Child protection and support services (CPSS) - care and protection order episode NMDS pilot (2008)

Exported from METeOR (AIHW's Metadata Online Registry)

Any enquiries about or comments on this publication should be directed to:

National Data Development and Standards Unit
Australian Institute of Health and Welfare
GPO Box 570
Canberra ACT 2601
Email: datadevelopment@aihw.gov.au
Phone: (02) 6244 1222   Fax: (02) 6244 1166

List of metadata items

Data Element Technical Names

Metadata items

Child protection and support services (CPSS) - care and protection order episode NMDS pilot (2008)

Identifying and definitional attributes

Metadata item type: Data Set Specification

METeOR identifier: 367277

Registration status: Community services, Standard 30/04/2008

DSS type: National Minimum Data Set (NMDS)

Scope: The Child Protection and Support Services National Minimum Data Set (CPSS NDMS) is designed to capture information on all children and young people involved in the child protection systems throughout Australia.

There are three collections within the CPSS NMDS, all of which are unit record data. The first is the child protection specific data, which includes contacts, notifications, substantiations and services provided. The second is data on children who are on care and protection orders. The third is data on children in out-of-home care.

Care and protection orders data set

All children or young people who are under a care and protection order at 1 July of the collection year should be included, provided that there is a break of no more than 2 weeks between orders. All children who were placed on a care and protection order during the collection period should also be included.

An episode is the period of time in which a child is under a care and protection order.

The concept of an episode is crucial to the collection of information regarding a child on care and protection orders. It provides information on the length of time children are on care and protection orders and also the type of orders children are subject to.

Each order type is considered a discrete care and protection order episode, delineated by an entry date and exit date.

Collection and usage attributes

Statistical unit: Unit record data.

Comments: The implementation of the unit record data collections across all jurisdictions has not been finalised. Further results from the pilot testing and current aggregate data collections will be investigated prior to completion of a revised NMDS.

Source and reference attributes

Submitting organisation: National Child Protection and Support Services data working group (NCPASS).

Steward: National Community Services Information Management Group (NCSIMG)

Origin: Child Protection and Support Services National Minimum Data Set, Data Collection Manual, AIHW September 2005.

Relational attributes

Related metadata references:		Supersedes [Child protection and support services (CPSS) - care and protection order episode NMDS (July 2007)](#) Community services, Superseded 01/05/2008	

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	[Child protection and support services (CPSS) client cluster](#)	Conditional	1
-	[Care and protection order episode expiry reason](#)	Conditional	1
-	[Care and protection order type](#)	Mandatory	1
-	[Care arrangements (care and protection order)](#)	Mandatory	2
-	[Case plan review date](#)	Conditional	1
-	[Date of initial case plan](#)	Mandatory	1
-	[Episode end date](#)	Conditional	1
-	[Episode start date](#)	Mandatory	1
-	[First order indicator](#)	Mandatory	1

Child protection and support services (CPSS) client cluster

Identifying and definitional attributes

Metadata item type: Data Set Specification

METeOR identifier: 355790

Registration status: Community services, Standard 30/04/2008

DSS type: Data Set Specification (DSS)

Scope: This cluster is referred to as the CPSS client file. It is used in all three of the CPSS NMDS, all of which are unit record data. The first is the child protection specific data, which includes notifications, investigations and substantiations and services provided. The second is data on children who are on care and protection orders. The third is data on children in out-of-home care.

The Child Protection and Support Services National Minimum Data Set (CPSS NMDS), is designed to capture information on all children and young people involved in the child protection systems throughout Australia.

Collection and usage attributes

Implementation start date: 22/06/2007

Source and reference attributes

Submitting organisation: National Child Protection and Support Services data working group (NCPASS).

Steward: National Child Protection and Support Services data group

Origin: Child Protection and Support Services National Minimum Data Set, Data Collection Manual, AIHW September 2005.

Relational attributes

Implementation in Data Set Specification: [Child protection and support services (CPSS) - care and protection order episode NMDS (July 2007)](#) Community services, Superseded 01/05/2008

[Child protection and support services (CPSS) - care and protection order episode NMDS pilot (2008)](#) Community services, Standard 30/04/2008

[Child protection and support services (CPSS) - notifications, investigations, and substantiations NMDS (July 2007)](#) Community services, Superseded 01/05/2008

[Child protection and support services (CPSS) - notifications, investigations, and substantiations NMDS pilot (2008)](#) Community services, Standard 30/04/2008

[Child protection and support services (CPSS) - out-of-home care NMDS (July 2007)](#) Community services, Superseded 01/05/2008

[Child protection and support services (CPSS) - out-of-home care NMDS pilot (2008)](#) Community services, Standard 30/04/2008

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Activity and participation life area	Optional	9
-	Assistance with activities	Optional	9
-	Date estimate indicator	Mandatory	1
-	Date of birth	Mandatory	1
-	Disability group	Mandatory	1
-	Indigenous status	Mandatory	1
-	Letters of family name	Mandatory	1
-	Letters of given name	Mandatory	1
-	Main language other than English spoken at home	Mandatory	1
-	Person identifier-child protection and support services	Mandatory	1
-	Sex	Mandatory	1

Data set specification specific attributes

Activity and participation life area

Identifying and definitional attributes

Technical name:	Person—activity and participation life area, code (ICF 2001) AN[NNN]
METeOR identifier:	320125
Registration status:	Health, Standard 29/11/2006 Community services, Standard 16/10/2006
Definition:	The life area in which a person participates or undertakes activities, as represented by a code.
Context:	Human functioning and disability
Data Element Concept:	Person—activity and participation life area

Value domain attributes

Representational attributes

Classification scheme:	International Classification of Functioning, Disability and Health 2001
Representation class:	Code
Data type:	String
Format:	AN[NNN]
Maximum character length:	5

Collection and usage attributes

Guide for use:	This metadata item contributes to the definition of the concept '**Disability**' and gives an indication of the experience of disability for a person.

The activities and participation codes are a neutral list that covers the full range of life areas in which a person can be involved. The domains can be used to record positive or neutral experience of functioning as well as limitations and restrictions.

Data can be collected at the three digit level in one chapter and at the chapter level in another. However it is only possible to collect data at a single level of the hierarchy in a single chapter to maintain mutual exclusivity. For example, it is not permitted to collect both 'Self care' (chapter level) and 'Looking after one's health' (3 digit level) as the former includes the latter.

The value domain below refers to the highest hierarchical level (ICF chapter level). Data collected at this level, in association with respective qualifiers (Activity difficulty level, Activity Need for assistance, Participation extent and Participation satisfaction level) will use the codes as indicated.

