

Commonwealth State/Territory Disability Agreement NMDS (July 2008)

Identifying and definitional attributes

Metadata item type: Data Set Specification

METEOR identifier: 372123

Registration status:

- [Community Services \(retired\)](#), Superseded 11/11/2009

DSS type: National Minimum Data Set (NMDS)

Scope: The Commonwealth State/Territory Disability Agreement National Minimum Data Set (CSTDA NMDS) and its national collection is:

- a set of nationally significant data items or pieces of information that are collected in all Australian jurisdictions; and
- an agreed method of collection and transmission.

The purpose of the CSTDA NMDS collection is to facilitate the annual collation of nationally comparable data about CSTDA-funded services, and to obtain reliable, consistent data with minimal load on the disability services field. Under the CSTDA, the Disability Administrators in all Australian jurisdictions are responsible for ensuring 'that CSTDA NMDS information will be comparable across all jurisdictions and years'.

Services within the scope of the collection are those for which funding has been provided, during the specified period, by a government organisation operating under the CSTDA. Therefore, if a service type outlet did not receive CSTDA funding for the 2006–07 collection (i.e. its CSTDA funding dollars for the financial year are zero), then details of this outlet should not be included in the data collection.

A funded agency may receive funding from multiple sources. Where a funded agency is unable to differentiate service users and/or staff according to funding source (i.e. CSTDA or other), they are asked to provide details of all service users and staff (for each service type).

Most agencies funded under the CSTDA are asked to provide information about:

- each of the service types they are funded to provide (i.e. service type outlets they operate);
- all service users who received support over a specified reporting period; and
- the CSTDA NMDS service type(s) the service user received.

The level of information a funded agency is asked to provide varies according to the particular service type (i.e. for each service type outlet).

Where services are provided to groups or families (e.g., 2.02, 2.04, or 2.05), details are only requested about the service user who is eligible for services, not their family or other group members. For example, if a family member/carer receives respite services, only details about the service user (i.e., the person with the disability) are required, not those of the family or carer.

Table 1:

Service type classification	Service type outlet – details required (except for those provided by the jurisdiction)	Service user – details required	Services received by each service user in the reporting period – details required
CSTDA Accommodation support 1.01-1.04, 1.08	All	All	All (except for data items on hours received – Client —amount of assistance, total hours NNN)

CSTDA Accommodation support 1.05-1.07	All	All	All
CSTDA Community support 2.01-2.05	All	All	All (except for data items on hours received – Client—amount of assistance, total hours NNN)
CSTDA Community support 2.06	All	All (except for community development activity within this service type)	All (except for community development activity within this service type)
CSTDA Community support 2.07	All	All	All (except for data items on hours received – Client—amount of assistance, total hours NNN)
CSTDA Community access 3.01, 3.03 Learning and life skills development	All	All	All
CSTDA Community access 3.02 Recreation/holiday programs(a)	All	Linkage key elements only (items 2a–2e)	The following items are optional: Service episode—episode start date; Service event—last service provision date; and Person—service received indicator
CSTDA Respite 4.01-4.05	All	All	All
CSTDA Employment 5.01-5.02	All	All (except for carer—primary status, residency status, age group – items 12b,c,e)	All (except for data items on hours received – Client—amount of assistance, total hours NNN)
CSTDA Advocacy, information and alternative forms of communication 6.01-6.05	All	None	None
CSTDA Other support 7.01-7.04	All (except Service provider organisation—number of clients, total people N(NNNN))	None	None

The data collection is based around the concept of a 'service type outlet', each of which provides only one service type from a discrete location. A funded agency may be funded to provide one or more service types through one or more service type outlets. For example, an agency may be funded under the CSTDA to provide residential accommodation and respite services from one location or funded to provide group homes in three separate locations. A separate service type outlet form is completed for each service type the agency is funded to provide under the CSTDA. If a service user receives more than one service type in the reporting period, a separate service user form is completed for each service type received.

Statistical units:

Service type outlets, service users

Reporting period:

CSTDA-funded agencies are asked to record key information about service users on an ongoing basis, so that they can transmit the required information at the end of each 'reporting period'. Most jurisdictions have set their reporting period (and will therefore ask for information to be transmitted) at the end of each financial year quarter. Some will still only require information to be transmitted at the end of a financial year.

Reference week:

The annual reference week is the 7-day week preceding the end of the financial year (i.e. 24 June to 30 June).

Snapshot day:

Collection of annual snapshot day data is essential to ensure continuity of data interpretation. The snapshot day for each year is generally the last Wednesday in June.

Privacy:

CSTDA NMDS collections conducted in each jurisdiction must comply with Commonwealth privacy legislation and established privacy and data principles.

