

Private rent assistance DSS 2011-12

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List of metadata items

Data Element Short Names	5
Metadata items	6
Private rent assistance DSS 2011-12	7
Address – Australian postcode, code (Postcode datafile) {NNNN}	10
Address – suburb/town/locality name, text X[(46)]	13
Dwelling – Australian state/territory identifier, code N	15
Household – financial assistance amount received, total Australian currency N[NNNNN].NN	
Household – gross income (weekly), total Australian currency N[NNNNN].NN	18
Household – household identifier, X[X(14)]	
Household – Indigenous status, yes/no code N	
Household – principal source of cash income, (housing assistance) code N[.N.N]	
Household – rent paid (weekly), total Australian currency N[NNNNN].NN	
Person – date of birth, DDMMYYYY	27
Person – person identifier (household), X[X(14)]	32
Person – sex, code N	
Service event – assistance received date, DDMMYYYY	
Service event – assistance type, private rent assistance code N[N]	
Supporting items	
Object Classes	44
Address	45
Dwelling	49
Household	51
Person	53
Service event	54
Properties	56
Assistance received date	57
Assistance type	58
Australian postcode	59
Australian state/territory identifier	60
Date of birth	
Financial assistance amount	62
Gross income	63
Household identifier	64
Indigenous status	65
Person identifier	66
Principal source of cash income	67
Rent paid	68
Sex	69
Suburb/town/locality name	70
Classification Schemes	
Postcode datafile	
Glossary Items	73
Assistance received	
Boarding house building	
Boarding house room	
Boarding house unit	
Family	81

Geographic indicator	82
Head-leased dwelling (government)	84
Head-leased dwelling (private)	85

Data Element Short Names

Australian postcode (address)	10
Suburb/town/locality name within address	13
Dwelling Australian state/territory identifier	15
Amount of assistance received	17
Household weekly gross income	18
Household identifier	20
Household Indigenous status	21
Principal household income source	23
Rent paid	25
Date of birth	27
Person ID	32
Sex	33
Assistance received date	39
Private rent assistance type	41

Metadata items

Private rent assistance DSS 2011-12 Created: 9 Apr 2013

Private rent assistance DSS 2011-12

Identifying and definitional attributes

Metadata item type: Data Set Specification

METeOR identifier: 480492

Registration status: Housing assistance, Standardisation pending 23/10/2012

DSS type: Data Set Specification (DSS)

Scope: Private rent assistance relates to the provision of financial

assistance to enable households to access and maintain accommodation in the private rental market and **includes**:

bond loansrental grantsrental subsidies

• relocation expenses and

• other assistance grants.

The collection **excludes** non-financial assistance, for example, tenancy support services and tenancy guarantees.

Collection and usage attributes

Statistical unit: Households

Guide for use: Households receiving ongoing assistance should be counted

once for the financial year only for each program type where assistance was provided—regardless of which financial year

assistance commenced.

Collection methods: Include:

• all households who received private rent assistance during the 2011–12 financial year.

The value of assistance provided to a household during the 2011–12 financial year for:

- all households who commenced receiving assistance for the year ending 30 June 2012 regardless of the form of assistance (i.e. whether assistance is one-off, ongoing, repayable or non-repayable); and
- all households who commenced receiving an ongoing form of assistance in a previous financial year (i.e. prior to 1 July 2011) and continued to receive this assistance from 1 July 2011.

Exclude:

•

- Households with outstanding monies to repay for assistance provided in a previous financial year, where no new assistance was provided for year ending 30 June 2012.
- Related administrative and operational costs associated with providing the private rent assistance.
- The value of assistance provided to a household prior to 1 July 2011 (i.e. for households continuing to receive ongoing forms of assistance that commenced prior to 1 July 2011).
- The value of outstanding repayable monies where a repayable form of assistance was provided prior to 1 July 2011 and outstanding monies had not been repaid by 30 June 2011.

Created: 9 Apr 2013 Page 7 of 85

Data qualifications:

- For those households who commenced receiving assistance in a previous financial year (i.e. prior to 1 July 2011) and they continued to receive this assistance, include only the value of assistance provided for the year ending 30 June 2012 (i.e. disregard the value of assistance provided prior to 1 July 2011).
- For those households who commenced receiving assistance in a previous financial year (i.e. prior to 1 July 2011) and they continued to receive this assistance, report the originating date of the assistance (i.e. the date the household first received the assistance).

Jurisdictions are requested to provide details of all programs of private rent assistance (financial only) available to households during the 2011-12 reporting period. An Excel spreadsheet is provided for this purpose and includes the following fields:

- name of program
- description of program
- eligibility criteria.

Implementation start date: 01/07/2011
Implementation end date: 30/06/2012

Source and reference attributes

Submitting organisation: AIHW

Steward: Housing and Homelessness Information Management Group

Origin: Australian Institute of Health and Welfare (AIHW). Private rent

assistance data collection, Jurisdiction manual 2011-2012.

Canberra: AIHW.

Relational attributes

Related metadata references: Supersedes Private rent assistance DSS 2010-11 Housing

assistance, Candidate 23/10/2012

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Address – Australian postcode, code (Postcode datafile) {NNNN}	Optional	1
-	Address – suburb/town/locality name, text X[(46)]	Optional	1
-	Dwelling – Australian state/territory identifier, code N	Optional	1
-	Household – financial assistance amount received, total Australian currency N[NNNNN].NN	Optional	1
-	Household – gross income (weekly), total Australian currency N[NNNNN].NN	Optional	1
-	Household – household identifier, X[X(14)]	Optional	1
-	Household – Indigenous status, yes/no code N	Optional	1
-	Household – principal source of cash income, (housing assistance) code N[.N.N]	Optional	1
-	Household — rent paid (weekly), total Australian currency N[NNNNN].NN	Optional	1

Created: 9 Apr 2013 Page 8 of 85

-	Person – date of birth, DDMMYYYY	Optional	1
-	Person – person identifier (household), X[X(14)]	Optional	1
-	Person – sex, code N	Optional	1
-	Service event – assistance received date, DDMMYYYY	Optional	1
_	Service event – assistance type, private rent assistance code N[N]	Optional	1

Address—Australian postcode, code (Postcode datafile) {NNNN}

Identifying and definitional attributes

Short name: Australian postcode (address)

METeOR identifier: 429894

Registration status: Community Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012

Health, Standard 07/12/2011

Early Childhood, Standard 09/03/2012 Tasmanian Health, Draft 12/09/2012

Independent Hospital Pricing Authority, Standard 31/10/2012

Definition: The Australian numeric descriptor for a postal delivery area for

an address.

Data Element Concept: Address - Australian postcode

Value domain attributes

Representational attributes

Classification scheme: Postcode datafile

Representation class: Code Data type: Number Format: {NNNN}

Maximum character length:

Data set specification specific attributes

Private rent assistance DSS 2011-12

DSS specific information: This item is used to collect the dwelling postcode.

Data element attributes

Collection and usage attributes

Guide for use: Australian postal addresses should include a valid postcode.

> Refer to the Australia Post Address Presentation Standard for rules on presentation and positioning of postcodes on mail. For a full list of Australian postcodes visit the Australia Post

website: www.auspost.com.au

This data element may be used in the analysis of data on a geographical basis which involves a conversion from postcodes to the Australian Bureau of Statistics (ABS) postal areas. This conversion results in some inaccuracy of information as postcodes do not have a geographic definition and boundaries are not well defined. However, in some data sets postcode is the only geographic identifier, therefore the use of other more accurate indicators (e.g. Statistical areas - SA) is not always

possible.

When dealing with aggregate data, postal areas, converted from postcodes, can be mapped to Australian Statistical Geography

Created: 9 Apr 2013 Page 10 of 85 Standard (ASGS) codes using an ABS concordance, for example to determine SA2s. For a more advanced concordance, locality, postcode and state, which are all part of an address, used in conjunction can effectively code data to the SA1 level and above in the ASGS.

This data element is one of a number of items that can be used to create a primary address, as recommended by the AS 4590-2006 *Interchange of client information* standard. Components of the primary address are:

- Address site (or Primary complex) name
- Address number or number range
- Road name (name/type/suffix)
- Locality
- State/Territory
- Postcode (optional)
- Country (if applicable).

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590 – 2006 Interchange of client

information. Sydney: Standards Australia.

Relational attributes

Related metadata references:

See also <u>Address – statistical area, level 2 (SA2) code (ASGS 2011) N(9)</u> Community Services, Standard 06/12/2011, Health, Standard 07/12/2011

Supersedes <u>Dwelling – Australian postcode code</u> (<u>Postcode datafile</u>) {NNNN} Housing assistance, Standard 10/02/2006 Supersedes <u>Housing assistance agency – Australian postcode code</u> (<u>Postcode datafile</u>) {NNNN} Housing assistance, Standard 10/02/2006

Supersedes Person (address) — Australian postcode, code (Postcode datafile) {NNNN} Community Services, Superseded 06/02/2012, Housing assistance, Standard 10/02/2006, Health, Superseded 07/12/2011, Early Childhood, Superseded 09/03/2012, Homelessness, Standard 23/08/2010

Supersedes Service provider organisation (address) — Australian postcode, code (Postcode datafile) {NNNN} Community Services, Superseded 06/02/2012, Housing assistance, Candidate 19/10/2012, Health, Superseded 07/12/2011, Early Childhood, Superseded 09/03/2012 Supersedes Workplace (address) — Australian postcode, code

Supersedes <u>Workplace (address) – Australian postcode, code</u> (<u>Postcode datafile</u>) {<u>NNNN</u>} Health, Superseded 07/12/2011

Activity based funding: Emergency department care DSS 2013-2014 Independent Hospital Pricing Authority, Standard 31/10/2012

Address details data dictionary Community Services, Standard 06/02/2012

Alcohol and other drug treatment services NMDS 2013-14 Health, Standard 07/02/2013

Cardiovascular disease (clinical) DSS Health, Standard

Implementation in Data Set Specifications:

Created: 9 Apr 2013 Page 11 of 85

01/09/2012

Early Childhood Education and Care: Aggregate NMDS 2012 Early Childhood, Standard 09/03/2012

Early Childhood Education and Care: Unit Record Level NMDS

2012 Early Childhood, Standard 09/03/2012

<u>Juvenile Justice Order file cluster</u> Community Services, Standard 14/09/2009

<u>Public dental waiting times NMDS 2013-14</u> Health, Standard 09/11/2012

<u>Public hospital establishment address details DSS</u> Health, Standard 07/12/2011

Socio-Economic Indexes for Areas (SEIFA) cluster 2011

Community Services, Standard 21/02/2012 Early Childhood, Standard 09/03/2012

<u>Surveillance of healthcare associated infection: Staphylococcus aureus bacteraemia DSS</u> Health, Standard 15/11/2012

Private rent assistance DSS 2011-12 Created: 9 Apr 2013

Address—suburb/town/locality name, text X[(46)]

Identifying and definitional attributes

Short name: Suburb/town/locality name within address

Synonymous names: Suburb name; Locality name

METeOR identifier: 429889

Registration status: Community Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012

Health, Standard 07/12/2011

Early Childhood, Standard 09/03/2012 Tasmanian Health, Draft 12/09/2012

WA Health, Draft 23/08/2012

Definition: The name of the locality/suburb of the address, as represented

by text

Data Element Concept: Address—suburb/town/locality name

Value domain attributes

Representational attributes

Representation class: Text

Data type: String

Format: X[(46)]

Maximum character length: 46

Data set specification specific attributes

Private rent assistance DSS 2011-12

DSS specific information: This item is used to collect the suburb or locality in which the

dwelling is located. This field may be truncated to 15 characters

by this collection.

Data element attributes

Collection and usage attributes

Guide for use: The suburb/town/locality name may be a town, city, suburb or

commonly used location name such as a large agricultural

property or Aboriginal community.

This metadata item may be used to describe the location of an organisation or person. It can be a component of a street or

postal address.

If used for mailing purposes, the format of this data element should be upper case. Refer to Australia Post Address

Presentation Standard. Any forced abbreviations shall be done

by truncation from the right.

This data element is one of a number of items that can be used to create a primary address, as recommended by the AS 4590-2006 *Interchange of client information* standard. Components of

the primary address are:

Address site (or Primary complex) name

- Address number or number range
- Road name (name/type/suffix)
- Locality
- State/Territory
- Postcode (optional)
- Country (if applicable).

Comments:

Official locality names and their associated boundary extents are assigned by relevant state naming committees/protocols. Their correct usage is encouraged.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590 – 2006 Interchange of client

information. Sydney: Standards Australia.