CODE d1   Learning and applying knowledge
CODE d2   General tasks and demands
CODE d3   Communication
CODE d4   Mobility
CODE d5   Self-care
CODE d6   Domestic life
CODE d7   Interpersonal interactions and relationships
CODE d8   Major life areas
CODE d9   Community, social and civic life

Data collected at this level will provide a general description of functioning for the person and can only be compared with data collected at the same level.

Each chapter contains categories at different levels ordered from general to detailed. For specific more detailed information the user should follow the structure of the ICF; the codes should be drawn from the same hierarchical level within any particular chapter. The full range of permissible values is listed in the **Activities** and **Participation** component of the ICF.

An example of a value domain at the 3 digit level from the Self-care chapter may include:

CODE d510   Washing oneself
CODE d520   Caring for body parts
CODE d530   Toileting
CODE d540   Dressing
CODE d550   Eating
CODE d560   Drinking
CODE d570   Looking after one's health

An example of value domains at the 4 digit level from the Mobility chapter may include:

CODE d4600   Moving around within the home
CODE d4601   Moving around within buildings other than home
CODE d4602   Moving around outside the home and other buildings
CODE d4701   Using private motorized transportation
CODE d4702   Using public motorized transportation

The prefix *d* denotes the domains within the component of *Activities and Participation*. At the user's discretion, the prefix *d* can be replaced by *a* or *p*, to denote activities or participation respectively.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare (AIHW) which is the Australian Collaborating Centre for the World Health Organization Family of International Classifications.
Origin:	WHO 2001. ICF: International Classification of Functioning, Disability and Health. Geneva: WHO
	AIHW 2003. ICF Australian User Guide Version 1.0. Canberra: AIHW
Reference documents:	Further information on the ICF, including more detailed codes, can be found in the ICF itself and the ICF Australian User Guide (AIHW 2003), at the following websites:

- WHO ICF website
  http://www.who.int/classifications/icf/en/
- Australian Collaborating Centre ICF website
  http://www.aihw.gov.au/disability/icf/index.cfm

Data element attributes

Collection and usage attributes

Guide for use:	This metadata item, in conjunction with Activity difficulty level code N, enables the provision of information about the presence and extent of activity limitation for any given life area; with Activity need for assistance code N, the provision of information about the need for assistance with the given life area.
	The extent of, and level of satisfaction with, participation in a given area are indicated by the use of this metadata item with the qualifiers Participation extent code N and Participation satisfaction level code N.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare (AIHW) which is the Australian Collaborating Centre for the World Health Organization Family of International Classifications.

Relational attributes

Related metadata references:	See also Person—need for assistance with activities in a life area, code N Health, Standard 29/11/2006, Community services, Standard 16/10/2006
	See also Person—level of difficulty with activities in life areas, code (ICF 2001) N Health, Standard 29/11/2006, Community services, Standard 16/10/2006
	See also Person—extent of participation in a life area, code (ICF 2001) N Health, Standard 29/11/2006, Community services, Standard 16/10/2006
	See also Person—level of satisfaction with participation in a life area, code N Health, Standard 29/11/2006, Community services, Standard 16/10/2006
Implementation in Data Set Specifications:	Activities and Participation cluster Health, Standard 29/11/2006 Community services, Standard 16/10/2006
	Child protection and support services (CPSS) client cluster Community services, Standard 30/04/2008
	Children's Services NMDS Community services, Standard 18/12/2007
	Commonwealth State/Territory Disability Agreement NMDS - 1 July 2006 Community services, Standard 27/04/2007

Data set specification specific attributes

Assistance with activities

Identifying and definitional attributes

Technical name:	Person—need for assistance with activities in a life area, code N
METeOR identifier:	320213
Registration status:	Health, Standard 29/11/2006 Community services, Standard 16/10/2006
Definition:	The level of help and/or supervision a person requires (or would require if the person currently helping/supervising was not available) to perform tasks and actions in a specified life area, as represented by a code.
Context:	Human functioning and disability
Data Element Concept:	Person—need for assistance with activities in a life area

Value domain attributes

Representational attributes

Classification scheme:	International Classification of Functioning, Disability and Health 2001
Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	0	Does not need help/supervision
	1	Sometimes needs help/supervision
	2	Always needs help/supervision
	3	Unable to do this task or action, even with assistance
Supplementary values:	8	Not specified
	9	Not applicable

Collection and usage attributes

Guide for use:	This metadata item contributes to the definition of the concept **'Disability'** and gives an indication of the experience of disability for a person.
	In the context of health, an activity is the execution of a task or action by an individual. Activity limitations are difficulties an individual may have in executing an activity.
	Activity limitation varies with the environment and is assessed in relation to a particular environment; the absence or presence of assistance, including aids and equipment, is an aspect of the environment.
	This value domain records the level of a person's need for help or supervision, in a specified domain, in their overall life. This means that the need for assistance may not be directly relevant to the health or community care service being provided.
	Where a life area includes a range of examples, (e.g. domestic life includes cooking, cleaning and shopping), if a person

requires assistance in any of the areas then the highest level of assistance should be recorded.

Where need for assistance varies markedly over time (e.g. episodic psychiatric conditions) please record the average level of assistance needed.

The presence of an activity limitation with a given domain is indicated by a non-zero response in this value domain. Activity is limited when an individual, in the context of a health condition, either has need for assistance in performing an activity in an expected manner, or cannot perform the activity at all.

CODE 0 is used when the person has no need for supervision or help and can undertake the activity independently.

CODE 1 is used when the person sometimes needs assistance to perform an activity.

CODE 2 is used when the person always needs assistance to undertake the activity and cannot do the activity without assistance.

CODE 3 is used when the person cannot do the activity even with assistance

CODE 8 is used when a person's need for assistance to undertake the activity is unknown or there is insufficient information to use codes 0-3.

CODE 9 is used where the need for help or supervision is due to the person's age. For example, Education for persons less than 5 years and work for persons less than 15 years.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare (AIHW) which is the Australian Collaborating Centre for the World Health Organization Family of International Classifications.

Origin: WHO 2001. ICF: International Classification of Functioning, Disability and Health. Geneva: WHO

AIHW 2003. ICF Australian User Guide Version 1.0. Canberra: AIHW

Reference documents:

Further information on the ICF, including more detailed codes, can be found in the ICF itself and the ICF Australian User Guide (AIHW 2003), at the following websites:

- WHO ICF website http://www.who.int/classifications/icf/en/
- Australian Collaborating Centre ICF website http://www.aihw.gov.au/disability/icf/index.html

Data element attributes

Collection and usage attributes

Guide for use: This data element, in conjunction with Person—activities and participation life area, code (ICF 2001) AN[NNN], indicates a person's need for assistance in a given domain of activity.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare (AIHW) which is the Australian Collaborating Centre for the World Health Organization Family of International Classifications.

