tenants who are applicants for assistance different from what they currently receive.

In addition waitlist applicants are only in scope if the service provider organisation waitlist is not part of a consolidated jurisdiction waiting list. That is, it is conditional on the code value for *Service provider organisation—common waitlist indicator, yes/no code N,* being 2 ("No").

Collection and usage attributes

Guide for use:

The items in the Community housing waiting list cluster are used to ascertain the total number of:

- applicants on a community housing waiting list
- new applicants on a community housing waiting list
- transfer applicants on a community housing waiting list
- new applicants in greatest need on a community housing waiting list.

The data element Service provider organisation—waiting list, total households N[NNN] provides the total number of households on a service provider organisation's record or list of applicants waiting for the provision of services.

This total number of households/applicants can be disaggregated using the other data elements in this cluster to provide the other required counts. The table below describes this:

Use of data elements to determine waiting list numbers

Total number	Determination
Applicants on waiting list	Total households as defined in Service provider organisation—waiting list, total households N[NNN]
New applicants on waiting list	Total households as defined in Service provider organisation—waiting list, total households N[NNN] which have a code value for Household—application type, housing assistance code N of CODE 1 ("New application").
Transfer applicants on waiting list	Total households as defined in Service provider organisation—waiting list, total households N[NNN] minus new applicants on waiting list.
New applicants on waiting list in greatest need	Total households as defined in Service provider organisation—waiting list, total households N[NNN] which have a code value for Household—application type, housing assistance code N of CODE 1 ("New application") and which have a code value for Household—greatest need indicator, yes/no code N of CODE 1 ("Yes").

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Steward: Australian Institute of Health and Welfare

Relational attributes

Related metadata references: Supersedes Community housing waiting list cluster
Housing assistance, Superseded 30/08/2017

Implementation in Data Set Specifications: [Service provider organisation cluster (Mainstream community housing)](#) [Housing assistance,](#) Standard 30/08/2017

Conditional obligation:

This cluster is conditional on whether the organisation is listed on a jurisdictional common waitlist. If an organisation is on a common waitlist the jurisdiction will supply wait list information on their behalf. If an organisation is not on a common waitlist then they are required to supply their wait list information.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	[Household—application type, housing assistance code N](#)	Mandatory	1

DSS specific information:

Unknowns are collected as "U", and should be mapped to 9 - Not stated/Inadequately described.

Code 8 Other is not used in this collection.

-	[Household—greatest need indicator, yes/no code N](#)	Mandatory	1

DSS specific information:

This collection uses the alternate code set "Y" = "Yes", "N" = "No" and "U" = "Unknown". These codes should be mapped as follows:

Y = 1 ("Yes")

N = 2 ("No")

U = 9 ("Not stated/Inadequately described")

-	[Service provider organisation—waiting list, total households N[NNN]](#)	Mandatory	3

DSS specific information:

This item is collected twice:

on its own to ascertain the total number of applicants/households on the waiting list in combination with Person—application type, housing assistance code N and Household—greatest need indicator, yes/no code N to ascertain the number of new applicants/households on the waiting list who are in greatest need.

Unknowns are collected as "U", and should be mapped to 9 - Not stated/Inadequately described.