Relational attributes

Related metadata references:

See also <u>Address – statistical area, level 2 (SA2) code (ASGS 2011) N(9)</u> Community Services, Standard 06/12/2011, Health, Standard 07/12/2011

Supersedes Person (address) – suburb/town/locality name, text [A(50)] Community Services, Superseded 06/02/2012, Housing assistance, Standard 23/08/2010, Health, Superseded 07/12/2011, Early Childhood, Superseded 09/03/2012, Homelessness, Standard 23/08/2010

Supersedes Service provider organisation (address) — suburb/town/locality name, text [A(50)] Community Services, Superseded 06/02/2012, Housing assistance, Candidate 19/10/2012, Health, Superseded 07/12/2011, Early Childhood,

Superseded 09/03/2012

Supersedes Workplace (address) – suburb/town/locality name,

text [A(50)] Health, Superseded 07/12/2011

Implementation in Data Set Specifications:

Address details data dictionary Community Services, Standard 06/02/2012

Early Childhood Education and Care: Aggregate NMDS 2012

Early Childhood, Standard 09/03/2012

Early Childhood Education and Care: Unit Record Level NMDS

2012 Early Childhood, Standard 09/03/2012

<u>Iuvenile Justice Order file cluster</u> Community Services,

Standard 14/09/2009

Public hospital establishment address details DSS Health,

Standard 07/12/2011

<u>Surveillance of healthcare associated infection: Staphylococcus</u> <u>aureus bacteraemia DSS</u> Health, Standard 15/11/2012

Private rent assistance DSS 2011-12

Created: 9 Apr 2013 Page 14 of 85

Dwelling—Australian state/territory identifier, code N

Identifying and definitional attributes

Short name: Dwelling Australian state/territory identifier

METeOR identifier: 302044

Registration status: Housing assistance, Standard 10/02/2006

Definition: The Australian state or territory where a dwelling can be

located, as represented by a code.

Data Element Concept: Dwelling – Australian state/territory identifier

Value domain attributes

Representational attributes

Representation class: Code
Data type: Number
Format: N

Maximum character length: 1

Permissible values: Value Meaning

1 New South Wales

Victoria
Queensland
South Australia
Western Australia

6 Tasmania

7 Northern Territory

8 Australian Capital Territory

Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)

Collection and usage attributes

Guide for use: The order presented here is the standard for the Australian

Bureau of Statistics (ABS). Other organisations (including the Australian Institute of Health and Welfare) publish data in state order based on population (that is, Western Australia before South Australia and Australian Capital Territory before

Northern Territory).

Source and reference attributes

Reference documents: Australian Bureau of Statistics. <u>Australian Standard</u>

Geographical Classification (ASGC). Cat No. 1216.0. Canberra:

ABS.

Data set specification specific attributes

Private rent assistance DSS 2011-12

DSS specific information: The code "9" = Other territories (Cocos (Keeling) Islands,

Christmas Island and Jervis Bay Territory) is not used by this

collection.

Private rent assistance DSS 2011-12

Created: 9 Apr 2013 Page 15 of 85

Data element attributes

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Relational attributes

Related metadata references: See also <u>Dwelling – Australian postcode code (Postcode</u>

datafile) {NNNN} Housing assistance, Standard 10/02/2006 See also <u>Dwelling – Australian postcode code (Postcode datafile) {NNNN}</u> *No registration status*

Private rent assistance DSS 2011-12 Created: 9 Apr 2013

Household—financial assistance amount received, total Australian currency N[NNNN].NN

Identifying and definitional attributes

Short name: Amount of assistance received

METeOR identifier: 385254

Registration status: Housing assistance, Standardisation pending 23/10/2012

Definition: The amount of monetary assistance received by a household, in

dollars and cents.

Data Element Concept: Household – financial assistance amount

Value domain attributes

Representational attributes

Representation class: Total

Data type: Currency

Format: N[NNNN].NN

Maximum character length: 8

Unit of measure: Australian currency (AU\$)

Unit of measure precision: 2

Collection and usage attributes

Guide for use: This value domain must be expressed to two decimal places. Where

there is a dollar value and no cent value, the cents must be

expressed as .00 (e.g. 100.00).

Data set specification specific attributes

Private rent assistance DSS 2011-12

DSS specific information: Only assistance provided between 01/07/2011 and 30/06/2012

should be included. Assistance before or after this date should be

excluded.

For those households who commenced receiving assistance in a previous financial year (i.e. prior to 1 July 2011) and they continued to receive this assistance, include only the value of assistance provided for the year ending 30 June 2012 (i.e. disregard the value

of assistance provided prior to 1 July 2011).

Data element attributes

Source and reference attributes

Submitting organisation: Housing and Homelessness Information Management Group

Created: 9 Apr 2013 Page 17 of 85

Household—gross income (weekly), total Australian currency N[NNNN].NN

Identifying and definitional attributes

Short name: Household weekly gross income

METeOR identifier: 452645

Registration status: Housing assistance, Standardisation pending 19/10/2012

Definition: The gross weekly income from all sources for all household

members, expressed in dollars and cents.

Data Element Concept: Household—gross income

Value domain attributes

Representational attributes

Representation class: Total

Data type: Currency

Format: N[NNNN].NN

Maximum character length: 8

Unit of measure: Australian currency (AU\$)

Unit of measure precision: 2

Collection and usage attributes

Guide for use: This value domain must be expressed to two decimal places.

Where there is a dollar value and no cent value, the cents must

be expressed as .00 (e.g. 100.00).

Data element attributes

Collection and usage attributes

Guide for use: The main components of gross income are:

- current usual wages and salary;
- income derived from self-employment;
- government pensions, benefits and allowances; and
- other income comprising investments (including interest, dividends, royalties and rent) and other regular income (including superannuation, private scholarships received in cash, workers' compensation, accident compensation, maintenance or alimony, and any other allowances regularly received).

Gross income is regarded as all receipts which are received regularly and are of a recurring nature. Certain receipts such as lump sum receipts, windfall gains and withdrawals from savings are not considered to conform to these criteria and are not included as income.

Please note that this data element is not consistent with the ABS standards for cash income.

Source and reference attributes

Created: 9 Apr 2013 Page 18 of 85

Steward: Housing and Homelessness Information Management Group

Reference documents: Refer to the ABS website Statistical Standards/Standards for

Social, Labour and Demographic Variables/Cash Income

Variables:

1200.0 - Standards for Social, Labour and Demographic

Variables, 1999

Relational attributes

Related metadata references: See also <u>Household – principal source of cash income</u>, (housing

assistance) code N[.N.N] Housing assistance, Standardisation

pending 23/10/2012

Page 19 of 85

Household—household identifier, X[X(14)]

Identifying and definitional attributes

Short name: Household identifier

METeOR identifier: 302662

Registration status: Housing assistance, Standard 10/02/2006

Definition: A unique identifier for a household within a housing assistance

agency.

Data Element Concept: Household – household identifier

Value domain attributes

Representational attributes

Representation class: Identifier

Data type: String

Format: X[X(14)]

Maximum character length: 15

Data set specification specific attributes

Private rent assistance DSS 2011-12

DSS specific information: For the purposes of this collection, a unique household

identifier may be assigned by jurisdictions by prefixing the assistance agency's unique household identifier with a unique agency identifier. This modification provides for the contingency that assistance agencies coincidentally assign identical identifiers that would otherwise lead to distinct households having the same household identifier.

Data element attributes

Collection and usage attributes

Collection methods: A household for the purposes of the metadata item is the same

as the members under a single tenancy agreement.

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Relational attributes

Related metadata references: Supersedes <u>Household – household identifier (state/territory)</u>,

N[N(9)] Housing assistance, Superseded 10/02/2006See also Person – person identifier (household), X[X(14)]

Housing assistance, Standard 10/02/2006

Household—Indigenous status, yes/no code N

Identifying and definitional attributes

Short name: Household Indigenous status

METeOR identifier: 460738

Registration status: Housing assistance, Standardisation pending 19/10/2012

Definition: An indicator of whether any member of the household

identifies as being of Aboriginal or Torres Strait Islander origin,

as represented by a code.

Data Element Concept: Household—Indigenous status

Value domain attributes

Representational attributes

Representation class:CodeData type:NumberFormat:NMaximum character length:1

Permissible values: Value Meaning

1 Yes 2 No

Supplementary values: 9 Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 9 Not stated/inadequately described

This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use: CODE 1 YES

Record if any member of the household identifies as

Indigenous. CODE 2 NO

Record if no members of the household identifies as

Indigenous.

An Indigenous household is one which contains one or more

Indigenous people.

This definition may not be consistent with eligibility requirements for assistance targeted to Indigenous people under a specific program. For example, some programs specify that there must be an Indigenous person aged 15 or over to be

classified as an Indigenous household.

A household excludes visitors to a household.

Comments: Together with family, household is considered one of the basic

groups of social aggregation. Information on household numbers and composition aids in identifying groups within the population such as Indigenous households or the number of

Private rent assistance DSS 2011-12

Created: 9 Apr 2013 Page 21 of 85

people living alone.

Australia's Aboriginal and Torres Strait Islander peoples occupy a unique place in Australian society and culture. In the current climate of reconciliation, accurate and consistent statistics about Aboriginal and Torres Strait Islander peoples are needed in order to plan, promote and deliver essential services, to monitor changes in wellbeing and to account for government expenditure in this area.

Relational attributes

Related metadata references:

Supersedes <u>Household – Indigenous status, code N</u> Housing assistance, Recorded 28/09/2011

Household—principal source of cash income, (housing assistance) code N[.N.N]

Identifying and definitional attributes

Short name: Principal household income source

METeOR identifier: 386873

Registration status: Housing assistance, Standardisation pending 23/10/2012 Definition:

The source from which a household derives the greatest

proportion of its cash income, as represented by a code.

Data Element Concept: Household – principal source of cash income

Value domain attributes

Representational attributes

Representation class: Code Data type: Number Format: N[.N.N]

Maximum character length: 3

Permissible values: Value Meaning

> 1 Employee cash income

2 Unincorporated business income

3.1.1 Youth allowance

3.1.2 Newstart allowance

3.1.3 Other allowances for students and the

unemployed

3.2.1 Age pension

3.2.2 Disability Support pension

3.2.3 Other Centrelink pensions/allowances for the

aged and people with disability

3.3 Other Government cash pension/allowances

(e.g. Service pensions)

4 Other cash income (e.g. superannuation,

compensation)

5 Nil income

Supplementary values: Not stated/inadequately described

Collection and usage attributes

Comments: This item does not match the ABS income standards, and is not

recommended for wider use.

Source and reference attributes

Reference documents: Based on Australian Bureau of Statistics. Standards for Social,

Labour and Demographic Variables.

Data set specification specific attributes

Created: 9 Apr 2013 Page 23 of 85

Private rent assistance DSS 2011-12

DSS specific information: Code '5' is not a permissible value in this collection.

Data element attributes

Collection and usage attributes

Guide for use: Income source is used to derive low income status of

households and whether they may be eligible to receive Commonwealth Rent Assistance if the same household was

living in the private rental market.

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Origin: Australian Bureau of Statistics. Standards for Social, Labour

and Demographic Variables. Viewed 3 November 2005.

Relational attributes

Related metadata references: See also Household—assessable income (weekly), total

Australian currency N[NNNNN].NN Housing assistance,

Standardisation pending 19/10/2012

See also <u>Household – gross income (weekly)</u>, total <u>Australian</u> <u>currency N[NNNN].NN</u> Housing assistance, Standardisation

pending 19/10/2012

See also <u>Household – low income status, code N</u> Housing

assistance, Standard 10/02/2006

See also <u>Person – assessable income (weekly)</u>, total Australian

currency N[NNNN].NN Housing assistance, Standard

10/02/2006

See also <u>Person – gross income (weekly)</u>, total <u>Australian</u> <u>currency N[NNNN].NN</u> Community Services, Standard 06/02/2012, Housing assistance, Standard 10/02/2006

Private rent assistance DSS 2011-12

Created: 9 Apr 2013 Page 24 of 85

Household—rent paid (weekly), total Australian currency N[NNNN].NN

Identifying and definitional attributes

Short name: Rent paid

Synonymous names: Weekly rent payment

METeOR identifier: 302612

Registration status: Housing assistance, Standard 10/02/2006

Definition: The actual amount of rent paid by a household in dollars and

cents

Data Element Concept: Household—rent paid

Value domain attributes

Representational attributes

Representation class: Total

Data type: Currency

Format: N[NNNN].NN

Maximum character length: 8

Unit of measure: Australian currency (AU\$)

Unit of measure precision: 2

Collection and usage attributes

Guide for use: This value domain must be expressed to two decimal places.