Relational attributes

Related metadata references: See also Person—activity and participation life area, code (ICF 2001) AN[NNN] Health, Standard 29/11/2006, Community services, Standard 16/10/2006

Implementation in Data Set Specifications: Activities and Participation cluster Health, Standard 29/11/2006
Community services, Standard 16/10/2006
Child protection and support services (CPSS) client cluster Community services, Standard 30/04/2008
Children's Services NMDS Community services, Standard 18/12/2007

Data set specification specific attributes

Care and protection order episode expiry reason

Identifying and definitional attributes

Technical name: Service episode—care and protection order expiry reason code N

Synonymous names: Reason the order no longer applies

METeOR identifier: 314574

Registration status: Community services, Standard 30/04/2008

Definition: The reason a child's care and protection order was discharged, as represented by a code.

Data Element Concept: Service episode—reason for order expiry

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Entry onto another type of order
2	Child no longer at risk
3	Child moved interstate
4	Child turned 18 years old
5	Child died
6	Child returned home and is no longer considered to be in need of care
7	Child was adopted
8	Order no longer applicable and/or another order was not awarded

Collection and usage attributes

Guide for use: CODE 1 Entry onto another type of order

Where the child was on one type of order but then was placed onto another type of order (either higher level or lower level order)

CODE 2 Child no longer at risk

The child protection agency has ceased involvement with the child as there are no longer any child protection concerns

CODE 3 Child moved interstate

The child is still on a care and protection order, however moved interstate. The order may or may not have transferred with the child

CODE 4 Child turned 18 years old

The client is 18 years old and the order is no longer applicable.

CODE 5 Child died

The child died while under the care and protection order

CODE 6 Child returned home

The child returned home to live with his/her parent(s) and the community services department no longer has involvement with the child

CODE 7 Child was adopted

Where the adoption was arranged or approved by the community services department.

CODE 8 Order no longer applicable and/or another order was not awarded

The existing award expired, was withdrawn, ceased, or was dismissed by the Court.

Data element attributes

Relational attributes

Implementation in Data Set Specifications:

Child protection and support services (CPSS) - care and protection order episode NMDS (July 2007) Community services, Superseded 01/05/2008

Child protection and support services (CPSS) - care and protection order episode NMDS pilot (2008) Community services, Standard 30/04/2008

Data set specification specific attributes

Care and protection order type

Identifying and definitional attributes

Technical name: Service episode—care and protection order type, code N

Synonymous names: Type of order

METeOR identifier: 316356

Registration status: Community services, Standard 30/04/2008

Definition: The type of care and protection order a child was subject to, as represented by a code.

Data Element Concept: Service episode—care and protection order type

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Guardianship/custody order–short-term
2	Guardianship/custody order–long-term
3	Guardianship/custody order–to a third party
4	Non-custodian order
5	Administrative and voluntary arrangement
6	Assessment order
7	Interim and temporary order

Supplementary values:

9	Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 1 Guardianship/custody order – short-term

A time-limited order where the guardianship/custody of the child has been transferred to the community services department for a specified time.

CODE 2 Guardianship/custody order – long-term

An order where the guardianship/custody of the child has been transferred to the community services department until the child reaches the age of 16 or 18 years (depending on the jurisdictions legislation)

CODE 3 Guardianship/custody order – to a third party

An order where the guardianship/custody of the child has been transferred to a third party, such as a relative/kin or foster carer.

CODE 4 Non-custodian order

Non-custodian order gives the department some supervisory responsibility for the child's welfare but do not transfer custody of the child. This excludes interim orders.

CODE 5 Administrative and voluntary arrangement

An agreement between the child protection department (or

their delegate) and the parent/guardian to allow the child protection authority to be responsible for the day-to-day care of the child for an agreed period of time. It can also allow a child to be placed in out-of-home care without going through the courts. This type of arrangement does not transfer guardianship.

CODE 6 Assessment order

A court order to enable the assessment of the child for the purposes of determining whether the child is in need of protection. The assessment is also used to determine whether the parent has the capacity to exercise parental responsibility for the child.

CODE 7 Interim and temporary order

Include orders where the proceedings of the court are incomplete; where the first order has expired and there is insufficient time for the magistrate to reach a determination to ensure the ongoing protection of the child; or a determination is yet to be finalised due to ongoing action or a planned course of action with the child or family.

CODE 9 Not stated/inadequately described

Includes unknown and other types or orders not listed above.

Data element attributes

Relational attributes

Implementation in Data Set Specifications: Child protection and support services (CPSS) - care and protection order episode NMDS (July 2007) Community services, Superseded 01/05/2008

Child protection and support services (CPSS) - care and protection order episode NMDS pilot (2008) Community services, Standard 30/04/2008

Data set specification specific attributes

Care arrangements (care and protection order)

Identifying and definitional attributes

Technical name:	Child—care arrangements, care and protection order code N[N]
Synonymous names:	Living arrangement (care and protection order)
METeOR identifier:	367626
Registration status:	Community services, Standard 30/04/2008
Definition:	The type of a care arrangement in which a child lives, as represented by a code.
Data Element Concept:	Child—care arrangements

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N[N]
Maximum character length:	2

Permissible values:

Value	Meaning
1	Residential care
2	Family group home
3	Relative(s)/kin who are reimbursed
4	Foster care
5	Other home-based care (reimbursed)
6	Relative(s)/kin who are not reimbursed
7	Independent living
8	Other living arrangements
9	Parents

Supplementary values:	99	Not stated/inadequately described

Collection and usage attributes

Guide for use:

CODE 1 Residential care

Where placement is in a residential building where the purpose is to provide placements for children and where there are paid staff.

CODE 2 Family group home

CODE 3 Relatives/kin who are reimbursed

Includes family members (other than parents) or a person well known to the child and/or family (based on a pre-existing relationship) who is reimbursed by the state/territory.

CODE 4 Foster care

Includes situations in which a child is living with foster parent(s) who receive a foster care allowance from a government or non-government organisation for the care of a child (excluding children in family group homes)

CODE 5 Other home based care (reimbursed)

Any other type of reimbursed home-based care that does not fit

into the above categories.

