Care coordination mental health service type cluster

Exported from METEOR (AIHW's Metadata Online Registry)

Care coordination mental health service type cluster

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METEOR identifier:	494839
Registration status:	Health, Standard 13/11/2014
DSS type:	Data Element Cluster
Scope:	This data element cluster describes **Care coordination** activities in a mental health non-government organisation service.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Implementation in Data Set Specifications:	Mental health non-government organisation establishments NBEDS 2015-Health, Standard 13/11/2014
	Implementation start date: 01/07/2015
	Conditional obligation:
	Data are only to be reported for this data element cluster if the reporting organisation provides **Care coordination** services.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
1	Service provider organisation—source of funding, government authority mental health identifier code NNN	Mandatory	1
2	Entity—Australian business number (ABN), identifier N(11)	Mandatory	1
3	Service provider organisation—program name, text X[X(99)]	Mandatory	1
4	Service provider organisation—number of clients, total N[NNNNN]	Mandatory	1
5	Service provider organisation—unique client count accuracy descriptor, code N	Mandatory	1

DSS specific information:

Code 8, 'Unknown count type', is not permitted for this collection.

| 6 | Service provider organisation—number of service contacts, total N[NNNNN] | Mandatory | 1 |

DSS specific information:

A service contact must involve at least two persons, one of whom must be from a mental health-related non-government organisation.

Service contacts are not restricted to in person communication but can include telephone, video link or other forms of direct communication.

Service contacts can either be with a client, or with a third party such as a carer or family member, other professional or mental health worker or other service provider.

A service contact should be recorded for each client for whom the service is provided, regardless of the number of clients or third parties participating.

There may be multiple service contacts on any one day for a client, including contacts involving third parties. If multiple service providers deliver a service contact to the same client concurrently a single service contact should be recorded. If multiple service providers deliver a service contact to the same client sequentially, a service contact should be recorded for each service provider.

Services of an administrative nature are excluded. Examples include telephone contact to schedule an appointment; noting receipt of test results that require no further action; and noting a patient/client did not attend a planned service contact. These instances would not be regarded as service contacts.

In instances where documenting the client's service contact details is separated in time from the service provision, the documenting of the contact details is not counted as a separate service contact.

Travel to or from the location at which the service is provided, for example to or from outreach facilities or private homes, is not to be reported as a service contact.

Seq No.	Metadata item	Obligation	Max occurs
7	Service provider organisation—number of contact hours, total N[NNNNNN]	Mandatory	1

DSS specific information:

A service contact must involve at least two persons, one of whom must be from a mental health-related non-government organisation.

Service contacts are not restricted to in person communication but can include telephone, video link or other forms of direct communication.

Service contacts can either be with a client, or with a third party such as a carer or family member, other professional or mental health worker or other service provider.

A service contact should be recorded for each client for whom the service is provided, regardless of the number of clients or third parties participating.

There may be multiple service contacts on any one day for a client, including contacts involving third parties. If multiple service providers deliver a service contact to the same client concurrently a single service contact should be recorded. If multiple service providers deliver a service contact to the same client sequentially, a service contact should be recorded for each service provider.

Services of an administrative nature are excluded. Examples include telephone contact to schedule an appointment; noting receipt of test results that require no further action; and noting a patient/client did not attend a planned service contact. These instances would not be regarded as service contacts.

In instances where documenting the client's service contact details is separated in time from the service provision, the documenting of the contact details is not counted as a separate service contact.

Travel to or from the location at which the service is provided, for example to or from outreach facilities or private homes, is not to be reported as a service contact.

Seq No.	Metadata item	Obligation	Max occurs
8	Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]	Mandatory	1
9	Service provider organisation—full-time equivalent staff (paid), total N[NNN{.N}]	Mandatory	1

DSS specific information:

This data element should be calculated on an annual basis.

The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of **Care coordination** services.

FTE should be apportioned to the relevant funding stream.

Exclusions:

- Staff employed in roles only administratively and managerially related to the delivery of client services (reported in Full-time equivalent paid overhead staff (average)).
- **Volunteers**/unpaid staff (reported in Hours worked—volunteer/unpaid staff).

Inclusions:

- **Peer workers** (also reported in Full-time equivalent paid peer workers (average)).

Seq No.	Metadata item	Obligation	Max occurs
10	Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]	Mandatory	1

DSS specific information:

The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of **Care coordination** services.

Hours worked during the reporting period should be apportioned to the relevant funding stream.

Seq No.	Metadata item	Obligation	Max occurs
11	Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN	Mandatory	1

DSS specific information:

This data element should be calculated on an annual basis.

The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of **Care coordination** services.

FTE should be apportioned to the relevant funding stream.

Seq No.	Metadata item	Obligation	Max occurs
12	Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)	Mandatory	70

DSS specific information:

Multiple SA2 codes are available to enable the recording of more than one geographical site of operation of the mental health service type.