Where there is a dollar value and no cent value, the cents must

be expressed as .00 (e.g. 100.00).

Data element attributes

Collection and usage attributes

Collection methods: Households may make multiple payments to cover one rent

period or may pay multiple rent periods in one payment. However, rents are typically recorded on a weekly basis. In order to accurately measure rent arrears, this metadata item

should be linked to the Household-rent paid date,

DDMMYYYY metadata item.

Comments: In the Census of Income Support Customers including

Commonwealth Rent Assistance (CRA) this metadata item is

referred to as Weekly rent payment.

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Relational attributes

Related metadata references: Supersedes <u>Household (tenant) – rent paid (weekly)</u>, total

Australian currency N[NNNNN].NN Housing assistance,

Superseded 10/02/2006

See also <u>Household – rent paid date</u>, <u>DDMMYYYY</u> Housing

Private rent assistance DSS 2011-12

Created: 9 Apr 2013 Page 25 of 85

assistance, Standard 10/02/2006

See also <u>Housing assistance agency – total rent collected</u> (financial year), total Australian currency N[N(9)] Housing assistance, Standard 01/03/2005

Supersedes Rent paid by tenant, version 1, DE, NHADD, NHDAMG, Superseded 01/03/2005.pdf (14.1 KB)

See also Service provider organisation — total household rent collected, Australian currency N[N(8)].NN Housing assistance, Standardisation pending 19/10/2012

See also Service provider organisation — total household rent collected, Australian currency N[N(8)].NN No registration status

Person—date of birth, DDMMYYYY

Identifying and definitional attributes

Short name: Date of birth

METeOR identifier: 287007

Registration status: Community Services, Standard 25/08/2005

Housing assistance, Standard 20/06/2005

Health, Standard 04/05/2005

Early Childhood, Standard 21/05/2010 Homelessness, Standard 23/08/2010 Tasmanian Health, Draft 23/07/2012

WA Health, Draft 23/08/2012

Independent Hospital Pricing Authority, Standard 01/11/2012

Indigenous, Draft 18/10/2012

Definition: The date of birth of the person.

Data Element Concept: Person—date of birth

Value domain attributes

Representational attributes

Representation class: Date

Data type: Date/Time Format: DDMMYYYY

Maximum character length: 8

Data set specification specific attributes

Private rent assistance DSS 2011-12

DSS specific information: This collection requires a non-standard format for this data

item: DD/MM/YYYY.

This item refers to the date of birth of the main applicant.

Data element attributes

Collection and usage attributes

Guide for use: If date of birth is not known or cannot be obtained, provision

should be made to collect or estimate age. Collected or estimated age would usually be in years for adults, and to the nearest three months (or less) for children aged less than two years. Additionally, an estimated date flag or a date accuracy indicator should be reported in conjunction with all estimated

dates of birth.

For data collections concerned with children's services, it is suggested that the estimated date of birth of children aged under 2 years should be reported to the nearest 3 month period, i.e. 0101, 0104, 0107, 0110 of the estimated year of birth. For example, a child who is thought to be aged 18 months in October of one year would have his/her estimated date of birth reported as 0104 of the previous year. Again, an estimated date

flag or date accuracy indicator should be reported in

Created: 9 Apr 2013 Page 27 of 85

conjunction with all estimated dates of birth.

Information on date of birth can be collected using the one

question:

What is your/(the person's) date of birth?

In self-reported data collections, it is recommended that the

following response format is used: Date of birth: __/ __/

This enables easy conversion to the preferred representational

layout (DDMMYYYY).

For record identification and/or the derivation of other metadata items that require accurate date of birth information, estimated dates of birth should be identified by a date accuracy indicator to prevent inappropriate use of date of birth data. The linking of client records from diverse sources, the sharing of patient data, and data analysis for research and planning all rely heavily on the accuracy and integrity of the collected data. In order to maintain data integrity and the greatest possible accuracy an indication of the accuracy of the date collected is critical. The collection of an indicator of the accuracy of the date may be essential in confirming or refuting the positive identification of a person. For this reason it is strongly recommended that the data element Date – accuracy indicator,

code AAA also be recorded at the time of record creation to flag

the accuracy of the data.

Privacy issues need to be taken into account in asking persons

their date of birth.

Wherever possible and wherever appropriate, date of birth should be used rather than age because the actual date of birth allows a more precise calculation of age.

When date of birth is an estimated or default value, national health and community services collections typically use 0101 or 0107 or 3006 as the estimate or default for DDMM.

It is suggested that different rules for reporting data may apply when estimating the date of birth of children aged under 2 years because of the rapid growth and development of children within this age group which means that a child's development can vary considerably over the course of a year. Thus, more specific reporting of estimated age is suggested.

Source and reference attributes

Origin: National Health Data Committee

National Community Services Data Committee

Reference documents: AS5017 Health Care Client Identification, 2002, Sydney:

Standards Australia

AS4846 Health Care Provider Identification, 2004, Sydney:

Standards Australia

Relational attributes

Collection methods:

Comments:

Related metadata references: See also Age range from 19 years and under, code N No

registration status

See also <u>Date – accuracy indicator, code AAA</u> Community Services, Standard 30/09/2005, Housing assistance, Standard 23/08/2010, Health, Standard 04/05/2005, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010

Created: 9 Apr 2013 Page 28 of 85 See also <u>Date – estimate indicator</u>, <u>code N</u> Community Services, Standard 27/04/2007, Tasmanian Health, Draft 23/07/2012 Is used in the formation of <u>Episode of admitted patient care (antenatal) – length of stay (including leave days), total N[NN] Health, Superseded 04/07/2007</u>

Is used in the formation of Episode of admitted patient care (postnatal) — length of stay (including leave days), total N[NN] Health, Superseded 04/07/2007

Is used in the formation of Episode of admitted patient care—diagnosis related group, code (AR-DRG v 6) ANNA Health, Standard 22/09/2009, Tasmanian Health, Draft 23/07/2012

Is used in the formation of Episode of admitted patient care—diagnosis related group, code (AR-DRG v 6.0x) ANNA
Tasmanian Health, Draft 23/07/2012

Is used in the formation of Episode of admitted patient care — diagnosis related group, code (AR-DRG v 7) ANNA Health, Standardisation pending 13/03/2013

Is used in the formation of Episode of admitted patient care — diagnosis related group, code (AR-DRG v5.1) ANNA Health, Superseded 22/12/2009

Is used in the formation of Episode of admitted patient care — diagnosis related group, code (AR-DRG v5.1) ANNA No registration status

Is used in the formation of <u>Episode of admitted patient care</u> — <u>diagnosis related group, code (AR-DRG v5.2) ANNA</u> *No registration status*

Is used in the formation of Episode of admitted patient care — length of stay (including leave days) (antenatal), total N[NN] Health, Standard 04/07/2007

Is used in the formation of Episode of admitted patient care — length of stay (including leave days) (postnatal), total N[NN] Health, Standard 04/07/2007

Is used in the formation of Episode of admitted patient care — major diagnostic category, code (AR-DRG v 6) NN Health, Standard 22/12/2009, Tasmanian Health, Draft 23/07/2012

Is used in the formation of Episode of admitted patient care — major diagnostic category, code (AR-DRG v 7) NN Health, Standardisation pending 13/03/2013

Is used in the formation of Episode of admitted patient care — major diagnostic category, code (AR-DRG v5.1) NN Health, Superseded 22/12/2009

Is used in the formation of <u>Episode of admitted patient care — major diagnostic category, code (AR-DRG v5.1) NN</u> *No registration status*

Is used in the formation of <u>Episode of admitted patient care</u> — <u>major diagnostic category, code (AR-DRG v5.2) NN</u> *No registration status*

See also Person with cancer – date of initial GP/primary health care consultation, DDMMYYYY Health, Proposed 29/06/2012
See also Person – age range, from 19 years and under, code N No registration status

Supersedes <u>Person – date of birth, DDMMYYYY</u> Community Services, Superseded 25/08/2005, Health, Superseded 04/05/2005

Is used in the formation of Pregnancy – actual gestation

Private rent assistance DSS 2011-12 Created: 9 Apr 2013 (calculated total), total days NNN No registration status

Is used in the formation of Record—linkage key 581, statistical

<u>code XXXXXDDMMYYYYN</u> No registration status

Is used in the formation of Record – linkage key, code 581

XXXXXDDMMYYYYN Community Services, Standard

21/05/2010, Housing assistance, Standard 23/08/2010, Health, Standard 07/12/2011, Early Childhood, Standard 21/05/2010,

Homelessness, Standard 23/08/2010

Is used in the formation of $\underline{Record-linkage\ key,\ code}$

XXXXXDDMMYYYYN No registration status

Activity based funding: Emergency department care DSS 2013-

2014 Independent Hospital Pricing Authority, Standard 31/10/2012

Activity based funding: Non-admitted patient care DSS 2013-

<u>2014</u> Independent Hospital Pricing Authority, Standard 31/10/2012

<u>Acute coronary syndrome (clinical) DSS</u> Health, Standard 01/09/2012

Admitted patient mental health care NMDS 2012-13 Health, Standard 07/12/2011

Admitted patient palliative care NMDS 2012-13 Health, Standard 07/03/2012

Alcohol and other drug treatment services NMDS 2013-14

Health, Standard 07/02/2013

Cancer (clinical) DSS Health, Standard 07/12/2011

<u>Cardiovascular disease (clinical) DSS</u> Health, Standard 01/09/2012

Child protection and support services (CPSS) client cluster

Community Services, Standard 30/04/2008

Child protection and support services (CPSS) sibling cluster

Community Services, Standard 30/04/2008

Community mental health care NMDS 2013- Health, Standard 07/02/2013

Computer Assisted Telephone Interview demographic module

DSS Health, Standard 03/12/2008

Diabetes (clinical) DSS Health, Standard 21/09/2005

<u>Disability Services NMDS 2011-12</u> Community Services,

Standard 15/12/2011

Early Childhood Education and Care: Unit Record Level NMDS

2012 Early Childhood, Standard 09/03/2012

<u>Juvenile Justice Client file cluster</u> Community Services,

Standard 14/09/2009

Medical indemnity DSS Health, Standard 07/12/2011

Non-admitted patient DSS 2012-13 Health, Standard

07/12/2011

Non-admitted patient emergency department care NMDS 2012-

13 Health, Standard 30/01/2012

Perinatal NMDS 2013-14 Health, Standard 07/02/2013

<u>Person details data dictionary</u> Community Services, Standard 06/02/2012

Prison clinic contact DSS Health, Standard 25/08/2011

Prison entrants DSS Health, Standard 25/08/2011

Prisoners in custody repeat medications DSS Health, Standard

Implementation in Data Set Specifications:

25/08/2011

<u>Public dental waiting times NMDS 2013-14</u> Health, Standard 09/11/2012

Radiotherapy waiting times DSS 2012- Health, Standard 07/12/2011

Residential mental health care NMDS 2012-14 Health, Standard 07/03/2012

Statistical linkage key 581 cluster Community Services,

Standard 21/05/2010

Housing assistance, Standard 23/08/2010

Health, Standard 07/12/2011

Early Childhood, Standard 21/05/2010

Homelessness, Standard 23/08/2010

Surveillance of healthcare associated infection: Staphylococcus aureus bacteraemia DSS Health, Standard 15/11/2012

Implementation in Indicators:

Used as numerator

National Healthcare Agreement: PI 56-People aged 65 years or over receiving sub-acute services, 2012 Health, Standard 31/10/2011

National Healthcare Agreement: PI 61-Teenage birth rate, 2012 Health, Standard 31/10/2011

National Indigenous Reform Agreement: PI 02-Mortality rate (and excess deaths) by leading causes, 2012 Indigenous, Endorsed 01/07/2012

National Indigenous Reform Agreement: PI 04-Rates of current daily smokers, 2012 Indigenous, Endorsed 01/07/2012
National Indigenous Reform Agreement: PI 10-Mortality rates (and excess deaths) by leading causes for children under 5, 2012

Indigenous, Endorsed 01/07/2012

National Indigenous Reform Agreement: PI 11-Child under 5 hospitalisation rates by principal diagnosis, 2012 Indigenous, Endorsed 01/07/2012

National Indigenous Reform Agreement: PI 17-The proportion of Indigenous children (by geographic location as identified by the ASGC), who are enrolled in (and attending, where possible to measure) a preschool program, 2012 Indigenous, Endorsed 01/07/2012

Used as denominator

National Indigenous Reform Agreement: PI 04-Rates of current daily smokers, 2012 Indigenous, Endorsed 01/07/2012

Private rent assistance DSS 2011-12 Created: 9 Apr 2013

Person—person identifier (household), X[X(14)]

Identifying and definitional attributes

Short name: Person ID
METeOR identifier: 302678

Registration status: Housing assistance, Standard 10/02/2006

Definition: A unique identifier (within a household) assigned to a person

within a housing assistance agency.