CODE 6 Relative/kin who are not reimbursed

Includes family members (other than parents) or a person well known to the child and/or family (based on a pre-existing relationship) who ARE NOT reimbursed by the state/territory.

CODE 7 Independent living

This includes private board and lead-tenant households.

CODE 8 Other living arrangements

This includes any living arrangements not mentioned above.

CODE 9 Parents

Includes natural or adoptive parents of the child.

CODE 99 Not stated/inadequately described

Is used when the family in which a child lives in not recorded or is unknown.

Source and reference attributes

Submitting organisation: National Child Protection and Support Services data working group (NCPASS).

Origin: Child Protection and Support Services National Minimum Data Set, Data Collection Manual, AIHW September 2005.

Data element attributes

Collection and usage attributes

Guide for use: In the Child protection and support services (CPSS) - care and protection order episode NMDS, this data element is collected twice:

• It refers to the care arrangements of a child at the commencement of the care and protection order; and

• the care arrangements of a child who is on a care and protection order at 30 June.

Collection methods: This item is for children who were on a care and protection order during the financial year. This item should be filled in for all children, regardless of when they came into care.

If the child was not on an order at 30 June, this should be left blank. This refers to the usual place of residence of the child, as stated in the case plan. If the child is absent, either planned or unplanned, the usual place of residence should still be recorded.

Source and reference attributes

Submitting organisation: National Child Protection and Support Services data group (NCPASS).

Origin: Child protection and support services data dictionary. AIHW Version 1.0 Oct 2005.

Relational attributes

Implementation in Data Set Specifications: [Child protection and support services (CPSS) - care and protection order episode NMDS pilot (2008)](#) Community services, Standard 30/04/2008

Data set specification specific attributes

Case plan review date

Identifying and definitional attributes

Technical name: Client—case plan review date, DDMMYYYY

Synonymous names: Date of case plan review

METeOR identifier: 316408

Registration status: Community services, Standard 18/12/2007

Definition: The date on which a written plan of action for the client was reviewed.

Data Element Concept: Client—case plan review date

Value domain attributes

Representational attributes

Representation class: Date

Data type: Date/Time

Format: DDMMYYYY

Maximum character length: 8

Data element attributes

Collection and usage attributes

Collection methods: The date the case plan was actually reviewed or revised may not be the same as when any action specified in the plan was initiated or actually occurred.

Source and reference attributes

Submitting organisation: National Child Protection and Support Services (NCPASS) data group.

Origin: National Child Protection and Support Services National Minimum Data Set data collection manual, AIHW. September 2005.

Relational attributes

Implementation in Data Set Specifications: [Child protection and support services (CPSS) - care and protection order episode NMDS (July 2007)](#) Community services, Superseded 01/05/2008

[Child protection and support services (CPSS) - care and protection order episode NMDS pilot (2008)](#) Community services, Standard 30/04/2008

[Child protection and support services (CPSS) - out-of-home care NMDS (July 2007)](#) Community services, Superseded 01/05/2008

[Child protection and support services (CPSS) - out-of-home care NMDS pilot (2008)](#) Community services, Standard 30/04/2008

Data set specification specific attributes

Conditional obligation: If a child is on another type of order, or an a

guardianship/custody order for less than 12 months, this item should be blank.

Information specific to this data set: Applicable only for children who have been on guardianship/custody orders for more than 12 months where the jurisdiction is in loco parentis.

A case plan is a written plan of action to be taken to provide the care and support required to ensure the safety and well being of a child or young person. The plan will generally include: allocation of parental responsibility; living arrangements; contact between the child or young person with his/her parents; and types of services to be provided.

Date estimate indicator

Identifying and definitional attributes

Technical name:	Date—estimate indicator, code N
Synonymous names:	Date estimate flag, Birth date estimate flag, Estimate indicator, Date accuracy flag
METeOR identifier:	329314
Registration status:	Community services, Standard 27/04/2007
Definition:	An indicator of whether any component of a reported date was estimated.
Context:	Record linkage and statistical linkage key.
Data Element Concept:	Date—estimate indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Estimated
	2	Not estimated
Supplementary values:	9	Not stated/inadequately described

Data element attributes

Collection and usage attributes

Collection methods:	This data element may be reported in conjunction with the date of birth when any part of the date represents an estimate rather than the actual or known date.

Source and reference attributes

Submitting organisation:	NCSIMG Children Services Data Working Group CSTDA NMDS Network.
Origin:	National Community Services Data Dictionary V3, 2004.
Reference documents:	Commonwealth State/Territory Disability Agreement National Minimum Data Set (CSTDA NMDS) collection. Data Guide: data items and definitions 2006-07.

Relational attributes

Related metadata references:	See also Person—date of birth, DDMMYYYY Health, Standard 04/05/2005, Community services, Standard 25/08/2005, Housing assistance, Standard 20/06/2005
	See also Record—linkage key, code 581 XXXXXDDMMYYYYN Community services, Recorded 27/03/2007
Implementation in Data Set	Child protection and support services (CPSS) client cluster

Specifications: Community services, Standard 30/04/2008

[Commonwealth State/Territory Disability Agreement NMDS - 1 July 2006](#) Community services, Standard 27/04/2007

[Younger people with disabilities in residential aged care program](#)*No registration status*

Data set specification specific attributes

Date of birth

Identifying and definitional attributes

Technical name: Person—date of birth, DDMMYYYY

METeOR identifier: 287007

Registration status: Health, Standard 04/05/2005
Community services, Standard 25/08/2005
Housing assistance, Standard 20/06/2005

Definition: The date of birth of the person.

Data Element Concept: Person—date of birth

Value domain attributes

Representational attributes

Representation class: Date

Data type: Date/Time

Format: DDMMYYYY

Maximum character length: 8

Data element attributes

Collection and usage attributes

Guide for use: If date of birth is not known or cannot be obtained, provision should be made to collect or estimate age. Collected or estimated age would usually be in years for adults, and to the nearest three months (or less) for children aged less than two years. Additionally, an estimated date flag or a date accuracy indicator should be reported in conjunction with all estimated dates of birth.

For data collections concerned with children's services, it is suggested that the estimated date of birth of children aged under 2 years should be reported to the nearest 3 month period, i.e. 0101, 0104, 0107, 0110 of the estimated year of birth. For example, a child who is thought to be aged 18 months in October of one year would have his/her estimated date of birth reported as 0104 of the previous year. Again, an estimated date flag or date accuracy indicator should be reported in conjunction with all estimated dates of birth.

Collection methods: Information on date of birth can be collected using the one question:

What is your/(the person's) date of birth?