Source and reference attributes

Submitting organisation:	CSTDA NMDS Network
Steward:	Disability Policy and Research Working Group (DPRWG)
Origin:	Commonwealth State/Territory Disability Agreement National Minimum Data Set (CSTDA NMDS) collection. Data Guide: data items and definitions 2006-07.
Reference documents:	Commonwealth State/Territory Disability Agreement National Minimum Data Set (CSTDA NMDS) Data Dictionary Version 1.1. July 2004. AIHW.

Relational attributes

Related metadata references:	Supersedes Commonwealth State/Territory Disability Agreement NMDS - 1 July 2006 <ul style="list-style-type: none">• Community Services (retired), Superseded 14/12/2008 Has been superseded by Disability Services NMDS 2009-10 <ul style="list-style-type: none">• Community Services (retired), Superseded 15/12/2011
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Metadata items in this Data Set Specification [Show more detail](#)

Seq No.	Metadata item	Obligation	Max occurs
-	Client—amount of assistance, total hours NNN	Conditional	2
-	Date—estimate indicator, code N	Conditional	1
-	Informal carer—co-residency status, code N	Conditional	1
-	Informal carer—primary status, code N	Conditional	1
-	Informal carer—relationship to care recipient, CSTDA code N[N]	Conditional	1
-	Parent/guardian—receipt of Carer Allowance (Child) indicator, code N	Conditional	1
-	Person (address)—Australian postcode, code (Postcode datafile) {NNNN}	Conditional	1
-	Person (with a disability)—disability group, CSTDA code N(N)	Conditional	1
-	Person—activity and participation life area, code (ICF 2001) AN[NNN]	Conditional	1
-	Person—age group, CSTDA code N	Conditional	1
-	Person—communication method, code N	Conditional	1
-	Person—country of birth, code (SACC 2008) NNNN	Conditional	1
-	Person—date of birth, DDMMYYYY	Conditional	1
-	Person—effective communication indicator, code N	Conditional	1
-	Person—funding indicator, code N	Conditional	1
-	Person—Indigenous status, code N	Conditional	1
-	Person—informal carer existence indicator, code N	Conditional	1
-	Person—interpreter service required, yes/no code N	Conditional	1
-	Person—labour force status, code N	Conditional	1
-	Person—letters of family name, text XXX	Conditional	1
-	Person—letters of given name, text XX	Conditional	1
-	Person—living arrangement, code N	Conditional	1
-	Person—need for assistance with activities in a life area, CSTDA code N	Conditional	1

- Person—residential setting, CSTDA code N[N]	Conditional	1
- Person—service received indicator, code N	Conditional	1
- Person—sex, code N	Conditional	1
- Person—source of cash income (principal), CSTDA code N	Conditional	1
- Person—type of interpreter service required, code N	Conditional	1
- Record—identifier (CSTDA), N[N(7)]	Conditional	1
- Service episode—episode end date, DDMMYYYY	Conditional	1
- Service episode—episode start date, DDMMYYYY	Conditional	1
- Service episode—service cessation reason, CSTDA code N[N]	Conditional	1
- Service event—last service provision date, DDMMYYYY	Conditional	1
- Service provider organisation (address)—Australian postcode, code (Postcode datafile) {NNNN}	Mandatory	1
- Service provider organisation—Australian state/territory identifier, code N	Mandatory	1
- Service provider organisation—full financial year funding indicator, yes/no code N	Mandatory	1
- Service provider organisation—funding allocated, total Australian currency N[N(8)]	Mandatory	1
- Service provider organisation—funding source, level of government code N	Mandatory	1
- Service provider organisation—geographic location (SLA), code (ASGC 2007) NNNNN	Mandatory	1
- Service provider organisation—hours worked (paid staff), total NNNNN	Mandatory	2
- Service provider organisation—hours worked (volunteer/unpaid staff), total NNNNN	Mandatory	2
- Service provider organisation—income tax exempt indicator, code N	Conditional	1
- Service provider organisation—level of government, code N	Mandatory	2
- Service provider organisation—number of clients, total people N[NNNN]	Mandatory	1
- Service provider organisation—number of service operation days (7 day period), total N[N]	Mandatory	1
- Service provider organisation—number of service operation hours (24 hour period), total NN	Mandatory	1
- Service provider organisation—number of service operation weeks (calendar year), total NN	Mandatory	1
- Service provider organisation—organisation identifier (CSTDA funded agency), X[X(7)]	Mandatory	1
- Service provider organisation—organisation identifier (CSTDA service type outlet), XX[X(12)]	Mandatory	1
- Service provider organisation—sector, code N	Mandatory	1
- Service provider organisation—service activity type, CSTDA support service type code N.NN	Mandatory	1