Data Element Concept: Person – person identifier (household)

Value domain attributes

Representational attributes

Representation class: Identifier

Data type: String

Format: X[X(14)]

Maximum character length: 15

Data set specification specific attributes

Private rent assistance DSS 2011-12

DSS specific information: In the Private Rental Assistance collection, this item refers to the

unique identifier for the main applicant.

The main applicant identifier should be the same person identifier that is used by the social housing authority across different housing programs. This field may be used to link private rent assistance records with corresponding public rental housing, state owned and managed Indigenous housing, and/or home purchase assistance records. If no such identifier

exists, this field should be left blank.

Data element attributes

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Relational attributes

Related metadata references: See also <u>Household – household identifier</u>, X[X(14)] Housing

assistance, Standard 10/02/2006

Supersedes Person – person identifier (household), [X(9)]

Housing assistance, Superseded 10/02/2006

Created: 9 Apr 2013 Page 32 of 85

Person—sex, code N

Identifying and definitional attributes

Short name: Sex
METeOR identifier: 287316

Registration status: Community Services, Standard 25/08/2005

Housing assistance, Standard 10/02/2006

Health, Standard 04/05/2005

Early Childhood, Standard 21/05/2010 Homelessness, Standard 23/08/2010 WA Health, Draft 23/08/2012

Independent Hospital Pricing Authority, Standard 01/11/2012

Indigenous, Draft 18/10/2012

Definition: The biological distinction between male and female, as

represented by a code.

Data Element Concept: Person—sex

Value domain attributes

Representational attributes

Representation class: Code
Data type: Number

Format: N
Maximum character length: 1

Permissible values: Value Meaning

Male
 Female

3 Intersex or indeterminate

Supplementary values: 9 Not stated/inadequately described

Collection and usage attributes

Guide for use: Diagnosis and procedure codes should be checked against the

national ICD-10-AM sex edits, unless the person is undergoing, or has undergone a sex change or has a genetic condition resulting in a conflict between sex and ICD-10-AM code.

CODE 3 Intersex or indeterminate

Intersex or indeterminate, refers to a person, who because of a genetic condition, was born with reproductive organs or sex chromosomes that are not exclusively male or female or whose sex has not yet been determined for whatever reason.

Intersex or indeterminate, should be confirmed if reported for

people aged 90 days or greater.

Comments: The definition for Intersex in Guide for use is sourced from the

ACT Legislation (Gay, Lesbian and Transgender) Amendment

Act 2003.

Source and reference attributes

Origin: Australian Capital Territory 2003. Legislation (Gay, Lesbian and

Transgender) Amendment Act 2003

Created: 9 Apr 2013 Page **33 of 85**

14/20030328-4969/pdf/2003-14.pdf.

Data set specification specific attributes

Private rent assistance DSS 2011-12

DSS specific information:

In the Private Rental Assistance collection, this item refers to the sex of the main applicant.

Data element attributes

Collection and usage attributes

Collection methods:

Operationally, sex is the distinction between male and female, as reported by a person or as determined by an interviewer. When collecting data on sex by personal interview, asking the sex of the respondent is usually unnecessary and may be inappropriate, or even offensive. It is usually a simple matter to infer the sex of the respondent through observation, or from other cues such as the relationship of the person(s) accompanying the respondent, or first name. The interviewer may ask whether persons not present at the interview are male or female.

A person's sex may change during their lifetime as a result of procedures known alternatively as sex change, gender reassignment, transsexual surgery, transgender reassignment or sexual reassignment. Throughout this process, which may be over a considerable period of time, the person's sex could be recorded as either Male or Female.

In data collections that use the ICD-10-AM classification, where sex change is the reason for admission, diagnoses should include the appropriate ICD-10-AM code(s) that clearly identify that the person is undergoing such a process. This code(s) would also be applicable after the person has completed such a process, if they have a procedure involving an organ(s) specific to their previous sex (e.g. where the patient has prostate or ovarian cancer).

CODE 3 Intersex or indeterminate

Is normally used for babies for whom sex has not been determined for whatever reason.

Should not generally be used on data collection forms completed by the respondent.

Should only be used if the person or respondent volunteers that the person is intersex or where it otherwise becomes clear during the collection process that the individual is neither male nor female.

CODE 9 Not stated/inadequately described

Is not to be used on primary collection forms. It is primarily for use in administrative collections when transferring data from data sets where the item has not been collected.

Source and reference attributes

Origin: Australian Institute of Health and Welfare (AIHW) National

Mortality Database 1997/98 AIHW 2001 National Diabetes

Private rent assistance DSS 2011-12

Created: 9 Apr 2013 Page 34 of 85

Register, Statistical Profile, December 2000 (Diabetes Series No. 2.)

Reference documents:

Australian Bureau of Statistics

AS4846 Health Care Provider Identification, 2004, Sydney:

Standards Australia

AS5017 Health Care Client Identification, 2002, Sydney:

Standards Australia

In AS4846 and AS5017 alternative codes are presented. Refer to

the current standard for more details.

Relational attributes

Related metadata references:

Is used in the formation of Episode of admitted patient care — diagnosis related group, code (AR-DRG v 6) ANNA Health, Standard 22/09/2009, Tasmanian Health, Draft 23/07/2012

Is used in the formation of Episode of admitted patient care — diagnosis related group, code (AR-DRG v 7) ANNA Health, Standardisation pending 13/03/2013

Is used in the formation of Episode of admitted patient care — diagnosis related group, code (AR-DRG v5.1) ANNA Health, Superseded 22/12/2009

Is used in the formation of Episode of admitted patient care — diagnosis related group, code (AR-DRG v5.1) ANNA No registration status

Is used in the formation of Episode of admitted patient care — diagnosis related group, code (AR-DRG v5.2) ANNA No registration status

Is used in the formation of Episode of admitted patient care — major diagnostic category, code (AR-DRG v 6) NN Health, Standard 22/12/2009, Tasmanian Health, Draft 23/07/2012 Is used in the formation of Episode of admitted patient care — major diagnostic category, code (AR-DRG v 7) NN Health, Standardisation pending 13/03/2013

Is used in the formation of Episode of admitted patient care — major diagnostic category, code (AR-DRG v5.1) NN Health, Superseded 22/12/2009

Is used in the formation of Episode of admitted patient care — major diagnostic category, code (AR-DRG v5.1) NN No registration status

Is used in the formation of <u>Episode of admitted patient care</u> — <u>major diagnostic category, code (AR-DRG v5.2) NN</u> *No registration status*

Supersedes <u>Person—sex (housing assistance), code N</u> Housing assistance, Superseded 10/02/2006

Supersedes <u>Person – sex, code N</u> Community Services, Superseded 31/08/2005, Health, Superseded 04/05/2005

Is used in the formation of <u>Record – linkage key 581, statistical</u> <u>code XXXXXDDMMYYYYN</u> *No registration status*

Is used in the formation of Record—linkage key, code 581 XXXXXDDMMYYYYN Community Services, Standard 21/05/2010, Housing assistance, Standard 23/08/2010, Health, Standard 07/12/2011, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010

Is used in the formation of Record – linkage key, code

Implementation in Data Set Specifications:

XXXXXDDMMYYYYN No registration status

Activity based funding: Emergency department care DSS 2013-2014 Independent Hospital Pricing Authority, Standard 31/10/2012

Activity based funding: Non-admitted patient care DSS 2013-2014 Independent Hospital Pricing Authority, Standard 31/10/2012

<u>Acute coronary syndrome (clinical) DSS</u> Health, Standard 01/09/2012

Admitted patient mental health care NMDS 2012-13 Health, Standard 07/12/2011

Admitted patient palliative care NMDS 2012-13 Health, Standard 07/03/2012

Alcohol and other drug treatment services NMDS 2013-14 Health, Standard 07/02/2013

<u>Cancer (clinical) DSS</u> Health, Standard 07/12/2011 <u>Cardiovascular disease (clinical) DSS</u> Health, Standard 01/09/2012

<u>Child protection and support services (CPSS) client cluster</u> Community Services, Standard 30/04/2008

<u>Child protection and support services (CPSS) sibling cluster</u> Community Services, Standard 30/04/2008

Community mental health care NMDS 2013- Health, Standard 07/02/2013

<u>Computer Assisted Telephone Interview demographic module</u> DSS Health, Standard 03/12/2008

<u>Diabetes (clinical) DSS</u> Health, Standard 21/09/2005 <u>Disability Services NMDS 2011-12</u> Community Services, Standard 15/12/2011

<u>Early Childhood Education and Care: Unit Record Level NMDS</u> 2012 Early Childhood, Standard 09/03/2012

<u>Indigenous primary health care DSS 2012-14</u> Health, Standard 07/12/2011

Indigenous, Endorsed 11/09/2012

<u>Juvenile Justice Client file cluster</u> Community Services, Standard 14/09/2009

Medical indemnity DSS Health, Standard 07/12/2011 Non-admitted patient DSS 2012-13 Health, Standard 07/12/2011

Non-admitted patient emergency department care NMDS 2012-13 Health, Standard 30/01/2012

Perinatal NMDS 2013-14 Health, Standard 07/02/2013

<u>Person details data dictionary</u> Community Services, Standard 06/02/2012

Prison clinic contact DSS Health, Standard 25/08/2011

Prison entrants DSS Health, Standard 25/08/2011

<u>Prisoners in custody repeat medications DSS</u> Health, Standard 25/08/2011

<u>Public dental waiting times NMDS 2013-14</u> Health, Standard 09/11/2012

Radiotherapy waiting times DSS 2012- Health, Standard 07/12/2011

Registered chiropractic labour force DSS Health, Standard

Private rent assistance DSS 2011-12 Created: 9 Apr 2013 10/12/2009

Registered dental and allied dental health professional labour force DSS Health, Standard 10/12/2009

Registered medical professional labour force DSS Health, Standard 10/12/2009

Registered midwifery labour force DSS Health, Standard 10/12/2009

Registered nursing professional labour force DSS Health, Standard 10/12/2009

Registered optometry labour force DSS Health, Standard 10/12/2009

Registered osteopathy labour force DSS Health, Standard 10/12/2009

Registered pharmacy labour force DSS Health, Standard 10/12/2009

Registered physiotherapy labour force DSS Health, Standard 10/12/2009

Registered podiatry labour force DSS Health, Standard 10/12/2009

Registered psychology labour force DSS Health, Standard 10/12/2009

Residential mental health care NMDS 2012-14 Health, Standard 07/03/2012

<u>Sex of prison entrants cluster</u> Health, Standard 25/08/2011 <u>Statistical linkage key 581 cluster</u> Community Services, Standard 21/05/2010

Housing assistance, Standard 23/08/2010

Health, Standard 07/12/2011

Early Childhood, Standard 21/05/2010

Homelessness, Standard 23/08/2010

<u>Surveillance of healthcare associated infection: Staphylococcus aureus bacteraemia DSS</u> Health, Standard 15/11/2012

Implementation in Indicators:

Used as numerator

<u>Indigenous primary health care: PI22a-Number of female</u> regular clients who have had a cervical screening, 2013 Health, Standard 07/12/2011

Indigenous, Endorsed 11/09/2012

<u>Indigenous primary health care: PI22b-Proportion of female regular clients who have had a cervical screening, 2013</u> Health, Standard 07/12/2011

Indigenous, Endorsed 11/09/2012

National Healthcare Agreement: PI 44-Survival of people diagnosed with cancer, 2012 Health, Standard 20/10/2011 National Healthcare Agreement: PI 48-Rates of services: Hospital procedures, 2012 Health, Standard 20/10/2011

Used as denominator

<u>Indigenous primary health care: PI13b-Proportion of regular clients who had their first antenatal care visit within specified periods, 2013 Health, Standard 07/12/2011</u>

Indigenous, Endorsed 11/09/2012

<u>Indigenous primary health care: PI22b-Proportion of female regular clients who have had a cervical screening, 2013</u> Health, Standard 07/12/2011

Indigenous, Endorsed 11/09/2012

National Disability Agreement: c(1)-Proportion of the potential

population accessing disability services, 2012 Community Services, Standard 05/03/2012

National Disability Agreement: c(2)-Proportion of the potential population accessing disability services, 2012 Community

Services, Standard 05/03/2012

National Disability Agreement: f(1)-Number of Indigenous people with disability receiving disability services as a proportion of the Indigenous potential population requiring services, 2012 Community Services, Standard 05/03/2012

Indigenous, Endorsed 11/09/2012

National Disability Agreement: f(2)-Number of Indigenous people with disability receiving disability services as a proportion of the Indigenous potential population requiring services, 2012 Community Services, Standard 05/03/2012 Indigenous, Endorsed 11/09/2012

National Disability Agreement: j-Proportion of people with disability receiving income support, 2012 Community Services, Standard 05/03/2012

National Healthcare Agreement: PI 04-Incidence of selected cancers, 2012 Health, Standard 31/10/2011

National Healthcare Agreement: PI 10-Breast cancer screening rates, 2012 Health, Standard 31/10/2011

National Healthcare Agreement: PI 32-Proportion of people with mental illness with GP treatment plans, 2012 Health, Standard 31/10/2011

National Healthcare Agreement: PI 44-Survival of people diagnosed with cancer, 2012 Health, Standard 20/10/2011 National Healthcare Agreement: PI 48-Rates of services: Hospital procedures, 2012 Health, Standard 20/10/2011 National Healthcare Agreement: PI 61-Teenage birth rate, 2012 Health, Standard 31/10/2011

Service event—assistance received date, DDMMYYYY

Identifying and definitional attributes

Short name: Assistance received date

METeOR identifier: 270042

Registration status: Community Services, Standard 01/03/2005

Housing assistance, Standardisation pending 23/10/2012

Definition: The date on which a client **receives assistance** from an agency.