In self-reported data collections, it is recommended that the following response format is used:

Date of birth: _ _ / _ _ / _ _ _ _

This enables easy conversion to the preferred representational layout (DDMMYYYY).

For record identification and/or the derivation of other metadata items that require accurate date of birth information, estimated dates of birth should be identified by a date accuracy indicator to prevent inappropriate use of date of birth data. The

linking of client records from diverse sources, the sharing of patient data, and data analysis for research and planning all rely heavily on the accuracy and integrity of the collected data. In order to maintain data integrity and the greatest possible accuracy an indication of the accuracy of the date collected is critical. The collection of an indicator of the accuracy of the date may be essential in confirming or refuting the positive identification of a person. For this reason it is strongly recommended that the data element Date—accuracy indicator, code AAA also be recorded at the time of record creation to flag the accuracy of the data.

Comments:	Privacy issues need to be taken into account in asking persons their date of birth.
	Wherever possible and wherever appropriate, date of birth should be used rather than age because the actual date of birth allows a more precise calculation of age.
	When date of birth is an estimated or default value, national health and community services collections typically use 0101 or 0107 or 3006 as the estimate or default for DDMM.
	It is suggested that different rules for reporting data may apply when estimating the date of birth of children aged under 2 years because of the rapid growth and development of children within this age group which means that a child's development can vary considerably over the course of a year. Thus, more specific reporting of estimated age is suggested.

Source and reference attributes

Origin:	National Health Data Committee
	National Community Services Data Committee
Reference documents:	AS5017 Health Care Client Identification, 2002, Sydney: Standards Australia
	AS4846 Health Care Provider Identification, 2004, Sydney: Standards Australia

Relational attributes

Related metadata references:	See also Date—accuracy indicator (SAAP), code AAA*No registration status*
	See also Person—age range starting from age 10, code N*No registration status*
	See also Estimated Date of Birth —accuracy indicator, code AAA*No registration status*
	See also Age range 10 years and above, code N *No registration status*
	Supersedes Person—date of birth, DDMMYYYY Health, Superseded 04/05/2005, Community services, Superseded 25/08/2005
	See also Date—estimate indicator, code N Community services, Standard 27/04/2007
	See also Date—accuracy indicator, code AAA Health, Standard 04/05/2005, Community services, Standard 30/09/2005
	Is used in the formation of Episode of admitted patient care—major diagnostic category, code (AR-DRG v5.1) NN Health, Standard 01/03/2005
	Is used in the formation of Episode of admitted patient care—

length of stay (including leave days) (postnatal), total N[NN] Health, Standard 04/07/2007

Is used in the formation of Episode of admitted patient care—length of stay (including leave days) (antenatal), total N[NN] Health, Standard 04/07/2007

Is used in the formation of Record—linkage key, code 581 XXXXXDDMMYYYYN Community services, Recorded 27/03/2007

Is used in the formation of Record—linkage key 581, statistical code XXXXXDDMMYYYYN*No registration status*

Is used in the formation of Major Diagnostic Category - supplied by hospital - code (AR-DRG v5.1) NN*No registration status*

Is used in the formation of Episode of admitted patient care—diagnosis related group, code (AR-DRG v5.1) ANNA Health, Standard 01/03/2005

Is used in the formation of Episode of admitted patient care (postnatal)—length of stay (including leave days), total N[NN] Health, Superseded 04/07/2007

Is used in the formation of Episode of admitted patient care (antenatal)—length of stay (including leave days), total N[NN] Health, Superseded 04/07/2007

Implementation in Data Set Specifications:	Acute coronary syndrome (clinical) DSS*No registration status*
	Acute coronary syndrome (clinical) DSS*No registration status*
	Acute coronary syndrome (clinical) DSS Health, Standard 07/12/2005
	Acute coronary syndrome (clinical) DSS Health, Superseded 07/12/2005
	Acute coronary syndrome (clinical) DSS - Queensland Health CPIC*No registration status*
	Acute coronary syndrome (Revised with 2nd tier data items) Health, Candidate 04/03/2008
	Admitted patient care NMDS Health, Superseded 07/12/2005
	Admitted patient care NMDS 2006-2007 Health, Superseded 23/10/2006
	Admitted patient care NMDS 2007-2008 Health, Superseded 05/02/2008
	Admitted patient care NMDS 2008-2009 Health, Standard 05/02/2008
	Admitted patient mental health care NMDS Health, Superseded 23/10/2006
	Admitted patient mental health care NMDS Health, Superseded 07/12/2005
	Admitted patient mental health care NMDS 2007-2008 Health, Superseded 05/02/2008
	Admitted patient mental health care NMDS 2008-2009 Health, Standard 05/02/2008
	Admitted patient palliative care NMDS Health, Superseded 07/12/2005
	Admitted patient palliative care NMDS 2006-2007 Health, Superseded 23/10/2006
	Admitted patient palliative care NMDS 2007-08 Health, Superseded 05/02/2008

[Admitted patient palliative care NMDS 2008-09](#) Health, Standard 05/02/2008

[Alcohol and other drug treatment services NMDS](#) Health, Superseded 21/03/2006

[Alcohol and other drug treatment services NMDS](#) Health, Superseded 23/10/2006

[Alcohol and other drug treatment services NMDS 2007-2008](#) Health, Superseded 05/02/2008

[Alcohol and other drug treatment services NMDS 2008-2009](#) Health, Standard 05/02/2008

[AROC inpatient data set specification](#) Health, Candidate 14/02/2007

[Cancer (clinical) DSS](#) Health, Superseded 07/12/2005

[Cancer (clinical) DSS](#) Health, Standard 07/12/2005

[Cancer (clinical) DSS](#) Health, Candidate 14/09/2006

[Cardiovascular disease (clinical) DSS](#) Health, Superseded 15/02/2006

[Cardiovascular disease (clinical) DSS](#) Health, Superseded 04/07/2007

[Cardiovascular disease (clinical) DSS](#) Health, Standard 04/07/2007

[Cardiovascular disease (clinical) DSS - Demo for CPIC](#)*No registration status*

[Child protection and support services (CPSS) client cluster](#) Community services, Standard 30/04/2008

[Child protection and support services (CPSS) sibling cluster](#) Community services, Standard 30/04/2008

[Children's Services NMDS](#) Community services, Standard 18/12/2007

[Commonwealth State/Territory Disability Agreement NMDS - 1 July 2006](#) Community services, Standard 27/04/2007

[Community mental health care 2004-2005](#) Health, Superseded 08/12/2004

[Community mental health care NMDS 2005-2006](#) Health, Superseded 07/12/2005

[Community mental health care NMDS 2006-2007](#) Health, Superseded 23/10/2006

[Community mental health care NMDS 2007-2008](#) Health, Superseded 05/02/2008

[Community mental health care NMDS 2008-2009](#) Health, Standard 05/02/2008

[Community-based palliative care client DSS](#) Health, Recorded 13/05/2008

[Computer Assisted Telephone Interview demographic module DSS](#)*No registration status*

[Computer Assisted Telephone Interview demographic module DSS](#) Health, Standard 04/05/2005

[Congenital anomalies NMDS (Under development by the NPSU September 2006)](#)*No registration status*

[Date of birth DSS](#)*No registration status*

[Dementia MDS](#)*No registration status*

[Diabetes (clinical) DSS](#) Health, Superseded 21/09/2005

[Diabetes (clinical) DSS](#) Health, Standard 21/09/2005

Data set specification specific attributes

Date of initial case plan

Identifying and definitional attributes

Technical name: Client—initial case plan date, DDMMYYYY

Synonymous names: Initial case plan date

METeOR identifier: 316402

Registration status: Community services, Standard 18/12/2007

Definition: The date on which a client's first case plan was developed and agreed to by relevant parties.

Data Element Concept: Client—initial case plan date

Value domain attributes

Representational attributes

Representation class: Date

Data type: Date/Time

Format: DDMMYYYY

Maximum character length: 8

Data element attributes

Collection and usage attributes

Guide for use: A case management plan is a written plan or a support agreement that usually has a statement of the person's problems or needs, some goals for the person and strategies to achieve those goals. It is usually developed between the person and agency as a result of an assessment process. The plan or agreement can relate to services provided by on agency or a number of agencies.

Source and reference attributes

Submitting organisation: National Child Protection and Support Services (NCPASS) data group.

Origin: National Child Protection and Support Services National Minimum Data Set data collection manual, AIHW, September 2005.

Relational attributes

Implementation in Data Set Specifications: [Child protection and support services (CPSS) - care and protection order episode NMDS (July 2007)](#) Community services, Superseded 01/05/2008

[Child protection and support services (CPSS) - care and protection order episode NMDS pilot (2008)](#) Community services, Standard 30/04/2008

[Child protection and support services (CPSS) - out-of-home care NMDS (July 2007)](#) Community services, Superseded 01/05/2008

[Child protection and support services (CPSS) - out-of-home care NMDS pilot (2008)](#) Community services, Standard

Data set specification specific attributes

Conditional obligation:	If a child is on another type of order, or an a guardianship/custody order for less than 12 months, this item should be blank.
Information specific to this data set:	Applicable only for children who have been on guardianship/custody order where the jurisdiction is in loco parentis.
	This item is applicable only to children who were admitted to a guardianship/custody order during the year. The date should be recorded when the case plan has been developed and agreed to by all concerned parties. This item should be completed each time a child is placed on a guardianship/custody order.
	A case plan is a written plan of action to be taken to provide the care and support required to ensure the safety and well being of a child or young person. The plan will generally include: allocation of parental responsibility; living arrangements; contact between the child or young person with his/her parents; and types of services to be provided.

Disability group

Identifying and definitional attributes

Technical name: Person—disability group, code N

METeOR identifier: 337532

Registration status: Community services, Standard 01/03/2005

Definition: The disability group that most clearly expresses the experience of disability by a person as represented by a code.

Context: Disability groupings constitute a broad categorisation of disabilities in terms of the underlying health condition, impairment, activity limitations, participation restrictions, environmental factors and support needs.

                             Disability is the umbrella term for any or all of: an impairment of **body structure** or function, a limitation in **activities**, or a restriction in **participation**. Disability is defined in terms of three components: 'Body functions and structures', **'Activity and Participation'** and **'Environmental factors'**.

Data Element Concept: Person—disability group

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Intellectual/learning
2	Psychiatric
3	Sensory/speech
4	Physical/diverse

Supplementary values:

9	Not stated/inadequately described

Collection and usage attributes

Guide for use: Code 1   Intellectual/learning

                             Intellectual/learning disability is associated with impairment of intellectual functions with limitations in a range of daily activities and restrictions in participation in a range of life areas. Supports may be needed throughout life, the level of support tends to be consistent over a period of time but may change in association with changes in life circumstances.

                             This grouping includes:

                             Developmental delay is applicable to children aged 0-5 only. Conditions appearing in the early developmental period, with no specific diagnosis.

                             Intellectual disability applies to conditions appearing in the developmental period (age 0–18) associated with impairment of mental functions, difficulties in learning and performing certain daily life skills and limitation of adaptive skills in the context of

community environments compared to others of the same age. Includes Down syndrome, tuberous sclerosis, cri-du-chat syndrome etc.

Specific learning/Attention Deficit Disorder (other than intellectual). A general term referring to a group of disorders, presumed due to central nervous system dysfunction rather than an intellectual disability, covering significant difficulties in the acquisition and use of listening, speaking, reading, writing, reasoning or mathematical skills.

Autism (including Asperger's syndrome and Pervasive Developmental Delay) is used to describe pervasive developmental disorder involving disturbances in cognition, interpersonal communication, social interactions and behaviour (in particular obsessional, ritualistic, stereotyped and rigid behaviours).

Code 2 Psychiatric

Psychiatric disability is associated with clinically recognisable symptoms and behaviour patterns frequently associated with distress that may impair personal functioning in normal social activity. Impairments of global or specific mental functions may be experienced, with associated activity limitations and participation restrictions in a range of areas. Supports needed may vary in range, and may be required with intermittent intensity during the course of the condition. Change in level of supports tends to be related to changes in the extent of the impairment and the environment. Psychiatric disability may be associated with schizophrenias, affective disorders, anxiety disorders, addictive behaviours, personality disorders, stress, psychosis, depression and adjustment disorders.

Code 3 Sensory/speech

This grouping includes:

Deafblind is used to describe dual sensory impairments causing severe restrictions in communication, and in the ability to participate in community life.

Vision disability encompasses blindness, vision impairment, visual handicap (not corrected by glasses or contact lenses), which can cause severe restrictions in communication, and in the ability to participate in community life.

Hearing disability encompasses deafness, hearing impairment, hearing loss, which can cause severe restrictions in communication, and in the ability to participate in community life.

Speech disability encompasses speech loss, impairment and/or difficulty in communication which can cause severe restrictions in communication, and in the ability to participate in community life.