Data Element Concept: Service event—assistance received date

Value domain attributes

Representational attributes

Representation class: Date

Data type: Date/Time Format: DDMMYYYY

Maximum character length: 8

Data set specification specific attributes

Private rent assistance DSS 2011-12

DSS specific information: For those households who commenced receiving ongoing

assistance in a previous financial year (i.e. prior to 1 July 2011) and they continued to receive this assistance, report the originating date of the assistance (i.e. the date the household

first received the assistance).

Data element attributes

Collection and usage attributes

Guide for use: This metadata item should always be recorded as an 8-digit

valid date comprising day, month and year. Year should always be recorded in its full 4-digit format. For days and months with a numeric value of less than 10, zeros should be used to ensure that the date contains the required 8 digits. For example if a person received assistance from an agency on 1 July 2000 the Assistance receipt date should be recorded as 01072000 as

specified in the representational layout.

Collection methods: The date recorded should reflect the date on which the client

received any type of assistance. Where a client receives more than one occasion of service on the same day, the agency should separately record each occasion of service against the same

date.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Home and Community Care (HACC) Data Dictionary Version

1.0, 1998

Created: 9 Apr 2013 Page 39 of 85

Relational attributes

Related metadata references: Supersedes <u>Assistance received date, version 1, DE, NCSDD, NCSIMG, Superseded 01/03/2005.pdf</u> (15.2 KB)

Service event—assistance type, private rent assistance code N[N]

Identifying and definitional attributes

Short name: Private rent assistance type

METeOR identifier: 457778

Registration status: Housing assistance, Standardisation pending 23/10/2012

Definition: The type of private rent assistance provided to a client, as

represented by a code.

Data Element Concept: Service event—assistance type

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N[N]

Maximum character length: 2

Permissible values: Value Meaning

1 Bond loan

Rental grant-one off
Ongoing rental subsidy
Relocation expenses

88 Other

Unit of measure: Service event

Source and reference attributes

Steward: Housing and Homelessness Information Management Group

Data set specification specific attributes

Private rent assistance DSS 2011-12

DSS specific information: The permissible values in the PRA collection differ from the

standard. PRA permissible values are:

Value Meaning

1 Bond loan

2 Rental grant-one off

3 Ongoing rental subsidy

4 Relocation expenses

99 Other

Code '88' is not a valid code in the HPA collection.

Data element attributes

Created: 9 Apr 2013 Page 41 of 85

Relational attributes

Related metadata references: Supersedes <u>Household – housing program type, code N{.N}</u>
Housing assistance, Retired 10/02/2006

Private rent assistance DSS 2011-12 Created: 9 Apr 2013 Page 42 of 85

Supporting items

Object Classes

Address

Identifying and definitional attributes

Metadata item type: Object Class
METeOR identifier: 428657

Registration status: Community Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012

Health, Standard 07/12/2011

Early Childhood, Standard 09/03/2012 Tasmanian Health, Draft 14/09/2012

Independent Hospital Pricing Authority, Standard 31/10/2012

Definition: A collection of information used for describing the location of an

entity and/or details describing how the entity can be contacted.

Specialisation of: Location

Relational attributes

Data Element Concepts implementing this Object Class:

Address – address currency status Community Services, Standard

06/02/2012

Address – address end date Community Services, Standard

06/02/2012

<u>Address – address end time</u> Community Services, Standard

06/02/2012

Address – address site name Community Services, Standard

06/02/2012

Housing assistance, Standardisation pending 19/10/2012

Health, Standard 07/12/2011

<u>Address – address start date</u> Community Services, Standard

06/02/2012

Address – address start time Community Services, Standard

06/02/2012

Address – address status identifier Community Services, Standard

06/02/2012

Address - Australian area code Community Services, Standard

06/02/2012

Address – Australian postcode Community Services, Standard

06/02/2012

Housing assistance, Standardisation pending 19/10/2012

Health, Standard 07/12/2011

Early Childhood, Standard 09/03/2012

Tasmanian Health, Draft 14/09/2012

Independent Hospital Pricing Authority, Standard 31/10/2012

Address – Australian state/territory identifier Community

Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012

Health, Standard 07/12/2011

Early Childhood, Standard 09/03/2012

Address - building/complex sub-unit type Community Services,

Standard 06/02/2012

Address - complex road name Community Services, Standard

06/02/2012

Housing assistance, Standardisation pending 19/10/2012

Health, Standard 07/12/2011

Created: 9 Apr 2013 Page 45 of 85

<u>Address – complex road number 1</u> Community Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012 Health, Standard 07/12/2011

<u>Address – complex road number 2</u> Community Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012 Health, Standard 07/12/2011

<u>Address – complex road suffix</u> Community Services, Standard 06/02/2012

<u>Address – complex road type</u> Community Services, Standard 06/02/2012

Health, Standard 07/12/2011

<u>Address – country identifier</u> Community Services, Standard 06/02/2012

<u>Address – electronic communication address</u> Community Services, Standard 06/02/2012

<u>Address – electronic communication usage code</u> Community Services, Standard 06/02/2012

<u>Address – electronic contact preference indicator</u> Community Services, Standard 06/02/2012

<u>Address – floor/level type</u> Community Services, Standard 06/02/2012

<u>Address – geocode containment indicator</u> Community Services, Standard 06/02/2012

<u>Address – geocode feature</u> Community Services, Standard 06/02/2012

<u>Address – geocode geographic datum</u> Community Services, Standard 06/02/2012

Address – geocode height Community Services, Standard 06/02/2012

<u>Address – geocode latitude</u> Community Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012

<u>Address – geocode longitude</u> Community Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012

<u>Address – geocode positional uncertainty</u> Community Services, Standard 06/02/2012

<u>Address – geocode vertical datum</u> Community Services, Standard 06/02/2012

 $\frac{Address-international\ country\ code}{Standard\ 06/02/2012}\ Community\ Services,$

<u>Address – Internet voice product name</u> Community Services, Standard 06/02/2012

<u>Address – Internet voice product user identifier</u> Community Services, Standard 06/02/2012

<u>Address – Internet voice service provider</u> Community Services, Standard 06/02/2012

Address – level number Community Services, Standard 06/02/2012

Health, Standard 07/12/2011

<u>Address – location descriptor</u> Community Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012

<u>Address – lot number</u> Community Services, Standard 06/02/2012 Housing assistance, Standardisation pending 19/10/2012

<u>Address – physical address indicator</u> Community Services, Standard 06/02/2012

<u>Address – postal delivery number</u> Community Services, Standard 06/02/2012

<u>Address – postal delivery point identifier</u> Community Services, Standard 06/02/2012

<u>Address – postal delivery service type identifier</u> Community Services, Standard 06/02/2012

<u>Address – purpose of address</u> Community Services, Standard 06/02/2012

<u>Address – road name</u> Community Services, Standard 06/02/2012 Health, Standard 07/12/2011

<u>Address – road number 1</u> Community Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012 Health, Standard 07/12/2011

Address – road number 2 Community Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012 Health, Standard 07/12/2011

<u>Address – road suffix</u> Community Services, Standard 06/02/2012 <u>Address – road type</u> Community Services, Standard 06/02/2012 Housing assistance, Standardisation pending 19/10/2012

Health, Standard 07/12/2011

<u>Address – secondary complex name</u> Community Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012 Health, Standard 07/12/2011

<u>Address – statistical area</u> Community Services, Standard 06/12/2011

Health, Standard 07/12/2011

Early Childhood, Standard 09/03/2012

<u>Address – sub-dwelling unit number</u> Community Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012 Health, Standard 07/12/2011

<u>Address – suburb/town/locality name</u> Community Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012 Health, Standard 07/12/2011

Early Childhood, Standard 09/03/2012

Tasmanian Health, Draft 14/09/2012

<u>Address – telephone non-standard functionality</u> Community Services, Standard 06/02/2012

Address – telephone number Community Services, Standard 06/02/2012

<u>Address – telephone service line</u> Community Services, Standard 06/02/2012

<u>Address – telephone standard functionality</u> Community Services, Standard 06/02/2012

Address - Uniform Resource Locator Community Services,

Standard 06/02/2012

<u>Address – unstructured address line</u> Community Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012

Dwelling

Identifying and definitional attributes

Metadata item type:Object ClassSynonymous names:DwellingMETeOR identifier:268982

Registration status: Community Services, Standard 01/03/2005

Housing assistance, Standard 01/03/2005

Definition: A structure or a discrete space within a structure intended for

people to live in or where a person or group of people live. Thus a structure that people actually live in is a dwelling regardless of its intended purpose, but a vacant structure is only a dwelling if intended for human residence. A dwelling may include one or more rooms used as an office or workshop provided the dwelling is

in residential use.

Context: Dwellings are the main counting unit in the housing sector.

Dwellings are reported for a variety of purposes including number of untenantable or tenantable, and occupied or vacant dwellings. Dwellings may be owned and/or, managed, and/or available for a use by a specific program, including headleased stock from **private** and **government** sources. A dwelling includes a **boarding house**

building and boarding house units.

Specialisation of: Environmental factors

Collection and usage attributes

Guide for use: Boarding house rooms or beds are not identified as separate

dwellings unless they are self-contained. Self-contained rooms are therefore defined as units and are counted as a separate dwelling. For the public rental housing and state owned and managed Indigenous housing data collections, the number of tenancy (rental)

units is used as a proxy for counting the number of dwellings.

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Origin: Australian Bureau of Statistics: 2001 Census Data Dictionary (Cat.

no. 2901.0). Reference through: http://www.abs.gov.au.

Relational attributes

Data Element Concepts implementing this Object Class:

<u>Dwelling – age</u> Housing assistance, Standard 01/03/2005 <u>Dwelling – Australian postcode</u> Housing assistance, Standard

10/02/2006

Dwelling - Australian state/territory identifier Housing assistance,

Standard 10/02/2006

<u>Dwelling – construction completion date</u> Housing assistance,

Standard 01/03/2005

Dwelling - date occupied Housing assistance, Standard

10/02/2006

<u>Dwelling – date vacated</u> Housing assistance, Standard 10/02/2006 <u>Dwelling – dwelling identifier</u> Housing assistance, Standard

10/02/2006

<u>Dwelling – market rent value</u> Housing assistance, Standard

Created: 9 Apr 2013 Page 49 of 85

01/03/2005

 $\frac{Dwelling-number\ of\ bedrooms}{10/02/2006}\ Housing\ assistance,\ Standard\ 10/02/2006$

<u>Dwelling – number of tenancy agreements</u> Housing assistance, Standard 01/03/2005

<u>Dwelling – number of tenancy/rental units</u> Housing assistance, Standard 01/03/2005

<u>Dwelling – occupancy status</u> Housing assistance, Standard 10/02/2006

<u>Dwelling – permanency status</u> Housing assistance, Standard 10/02/2006

<u>Dwelling – purchase completion date</u> Housing assistance, Standard 01/03/2005

<u>Dwelling – structure type</u> Housing assistance, Standard 01/03/2005

<u>Dwelling – tenantability status</u> Housing assistance, Standard 01/03/2005

<u>Dwelling – upgrade requirement status</u> Housing assistance, Standard 10/02/2006

<u>Dwelling – utility status (electricity supply)</u> Housing assistance, Standard 10/02/2006

<u>Dwelling – utility status (sewerage system)</u> Housing assistance, Standard 10/02/2006

<u>Dwelling – utility status (water supply)</u> Housing assistance, Standard 10/02/2006

Household

Identifying and definitional attributes

Metadata item type: Object Class METeOR identifier: 268977

Registration status: Community Services, Superseded 27/04/2007

Housing assistance, Standard 01/03/2005

Health, Standard 04/05/2005

Definition: A group of two or more related or unrelated people who

usually reside in the same dwelling, and who make common provision for food or other essentials for living. Or a single person living in a dwelling who makes provision for his or her own food and other essentials for living, without combining

with any other person.