Code 4 Physical/diverse

Physical/diverse disability is associated with the presence of an impairment, which may have diverse effects within and among individuals, including effects on physical activities such as mobility. The range and extent of activity limitations and participation restrictions will vary with the extent of impairment and the environment. Environmental factors and support needs are related to areas of activity limitation and participation restrictions, and may be required for long periods.

Level of supports may vary with both life changes and extent of impairment.

This grouping includes:

Physical disability is used to describe conditions that are attributable to a physical cause or impact on the ability to perform physical activities, such as mobility. Physical disability includes paraplegia, quadriplegia, muscular dystrophy, motor neurone disease, neuromuscular disorders, cerebral palsy, absence or deformities of limbs, spina bifida, arthritis, back disorders, ataxia, bone formation or degeneration, scoliosis etc. Impairments may affect internal organs such as lung or liver.

Acquired brain injury is used to describe multiple disabilities arising from damage to the brain acquired after birth. It results in deterioration in cognitive, physical, emotional or independent functioning. It can be as a result of accidents, stroke, brain tumours, infection, poisoning, lack of oxygen, degenerative neurological disease etc.

Neurological disability applies to impairments of the nervous system occurring after birth, and includes epilepsy and organic dementias (e.g. Alzheimer's Disease) as well as such conditions as multiple sclerosis and Parkinson's.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Commonwealth State/Territory Disability Agreement National Minimum Data Set 2002-2003 Data Guide.
Reference documents:	Commonwealth State/Territory Disability Agreement National Minimum Data Set 2005-06 Data Guide.

Data element attributes

Collection and usage attributes

Guide for use: This metadata item may be used as a basis for the broad description of similar experiences of disability and patterns of impairments, activity limitations, participation restrictions, support needs and related health conditions. 'Disability group' is not a diagnostic grouping, and there is not a one-to-one correspondence between a health condition and a disability group. Where a precise diagnosis is to be recorded, Episode of care—principal diagnosis, code (ICD-10-AM 6th edn) ANN{.N[N]} and Episode of care—additional diagnosis, code (ICD-10-AM 6th edn) ANN{.N[N]} may be used. The collection of data on disability-related metadata items and diagnosis, together, allows the relationship of the components of disability and related health conditions to be more thoroughly explored.

Consumer groups, service providers and governments may use these groupings to make national and international comparisons.

The experience of disability is complex and multi-dimensional. It can be described using impairments of structure and/or function, patterns of activity limitation, participation restrictions, environmental factors and support needs.

Each of these dimensions can inform the decision on which group to use.

Collection methods:	Data collections may report at a lower level of detail. However, it is important that the two levels of classification can be mapped to each other.

Code 1   Intellectual /learning

Intellectual
Specific learning
Autism
Developmental delay

Code 2   Psychiatric

Psychiatric

Code 3   Sensory/speech

Deafblind
Vision
Hearing
Speech

Code 4   Physical/diverse

Physical
Acquired brain impairment
Neurological

Specific collections may require information on all disabilities of person, on only one primary disability or on both.

Relational attributes

Related metadata references:	Supersedes [Disability grouping, version 2, DE, NCSDD, NCSIMG, Superseded 01/03/2005.pdf](#) (28.23 KB)
Implementation in Data Set Specifications:	[Child protection and support services (CPSS) client cluster](#) Community services, Standard 30/04/2008

Data set specification specific attributes

Episode end date

Identifying and definitional attributes

Technical name: Service episode—episode end date, DDMMYYYY

Synonymous names: Service exit date, Exit date, End date, Support period end date, Date of expiry

METeOR identifier: 270160

Registration status: Community services, Standard 01/03/2005

Definition: The date on which a service episode was completed.

Data Element Concept: Service episode—episode end date

Value domain attributes

Representational attributes

Representation class: Date

Data type: Date/Time

Format: DDMMYYYY

Maximum character length: 8

Data element attributes

Collection and usage attributes

Guide for use: May occur after or on the same day as date of last delivery of service.

Due to the considerable variation in the types of services provided in the community services sector, it is not possible at this stage to define in generic terms what will constitute completion of a service episode. Individual collections should however define what constitutes completion for their own purposes.

This metadata item should always be recorded as an 8 digit valid date comprising day, month and year. Year should always be recorded in its full 4 digit format. For days and months with a numeric value of less than 10, zeros should be used to ensure that the date contains the required 8 digits. For example if a service episode is completed on July 1 2000 the date assistance completed should be recorded as 01072000 as specified by the format.

Collection methods: The end date must be related to a particular service episode. For each separate service episode a separate end date should be recorded.

Comments: This metadata item may be used in the calculation of measures of periods of support and duration of assistance.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Related metadata references: Has been superseded by <u>Service episode—episode end date,</u>

	DDMMYYYY*No registration status*
Implementation in Data Set Specifications:	[Child protection and support services (CPSS) - care and protection order episode NMDS (July 2007)](#) Community services, Superseded 01/05/2008
	[Child protection and support services (CPSS) - care and protection order episode NMDS pilot (2008)](#) Community services, Standard 30/04/2008
	[Child protection and support services (CPSS) - out-of-home care NMDS (July 2007)](#) Community services, Superseded 01/05/2008
	[Child protection and support services (CPSS) - out-of-home care NMDS pilot (2008)](#) Community services, Standard 30/04/2008
	[Commonwealth State/Territory Disability Agreement NMDS - 1 July 2006](#) Community services, Standard 27/04/2007
	[Juvenile Justice NMDS](#)*No registration status*
	[Juvenile Justice NMDS](#) Community services, Standard 27/03/2007
	[SAAP Client Collection National Minimum Data Set](#) Community services, Standard 30/11/2007

Data set specification specific attributes

Information specific to this data set:	A date of expiry is when the order the child is under is no longer applicable. It should be recorded for each separate care and protection order episode. This can be for a number of reasons including:
	The child is placed on a higher level order than the one they are currently on
	The order expires
	The child turns 18 years
	The child moves interstate
	The child dies
	The child returns home and is no longer considered by the child protection authority to be in need of care.
	In some circumstances, the date of expiry will be the same as the entry date from a previous episode, e.g. when a child moves directly from one level order to another level order.
	If the order did not expire during the year, the date 11111111 should be used to indicate this.
	If the date is unknown, the date 01011900 should be provided.