Context: Together with family, household is considered one of the basic

groups of social aggregation. Information on household numbers and composition aids in identifying groups within the population such as Indigenous households or the number of

people living alone.

Specialisation of: Person/group of persons

Collection and usage attributes

Guide for use: For housing data collections, the number of tenancy agreements

is a practical proxy for calculating the number of households

receiving housing assistance.

The persons in the group may pool their incomes and have a common budget to a greater or lesser extent: they may be related or unrelated persons, or a combination of both.

Only usual residents of the household are included as members of the household. Visitors to a household are, by definition,

excluded from the household.

Source and reference attributes

Origin: CSHA Public rental housing data manual 2001-02

Relational attributes

Related metadata references: Has been superseded by Household Community Services,

Standard 27/04/2007

Supersedes Household, version 2, DEC, NCSDD, NCSIMG,

Superseded 01/03/2005.pdf (13.7 KB)

Supersedes Household, version 2, DEC, NHADD, NHDAMG,

Superseded 01/03/2005.pdf (13.6 KB)

Data Element Concepts <u>Household – assistance eligibility date</u> Housing assistance,

implementing this Object Class: Standard 01/03/2005

Household – greatest need reason Housing assistance, Standard

10/02/2006

<u>Household – gross income</u> Housing assistance, Standardisation

pending 19/10/2012

Health, Standard 15/12/2005

Household – household composition Housing assistance,

Created: 9 Apr 2013 Page 51 of 85

Standard 10/02/2006

 $\frac{\text{Household} - \text{household identifier}}{10/02/2006}$ Housing assistance, Standard

<u>Household – housing program type</u> Housing assistance, Standard 01/03/2005

<u>Household – low income status</u> Housing assistance, Standard 01/03/2005

<u>Household – new allocation status</u> Housing assistance, Standard 01/03/2005

<u>Household – rebated rent status</u> Housing assistance, Standard 10/02/2006

<u>Household – rent charged</u> Housing assistance, Standard 10/02/2006

<u>Household – rent charged date</u> Housing assistance, Standard 10/02/2006

<u>Household – rent paid</u> Housing assistance, Standard 10/02/2006

<u>Household – rent paid date</u> Housing assistance, Standard 10/02/2006

<u>Household – tenure type</u> Housing assistance, Standard 01/03/2005

<u>Household – transfer status</u> Housing assistance, Standard 10/02/2006

Person

Identifying and definitional attributes

Metadata item type: Object Class

METeOR identifier: 268955

Registration status: Community Services, Standard 01/03/2005

Housing assistance, Standard 01/03/2005

Health, Standard 01/03/2005

Early Childhood, Standard 21/05/2010 Homelessness, Standard 23/08/2010 Tasmanian Health, Draft 23/07/2012

Independent Hospital Pricing Authority, Standard 01/11/2012

Indigenous, Draft 18/10/2012

Definition: A human being, whether man, woman or child.

Specialisation of: Person/group of persons

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Macquarie University 2003. The Macquarie Dictionary 3rd ed. Sydney:

The Macquarie Library Pty. Ltd

Relational attributes

Data Element Concepts implementing this Object Class:

Person (address) - address line Community Services, Standard

30/09/2005

Health, Standard 04/05/2005

Person (address) – address type Community Services, Superseded

06/02/2012

Health, Standard 01/03/2005

Person (address) - Australian postcode Community Services,

Superseded 06/02/2012

Housing assistance, Standard 10/02/2006

Health, Superseded 07/12/2011

Early Childhood, Superseded 09/03/2012 Homelessness, Standard 23/08/2010

Person (address) – building/complex sub-unit type Community

Services, Standard 30/09/2005 Health, Standard 01/03/2005

Person (address) - country identifier Community Services,

Standard 30/09/2005

Health, Standard 04/05/2005

Person (address) – electronic communication address Community

Services, Standard 30/09/2005 Health, Standard 04/05/2005

Person (address) – electronic communication medium Community

Services, Standard 30/09/2005 Health, Standard 04/05/2005

Etc. (long list removed)

Private rent assistance DSS 2011-12 Created: 9 Apr 2013 Page 53 of 85

Service event

Identifying and definitional attributes

Metadata item type: **Object Class**

METeOR identifier: 320989

Registration status: Community Services, Standard 07/03/2006

> Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010

Definition: An instance or occasion of assistance received by a client from a

service provider.

Context: Information about individual instances of the receipt of assistance

> by a client from a service agency is of fundamental interest to service providers, but may or may not be required for national reporting purposes. However, information about an individual service event is a basic building block for other information that is of relevance to national reporting and statistical analysis. For example, if information about the length of time that certain types of persons have received particular types of assistance from specific types of agencies is required, then information about each instance of service provision should be recorded in a standard way. This should enable reliable, valid and comparable data to be reported

nationally.

Generally, a service event is described by a cluster of data elements that provide information about when it happened, where it happened, what assistance was received, how much and from whom. The need for information about service events reflects an interest in locating community service assistance to clients in time. This information may help to identify the intensity of assistance received by a person during a time period. Knowing when a person received assistance from an agency also helps to identify those records that are of interest to particular data collections. For example, an agency may be required to report on all assistance provided to clients during, say 1999-2000.

As with the definition of *client*, what constitutes a *service event* is influenced by the definition of 'assistance'. That is, every interaction between an agency and a client may not be considered of sufficient significance to warrant recording as a service event. Furthermore, decisions about what is included or excluded from the definition of 'assistance' may be affected by specific program requirements as well as practical considerations related to the amount of time and resources it takes to record every interaction between an agency and a client.

Source and reference attributes

Submitting organisation: Australia Institute of Health and Welfare

Home and Community Care (HACC) Data Dictionary Version 1.0, Reference documents:

1998

Relational attributes

Data Element Concepts implementing this Object Class: Service event – accommodation period end date Community

Services, Standard 30/11/2007

Housing assistance, Standard 23/08/2010

Created: 9 Apr 2013 Page 54 of 85 Homelessness, Standard 23/08/2010

Service event – accommodation period start date Community

Services, Standard 30/11/2007

Housing assistance, Standard 23/08/2010

Homelessness, Standard 23/08/2010

<u>Service event – assessment date</u> Community Services, Standard 01/03/2005

<u>Service event – assistance received date</u> Community Services,

Standard 01/03/2005

Housing assistance, Standardisation pending 23/10/2012

Service event – assistance request date Community Services,

Standard 01/03/2005

Housing assistance, Standard 23/08/2010

Homelessness, Standard 23/08/2010

<u>Service event – assistance type</u> Community Services, Standard 30/04/2008

<u>Service event – assistance urgency</u> Community Services, Standard 01/03/2005

Service event – first service contact date Community Services,

Standard 01/03/2005

Housing assistance, Standard 23/08/2010

Homelessness, Standard 23/08/2010

Service event – last service provision date Community Services,

Standard 07/03/2006

Housing assistance, Standard 23/08/2010

Homelessness, Standard 23/08/2010

Service event – reason assistance not provided Community

Services, Standard 01/03/2005

Service event - service delivery setting Community Services,

Standard 02/05/2006

Service event – supported accommodation type Community

Services, Standard 30/11/2007

Housing assistance, Standard 23/08/2010

Homelessness, Standard 23/08/2010

Service event - type of goods and equipment received Community

Services, Standard 01/03/2005

Properties

Assistance received date

Identifying and definitional attributes

Metadata item type: Property
METeOR identifier: 269249

Registration status: Community Services, Standard 01/03/2005

Housing assistance, Standardisation pending 23/10/2012

Definition: The date on which assistance is formally received.

Property group: Service provision event

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts Service event—assistance received date Community Services,

implementing this Property: Standard 01/03/2005

Housing assistance, Standardisation pending 23/10/2012

Assistance type

Identifying and definitional attributes

Metadata item type: Property
METeOR identifier: 307880

Registration status: Community Services, Standard 30/04/2008

Housing assistance, Standardisation pending 23/10/2012

Definition: A class of service activity.

Property group: Service provision event

Relational attributes

Data Element Concepts Service event — assistance type Community Services, Standard

implementing this Property: 30/04/2008

Australian postcode

Identifying and definitional attributes

Metadata item type: Property
METeOR identifier: 269316

Registration status: Community Services, Standard 01/03/2005

Housing assistance, Standard 22/10/2005

Health, Standard 01/03/2005

Early Childhood, Standard 21/05/2010 Homelessness, Standard 23/08/2010 Tasmanian Health, Draft 23/07/2012

Independent Hospital Pricing Authority, Standard 31/10/2012

Definition: The numeric descriptor for a postal delivery area, aligned with

locality, suburb or place.

Context: Postcode is an important part of a postal address and facilitates

written communication. It is one of a number of geographic identifiers that can be used to determine a geographic location.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Standards Australia

Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:

<u>Address – Australian postcode</u> Community Services, Standard

06/02/2012

Housing assistance, Standardisation pending 19/10/2012

Health, Standard 07/12/2011

Early Childhood, Standard 09/03/2012 Tasmanian Health, Draft 14/09/2012

Independent Hospital Pricing Authority, Standard 31/10/2012 Dwelling – Australian postcode Housing assistance, Standard

10/02/2006

Housing assistance agency – Australian postcode Housing

assistance, Standard 10/02/2006

Person (address) - Australian postcode Community Services,

Superseded 06/02/2012

Housing assistance, Standard 10/02/2006

Health, Superseded 07/12/2011

Early Childhood, Superseded 09/03/2012 Homelessness, Standard 23/08/2010

Private rent assistance DSS 2011-12

Created: 9 Apr 2013 Page 59 of 85

Australian state/territory identifier

Identifying and definitional attributes

Metadata item type: Property
METeOR identifier: 269056

Registration status: Community Services, Standard 01/03/2005

Housing assistance, Standard 22/10/2005

Health, Standard 01/03/2005

Early Childhood, Standard 21/05/2010 Tasmanian Health, Draft 23/07/2012

Definition: An identifier of the Australian state or territory.

Context: This is a **geographic indicator** which is used for analysis of the

distribution of clients or patients, agencies or establishments and

services.

Property group: Location characteristics

Relational attributes

Data Element Concepts implementing this Property:

Address - Australian state/territory identifier Community

Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012

Health, Standard 07/12/2011

Early Childhood, Standard 09/03/2012

<u>Dwelling – Australian state/territory identifier</u> Housing assistance,

Standard 10/02/2006

Establishment – Australian state/territory identifier Community

Services, Standard 01/03/2005 Health, Standard 01/03/2005

Housing assistance agency – Australian state/territory identifier

Housing assistance, Standard 10/02/2006

<u>Jurisdiction</u> – Australian state/territory identifier Health, Standard

05/12/2007

Medical indemnity claim management episode – Australian

state/territory identifier Health, Standard 07/12/2011

Person – Australian state/territory identifier Community Services,

Standard 01/03/2005

Housing assistance, Standard 10/02/2006

Health, Standard 01/03/2005

Early Childhood, Standard 21/05/2010

Service provider organisation – Australian state/territory identifier

Community Services, Standard 07/12/2005 Housing assistance, Candidate 19/10/2012

Health, Standard 04/05/2005

Early Childhood, Standard 21/05/2010 Tasmanian Health, Draft 23/07/2012

Date of birth

Identifying and definitional attributes

Metadata item type: Property
METeOR identifier: 269318

Registration status: Community Services, Standard 01/03/2005

Housing assistance, Standard 22/10/2005

Health, Standard 01/03/2005

Early Childhood, Standard 21/05/2010 Homelessness, Proposed 23/08/2010 Tasmanian Health, Draft 23/07/2012

Independent Hospital Pricing Authority, Standard 01/11/2012

Indigenous, Draft 18/10/2012

Definition: The date on which an individual was born.

Property group: Demographic/social/cultural characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts Person – date of birth Community Services, Standard 01/03/2005

implementing this Property: Housing assistance, Standard 27/07/2005

Health, Standard 01/03/2005

Early Childhood, Standard 21/05/2010 Homelessness, Standard 23/08/2010 Tasmanian Health, Draft 23/07/2012

Independent Hospital Pricing Authority, Standard 01/11/2012

Indigenous, Draft 18/10/2012

Financial assistance amount

Identifying and definitional attributes

Metadata item type: Property
METeOR identifier: 401987

Registration status: Community Services, Standard 17/11/2010

Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010

Definition: The value of monetary assistance.

Property group: Financial characteristics

Relational attributes

Data Element Concepts Person – financial assistance amount Community Services,

implementing this Property: Standard 17/11/2010

Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010

Gross income

Identifying and definitional attributes

Metadata item type: Property
METeOR identifier: 269270

Registration status: Community Services, Standard 06/02/2012

Housing assistance, Standard 01/03/2005

Health, Standard 04/05/2005

Definition: The total income before business and tax deductions are accounted

for.

Property group: Financial characteristics

Source and reference attributes

Origin: Australian taxation office 2004. Definitions. Australian taxation

office, Canberra. Viewed 22 October 2004

Relational attributes

Data Element Concepts <u>Household – gross income</u> Housing assistance, Standardisation

implementing this Property: pending 19/10/2012

Health, Standard 15/12/2005

<u>Person – gross income</u> Community Services, Standard 06/02/2012

Housing assistance, Standard 10/02/2006

Private rent assistance DSS 2011-12 Created: 9 Apr 2013 Page 63 of 85

Household identifier

Identifying and definitional attributes

Metadata item type: Property
METeOR identifier: 269366

Registration status: Housing assistance, Standard 01/03/2005

Definition: A sequence of characters which identify a household.

Property group: Identifier characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts Household - household identifier Housing assistance, Standard

implementing this Property: 10/02/2006

Indigenous status

Identifying and definitional attributes

Metadata item type: Property
METeOR identifier: 269161

Registration status: Community Services, Standard 01/03/2005

Housing assistance, Standard 22/10/2005

Health, Standard 01/03/2005

Early Childhood, Standard 21/05/2010 Homelessness, Standard 23/08/2010 Tasmanian Health, Draft 23/07/2012

Independent Hospital Pricing Authority, Standard 01/11/2012

Definition: An indicator of identification as an Aboriginal and/or Torres Strait

Islander.

Property group: Demographic/social/cultural characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts Person—Indigenous status Community Services, Standard

implementing this Property: 01/03/2005

Housing assistance, Standard 01/03/2005

Health, Standard 01/03/2005

Early Childhood, Standard 21/05/2010 Homelessness, Standard 23/08/2010 Tasmanian Health, Draft 23/07/2012

Independent Hospital Pricing Authority, Standard 01/11/2012

Created: 9 Apr 2013 Page 65 of 85

Person identifier

Identifying and definitional attributes

Metadata item type: Property
METeOR identifier: 269369

Registration status: Community Services, Standard 01/03/2005

Housing assistance, Standard 01/03/2005

Health, Standard 01/03/2005

Early Childhood, Standardisation pending 12/12/2012

Independent Hospital Pricing Authority, Standard 01/11/2012

Definition: A sequence of characters which identify a person.

Property group: Identifier characteristics

Source and reference attributes

Submitting organisation: National minimum data set working parties

Relational attributes

Data Element Concepts Person – person identifier Community Services, Standard

implementing this Property: 25/08/2005

Health, Standard 04/05/2005

Early Childhood, Standardisation pending 12/12/2012

Independent Hospital Pricing Authority, Standard 01/11/2012 Person – person identifier (household) Housing assistance,

Standard 10/02/2006

Principal source of cash income

Identifying and definitional attributes

Metadata item type: Property
METeOR identifier: 462226

Registration status: Community Services, Standardisation pending 22/03/2013

Housing assistance, Standardisation pending 19/10/2012

Definition: The main source from which cash income is derived.

Property group: Financial characteristics

Collection and usage attributes

Comments: This property relates to a cash income, as opposed to all income

that includes income in kind (e.g. barter for goods or services etc).

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Created: 9 Apr 2013

Page 67 of 85

Rent paid

Identifying and definitional attributes

Metadata item type: Property
METeOR identifier: 269272

Registration status: Housing assistance, Standard 01/03/2005

Definition: The amount of rent paid.

Property group: Financial characteristics

Relational attributes

Data Element Concepts implementing this Property:

<u>Household – rent paid</u> Housing assistance, Standard 10/02/2006

Page 68 of 85

Sex

Identifying and definitional attributes

Metadata item type: Property
METeOR identifier: 269231

Registration status: Community Services, Standard 01/03/2005

Housing assistance, Standard 22/10/2005

Health, Standard 01/03/2005

Early Childhood, Standard 21/05/2010 Homelessness, Standard 23/08/2010

Independent Hospital Pricing Authority, Standard 01/11/2012

Indigenous, Draft 18/10/2012

Definition: The biological distinction between male and female.

Property group: Demographic/social/cultural characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Australian Bureau of Statistics 1999. Standards for Social, Labour

and Demographic Variables Demographic Variables, Sex

Relational attributes

Data Element Concepts Person—sex Community Services, Standard 01/03/2005

implementing this Property: Housing assistance, Standard 10/02/2006

Health, Standard 01/03/2005

Early Childhood, Standard 21/05/2010 Homelessness, Standard 23/08/2010

Independent Hospital Pricing Authority, Standard 01/11/2012

Indigenous, Draft 18/10/2012

Private rent assistance DSS 2011-12

Created: 9 Apr 2013 Page 69 of 85

Suburb/town/locality name

Identifying and definitional attributes

Metadata item type: Property
METeOR identifier: 269335

Registration status: Community Services, Standard 01/03/2005

Housing assistance, Standard 23/08/2010

Health, Standard 01/03/2005

Early Childhood, Standard 21/05/2011 Homelessness, Standard 23/08/2010 Tasmanian Health, Draft 23/07/2012

Definition: The full name of the general locality containing the specific

address.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts <u>Address – suburb/town/locality name</u> Community Services,

implementing this Property: Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012

Health, Standard 07/12/2011

Early Childhood, Standard 09/03/2012 Tasmanian Health, Draft 14/09/2012

Person (address) - suburb/town/locality name Community

Services, Superseded 06/02/2012

Housing assistance, Standard 23/08/2010

Health, Superseded 07/12/2011

Early Childhood, Superseded 09/03/2012 Homelessness, Standard 23/08/2010

Classification Schemes

Postcode datafile

Identifying and definitional attributes

Metadata item type: Classification Scheme

METeOR identifier: 270561

Registration status: Community Services, Standard 01/03/2005

Housing assistance, Standard 10/02/2006

Health, Standard 01/03/2005

Independent Hospital Pricing Authority, Standard 31/10/2012

Definition: The numeric descriptor for a postal delivery area, aligned with

locality, suburb or place for the address of a party (person or

organisation), as defined by Australia Post.

Context: Postcode is an important part of a persons or organisations postal

address and facilitates written communication. It is one of a number of geographic identifiers that can be used to determine a geographic location. Postcode may assist with uniquely identifying

a person or organisation.

Collection and usage attributes

Guide for use: The postcode book is updated more than once annually as

postcodes are dynamic entities and are constantly changing.

Source and reference attributes

Origin: Australia Post Postcode book. Reference through:

http://www1.auspost.com.au/postcodes/

Relational attributes

Value Domains based on this Classification Scheme:

Australian postcode code (Postcode datafile) {NNNN} Community

Services, Superseded 06/02/2012

Housing assistance, Standard 10/02/2006

Health, Superseded 07/12/2011

Early Childhood, Superseded 09/03/2012 Homelessness, Standard 23/08/2010

Australian postcode code (Postcode datafile) {NNNN} Community

Services, Standard 06/02/2012

Housing assistance, Standardisation pending 19/10/2012

Health, Standard 07/12/2011

Early Childhood, Standard 09/03/2012 Tasmanian Health, Draft 13/09/2012

Independent Hospital Pricing Authority, Standard 31/10/2012

Created: 9 Apr 2013 Page **72 of 85**

Glossary Items

Assistance received

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327202

Registration status: Community Services, Standard 01/03/2005

Definition: The goods or services, or time or money received by a person

(client) during a service episode or event.

Context: This is important for client centred collections. It may be used to

measure the amounts and nature of assistance that are received

directly by clients, which can be used to help assess the

appropriateness and effectiveness of programs.

Collection and usage attributes

Comments: This is a client centred measure of amounts of assistance. This is

not necessarily the same as an agency's total outlay to a particular client as it does not include administration costs,

travel time for service providers, etc.

For example, a client that receives meals from a meals on wheels service. In this instance only that which is directly received by the client is recorded (i.e. the number of meals). The administration costs of providing this service, the costs of making the meal and the time and costs of the person

delivering the meal are not included in the amount of assistance

received.

This is only a measure of money, time or quantity of goods or services directly received by clients. It will not accrue to give a total of assistance provided on an agency basis (in terms of money, time or quantity of goods or services). Therefore it should not be used for National Accounts reporting.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Home and Community Care (HACC) Data Dictionary Version

1.0, 1998.

Relational attributes

Related metadata references: Supersedes Assistance received, version 1, DEC, NCSDD,

NCSIMG, Superseded 01/03/2005.pdf (13.8 KB)

Metadata items which use this

glossary item:

Service event - assistance received date Community Services,

Standard 01/03/2005

Housing assistance, Standardisation pending 23/10/2012 Service event – assistance received date, DDMMYYYY

Community Services, Standard 01/03/2005

Housing assistance, Standardisation pending 23/10/2012

Created: 9 Apr 2013 Page **74 of 85**

Boarding house building

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327408

Registration status: Housing assistance, Standard 01/03/2005

Definition: A separate building (also referred to as a rooming or lodging

house) containing multiple boarding/rooming/lodging house

bedrooms and/or boarding house units.

Context: The identification of boarding house buildings from individual

boarding house rooms or units is important in calculating the

operational costs for this type of dwelling.

Collection and usage attributes

Guide for use:

In Victoria, the term 'rooming house' is used and the term 'boarding house' is used to distinguish cases where meals are also provided.

Section 5A of the Social Security Act 1991 states that:

5A(5A) A person's accommodation is exempt accommodation (i.e. they are eligible for Commonwealth Rent Assistance (CRA) at the full single rate) if it is in premises that are, in the Secretary's opinion, a boarding house, guest house, hostel, private hotel, rooming house, lodging house or similar premises.

5A(5B) In forming an opinion about a person's accommodation for the purpose of subsection (5A), the Secretary is to have regard to the characteristics of the accommodation including, in particular, whether or not the following are characteristics of the accommodation:

- (a) the premises are known as a boarding house, guest house, hostel, hotel, private hotel, rooming house, lodging house or similar premises;
- (b) a manager or administrator (other than a real estate agent) is retained to manage the premises or administer the accommodation on a daily or other frequent regular basis;
- (c) staff are retained by the proprietor or manager of the premises to work in the premises on a daily or other frequent regular basis;
- (d) the residents lack control over the day-to-day management of the premises;
- (e) there are house rules, imposed by the proprietor or manager, that result in residents having rights that are more limited than those normally enjoyed by a lessee of private residential accommodation (for example, rules limiting the hours of residents' access to their accommodation or limiting residents' access to cooking facilities in the premises);
- (f) the person does not have obligations to pay for his or her costs of gas, water or electricity separately from the cost of the accommodation;
- (g) the accommodation is not private residential accommodation, having regard to:
- the number and nature of bedrooms in the premises; or

- the number of people who are not related to one another living at the premises; or
- the number and nature of bathrooms in the premises;
- (h) the person's accommodation has not been offered to the person on a leasehold basis;
- (i) there is no requirement that the person pay a bond as security for either the payment of rent or the cost of any damage caused by the person, or for both;
- (i) the person's accommodation is available on a daily or other short-term basis.

5A(5C) Each of the characteristics set out in subsection 5(B) points towards the accommodation in question being exempt accommodation (i.e. the person is eligible for CRA at the full single rate)

Source and reference attributes

Submitting organisation: New South Wales Department of Housing

Australian Institute of Health and Welfare

Origin: CSHA Community housing data collection manual 2001-02.

Relational attributes

Related metadata references: Supersedes Boarding house building, version 1, DEC,

NHADD, NHDAMG, Superseded 01/03/2005.pdf (16.3 KB)

Metadata items which use this

glossary item:

Boarding house room Housing assistance, Standard 01/03/2005 Boarding house unit Housing assistance, Standard 01/03/2005

Dwelling Community Services, Standard 01/03/2005

Housing assistance, Standard 01/03/2005

Dwelling – number of bedrooms, total N[NN] Housing

assistance, Standard 10/02/2006

<u>Dwelling – number of tenancy/rental units</u> Housing assistance,

Standard 01/03/2005

Boarding house room

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327410

Registration status: Housing assistance, Standard 01/03/2005

Definition: A bedroom within a boarding house (also referred to as a

rooming or lodging house) that is not self-contained, and usually shares a common kitchen and/or bathroom. Boarding house bedrooms are usually accessed via a common entrance

such as a foyer or hallway.

Context: The identification of individual boarding house **bedrooms** or

units from boarding house **buildings** is important in calculating the operational costs for this type of dwelling.

Collection and usage attributes

Guide for use: Section 5A of the Social Security Act 1991 states that:

5A(5A) A person's accommodation is exempt accommodation (i.e. they are eligible for Commonwealth Rent Assistance (CRA) at the full single rate) if it is in premises that are, in the Secretary's opinion, a boarding house, guest house, hostel, private hotel, rooming house, lodging house or similar premises.

5A(5B) In forming an opinion about a person's accommodation for the purpose of subsection (5A), the Secretary is to have regard to the characteristics of the accommodation including, in particular, whether or not the following are characteristics of the accommodation:

- (a) the premises are known as a boarding house, guest house, hostel, hotel, private hotel, rooming house, lodging house or similar premises;
- (b) a manager or administrator (other than a real estate agent) is retained to manage the premises or administer the accommodation on a daily or other frequent regular basis;
- (c) staff are retained by the proprietor or manager of the premises to work in the premises on a daily or other frequent regular basis;
- (d) the residents lack control over the day-to-day management of the premises;
- (e) there are house rules, imposed by the proprietor or manager, that result in residents having rights that are more limited than those normally enjoyed by a lessee of private residential accommodation (for example, rules limiting the hours of residents' access to their accommodation or limiting residents' access to cooking facilities in the premises);
- (f) the person does not have obligations to pay for his or her costs of gas, water or electricity separately from the cost of the accommodation;
- (g) the accommodation is not private residential accommodation, having regard to:
- the number and nature of bedrooms in the premises; or
- the number of people who are not related to one another

Created: 9 Apr 2013 Page 77 of 85

living at the premises; or

- the number and nature of bathrooms in the premises;
- (h) the person's accommodation has not been offered to the person on a leasehold basis;
- (i) there is no requirement that the person pay a bond as security for either the payment of rent or the cost of any damage caused by the person, or for both;
- (j) the person's accommodation is available on a daily or other short-term basis.

5A(5C) Each of the characteristics set out in subsection 5(B) points towards the accommodation in question being exempt accommodation (i.e. the person is eligible for CRA at the full single rate).

Source and reference attributes

Submitting organisation: New South Wales Department of Housing

Australian Institute of Health and Welfare

Origin: CSHA Community housing data collection manual 2001-02

Relational attributes

Related metadata references: Supersedes Boarding house room, version 1, DEC, NHADD,

NHDAMG, Superseded 01/03/2005.pdf (16.2 KB)

Metadata items which use this Boarding house building Housing assistance, Standard

glossary item: 01/03/2005

Boarding house room Housing assistance, Standard 01/03/2005 Boarding house unit Housing assistance, Standard 01/03/2005

Dwelling Community Services, Standard 01/03/2005

Housing assistance, Standard 01/03/2005

Dwelling – number of bedrooms, total N[NN] Housing

assistance, Standard 10/02/2006

Boarding house unit

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327412

Registration status: Housing assistance, Standard 01/03/2005

Definition: A self-contained unit within a boarding house (also referred to

as a rooming or lodging house) with separate cooking,

bathroom and toilet facilities. Boarding house units are usually accessed via a common entrance such as a foyer or hallway.

Context: The identification of individual **boarding house bedrooms** or

units from **boarding house buildings** is important in calculating the operational costs for this type of dwelling.

Collection and usage attributes

Guide for use:

Section 5A of the Social Security Act 1991 states that:

5A(5A) A person's accommodation is exempt accommodation (i.e. they are eligible for Commonwealth Rent Assistance at the full single rate) if it is in premises that are, in the Secretary's opinion, a boarding house, guest house, hostel, private hotel, rooming house, lodging house or similar premises.

5A(5B) In forming an opinion about a person's accommodation for the purpose of subsection (5A), the Secretary is to have regard to the characteristics of the accommodation including, in particular, whether or not the following are characteristics of the accommodation:

- (a) the premises are known as a boarding house, guest house, hostel, hotel, private hotel, rooming house, lodging house or similar premises;
- (b) a manager or administrator (other than a real estate agent) is retained to manage the premises or administer the accommodation on a daily or other frequent regular basis;
- (c) staff are retained by the proprietor or manager of the premises to work in the premises on a daily or other frequent regular basis;
- (d) the residents lack control over the day-to-day management of the premises;
- (e) there are house rules, imposed by the proprietor or manager, that result in residents having rights that are more limited than those normally enjoyed by a lessee of private residential accommodation (for example, rules limiting

the hours of residents' access to their accommodation or limiting residents' access to cooking facilities in the premises);

- (f) the person does not have obligations to pay for his or her costs of gas, water or electricity separately from the cost of the accommodation;
- (g) the accommodation is not private residential accommodation, having regard to:
- the number and nature of bedrooms in the premises; or
- the number of people who are not related to one another living at the premises; or
- the number and nature of bathrooms in the premises;

- (h) the person's accommodation has not been offered to the person on a leasehold basis;
- (i) there is no requirement that the person pay a bond as security for either the payment of rent or the cost of any damage caused by the person, or for both;
- (j) the person's accommodation is available on a daily or other short-term basis.

5A(5C) Each of the characteristics set out in subsection 5(B) points towards the accommodation in question being exempt accommodation (i.e. the person is eligible for CRA at the full single rate)

Source and reference attributes

Submitting organisation: NSW Department of Housing

Australian Institute of Health and Welfare

Origin: CHSA Community housing data collection manual 2001-02.

Relational attributes

Metadata items which use this glossary item:

Boarding house building Housing assistance, Standard 01/03/2005

Boarding house room Housing assistance, Standard 01/03/2005

Dwelling Community Services, Standard 01/03/2005

Housing assistance, Standard 01/03/2005

Dwelling structure type code N[N] Housing assistance,

Standard 01/03/2005

Private rent assistance DSS 2011-12 Created: 9 Apr 2013 Page 80 of 85

Family

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 351499

Registration status: Community Services, Standard 31/08/2007

Housing assistance, Standardisation pending 01/10/2012

Health, Standard 31/08/2007

Definition: Two or more people related by blood, marriage (registered or

de facto), adoption, step or fostering who may or may not live

together.

Source and reference attributes

Reference documents: Australian Bureau of Statistics. Family, household and income

unit variables. Cat No. 1286.0. Canberra: ABS. Viewed on

01/03/2007.

Relational attributes

Related metadata references: Supersedes Family Community Services, Superseded

31/08/2007, Housing assistance, Standard 01/03/2005

Metadata items which use this

glossary item:

Establishment – number of group session occasions of service for non-admitted patients Health, Standard 01/03/2005

Household – family composition, code N[NNN] Community

Services, Standard 27/04/2007

Informal carer Community Services, Standard 03/05/2007

Health, Standard 04/07/2007

Living arrangement code N Community Services, Standard

01/03/2005

Person (name) – family name, text [X(40)] Community Services,

Standard 06/02/2012

Person (name) – family name, text X[X(39)] Community

Services, Superseded 06/02/2012

Housing assistance, Standard 20/06/2005

Health, Standard 04/05/2005

Tasmanian Health, Draft 23/07/2012

Person (name) - given name Community Services, Standard

01/03/2005

Housing assistance, Standard 01/08/2005

Health, Standard 01/03/2005

Tasmanian Health, Draft 23/07/2012

Person (name) – given name, text [X(40)] Community Services,

Superseded 06/02/2012

Housing assistance, Standard 20/06/2005

Health, Standard 04/05/2005

Tasmanian Health, Draft 23/07/2012

Person (name) – given name, text [X(40)] Community Services,

Standard 06/02/2012

WA Health, Draft 23/08/2012

Person – informal carer existence indicator, code N Community

Services, Standard 29/04/2006 Health, Standard 04/07/2007

Geographic indicator

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327306

Registration status: Community Services, Standard 01/03/2005

Housing assistance, Standard 22/10/2005

Health, Standard 01/03/2005

Homelessness, Standard 22/10/2005

Definition: A classification scheme that divides an area into mutually

exclusive sub-areas based on geographic location.

Some geographic indicators are:

• Australian Standard Geographical Classification (ASGC,

ABS Cat No. 1216.0),

administrative regions,

electorates,

• Accessibility/Remoteness Index of Australia (ARIA),

• Rural, Remote and Metropolitan Area Classification

(RRMA), and country.

Context: To enable the analysis of data on a geographical basis.

Facilitates analysis of service provision in relation to

demographic and other characteristics of the population of a

geographic area.

Collection and usage attributes

Comments: Person (address) – Australian postcode (Postcode datafile), code

[NNNN] is not included in the above listing, as it is, strictly speaking, not a geographic indicator. Sometimes postcodes are used in the analysis of data on a geographical basis, which involves a conversion to Statistical Local Area (an Australian Bureau of Statistics geographical structure). This conversion results in some inaccuracy of information. However, in some data sets Person (address) — Australian postcode (Postcode datafile), code [NNNN]; is the only geographic identifier, therefore the use of other more accurate indicators (for

example, conversion from address line to Statistical Local Area)

is not always possible.

Source and reference attributes

Origin: Australian Institute of Health and Welfare.

Relational attributes

Related metadata references: Supersedes Geographic indicator, version 2, DEC, NCSDD,

NCSIMG, Superseded 01/03/2005.pdf (14.0 KB)

Metadata items which use this

glossary item:

Australian state/territory identifier Community Services,

Standard 01/03/2005

Housing assistance, Standard 22/10/2005

Health, Standard 01/03/2005

Early Childhood, Standard 21/05/2010 Tasmanian Health, Draft 23/07/2012

<u>Female – number of antenatal care visits, total N[N]</u> Health,

Created: 9 Apr 2013 Page 82 of 85

Standard 12/10/2011 Perinatal NMDS 2013-14 Health, Standard 07/02/2013

Head-leased dwelling (government)

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327318

Registration status: Housing assistance, Standard 01/03/2005

Definition: Dwellings owned by state and territory governments that are

leased to other government or non-government organisations

via head-leasing arrangements.

Context: Head-leasing involves at least two leases: one between the

dwelling owner and the lessee, and one between the provider and the tenant. The Residential Tenancies Act applies to both

leases.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin:

Relational attributes

Metadata items which use this Dwelling Community Services, Standard 01/03/2005

glossary item: Housing assistance, Standard 01/03/2005

Private rent assistance DSS 2011-12

Created: 9 Apr 2013 Page 84 of 85

Head-leased dwelling (private)

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327414

Registration status: Housing assistance, Standard 01/03/2005

Definition: Dwellings owned by private individuals or private corporations

that are leased to Commonwealth-State Housing Agreement (CSHA) housing providers via head-leasing arrangements. The CSHA housing provider is usually responsible for tenant

selection and tenancy management functions.

Context: Head-leasing involves at least two leases: one between the

dwelling owner and the lessee, and one between the provider and the tenant. The Residential Tenancies Act applies to both

leases.

Collection and usage attributes

Comments: Head-leasing is commonly undertaken in the community

housing sector, where non-Government organisations headlease housing stock from the private sector and state and territory Governments, and sub lease it directly to the tenants. It is important to identify those dwellings that are head-leased from the private sector, as maintenance and other management costs are generally incurred by the owner, and therefore may

not be captured in the annual CSHA data collections.

Source and reference attributes

Submitting organisation: NSW Department of Housing

Australian Institute of Health and Welfare.

Origin: Department of Housing - Policy EST0012A: Headleasing

CSHA Community housing data collection manual 2001-02

Relational attributes

Related metadata references: Supersedes Head-leased dwelling (private), version 1, DEC,

NHADD, NHDAMG, Superseded 01/03/2005.pdf (14.4 KB)

Metadata items which use this <u>Dwelling</u> Community Services, Standard 01/03/2005

glossary item: Housing assistance, Standard 01/03/2005

Created: 9 Apr 2013 Page 85 of 85