Episode start date

Identifying and definitional attributes

Technical name:	Service episode—episode start date, DDMMYYYY
Synonymous names:	Service start date, Entry date, Support period start date, Date of effect
METeOR identifier:	338558
Registration status:	Community services, Standard 16/05/2006
Definition:	The date on which a service episode commenced.
Data Element Concept:	Service episode—episode start date

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	DDMMYYYY
Maximum character length:	8

Data element attributes

Collection and usage attributes

Guide for use:	Due to the considerable variation in the types of services provided in the community services sector, it is not possible at this stage to define in generic terms what will constitute commencement of a service episode. Individual collections should however define what constitutes commencement for their own purposes. For example, it may be at contact stage in some instances or in others when a case plan is formulated.
Collection methods:	Date assistance commenced must be related to a particular service episode.
	For each separate service episode a separate 'service episode—start date, DDMMYYYY' should be recorded.
Comments:	This metadata item is used in calculation of measures of periods of support and duration of assistance.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Related metadata references:	Supersedes First service contact date, version 2, DE, NCSDD, NCSIMG, Superseded 01/03/2005.pdf (14.68 KB)
	Has been superseded by Service episode—episode start date, DDMMYYYY*No registration status*
Implementation in Data Set Specifications:	Child protection and support services (CPSS) - care and protection order episode NMDS (July 2007) Community services, Superseded 01/05/2008
	Child protection and support services (CPSS) - care and protection order episode NMDS pilot (2008) Community

services, Standard 30/04/2008

[Child protection and support services (CPSS) - out-of-home care NMDS (July 2007)](#) Community services, Superseded 01/05/2008

[Child protection and support services (CPSS) - out-of-home care NMDS pilot (2008)](#) Community services, Standard 30/04/2008

[Commonwealth State/Territory Disability Agreement NMDS - 1 July 2006](#) Community services, Standard 27/04/2007

[Juvenile Justice NMDS](#)*No registration status*

[Juvenile Justice NMDS](#) Community services, Standard 27/03/2007

[SAAP Client Collection National Minimum Data Set](#) Community services, Standard 30/11/2007

Data set specification specific attributes

Information specific to this data set: An entry date should be recorded for each separate care and protection order episode of the child.

A new episode will begin and an entry date will be recorded in the following circumstances:

A child is placed on a care and protection order for the first time in their life.

A child is placed on a higher level order than the one they are currently on.

The higher level order expires and the child is placed on a lower level order. This date will be recorded once the higher level order expires.

A child moves from one jurisdiction to another and the order is transferred to the second jurisdiction.

In some circumstances, the entry date will be the same as the exit date from a previous episode, e.g. when a child moves directly from one level order to a different level order.

This data item delineates a care and protection order episode and is qualified by reason for entry.

If the date is unknown, the date 01011900 should be provided.

First order indicator

Identifying and definitional attributes

Technical name:	Client—first care and protection order indicator, code N
Synonymous names:	First ever CPO flag
METeOR identifier:	314545
Registration status:	Community services, Standard 30/04/2008
Definition:	An indicator of whether a child, is currently, or has previously been, on a care and protection order, as represented by a code.
Data Element Concept:	Client—first care and protection order indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Yes – first instance of a care and protection order
2	No – child has been on an order in this jurisdiction
3	No – child has been on an order in another jurisdiction
8	Not known

Collection and usage attributes

Guide for use:	CODE 1
	Yes—if this is the first care and protection order the child has ever been on in his/her life.
	CODE 2
	No – child has been on an order in the past 5 years in this jurisdiction.
	CODE 3
	No – child has been on an order in the past 5 years in another jurisdiction
Collection methods:	Where it is not possible to determine if a child has been on an order in another jurisdiction in the past 5 years, the child should be placed in category 1.

Data element attributes

Collection and usage attributes

Guide for use:	This applies to a child that has been the subject of a notifiication in that year.

Source and reference attributes

Origin:	Child Protection and Support Services National Minimum Data Set, Data Collection Manual, AIHW September 2005.
Reference documents:	National Child Protection and Support Services data working group (NCPASS).

Relational attributes

Implementation in Data Set Specifications:	[Child protection and support services (CPSS) - care and protection order episode NMDS (July 2007)](#) Community services, Superseded 01/05/2008
	[Child protection and support services (CPSS) - care and protection order episode NMDS pilot (2008)](#) Community services, Standard 30/04/2008

Data set specification specific attributes

Indigenous status

Identifying and definitional attributes

Technical name: Person—Indigenous status, code N

METeOR identifier: 291036

Registration status: Health, Standard 04/05/2005
Community services, Standard 25/08/2005

Definition: Whether a person identifies as being of Aboriginal or Torres Strait Islander origin, as represented by a code. This is in accord with the first two of three components of the Commonwealth definition.

Data Element Concept: Person—Indigenous status

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Aboriginal but not Torres Strait Islander origin
2	Torres Strait Islander but not Aboriginal origin
3	Both Aboriginal and Torres Strait Islander origin
4	Neither Aboriginal nor Torres Strait Islander origin

Supplementary values: 9   Not stated/inadequately described

Collection and usage attributes

Guide for use: This metadata item is based on the Australian Bureau of Statistics (ABS) standard for Indigenous status. For detailed advice on its use and application please refer to the ABS Website as indicated in the Reference documents.

The classification for Indigenous status has a hierarchical structure comprising two levels. There are four categories at the detailed level of the classification which are grouped into two categories at the broad level. There is one supplementary category for 'not stated' responses. The classification is as follows:

Indigenous:

- Aboriginal but not Torres Strait Islander origin.
- Torres Strait Islander but not Aboriginal origin.
- Both Aboriginal and Torres Strait Islander origin.

Non-indigenous:

- Neither Aboriginal nor Torres Strait Islander origin.

Not stated/ inadequately described:

This category is not to be available as a valid answer to the questions but is intended for use:

- Primarily when importing data from other data collections that do not contain mappable data.
- Where an answer was refused.
- Where the question was not able to be asked prior to completion of assistance because the client was unable to communicate or a person who knows the client was not available.

Only in the last two situations may the tick boxes on the questionnaire be left blank.

Data element attributes

Collection and usage attributes

Collection methods: The standard question for Indigenous Status is as follows:

[Are you] [Is the person] [Is (name)] of Aboriginal or Torres Strait Islander origin?

(For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes.)

No..

Yes, Aboriginal..............................

Yes, Torres Strait Islander............

This question is recommended for self-enumerated or interview-based collections. It can also be used in circumstances where a close relative, friend, or another member of the household is answering on behalf of the subject. It is strongly recommended that this question be asked directly wherever possible.

When someone is not present, the person answering for them should be in a position to do so, i.e. this person must know well the person about whom the question is being asked and feel confident to provide accurate information about them.

This question must always be asked regardless of data collectors' perceptions based on appearance or other factors.

The Indigenous status question allows for more than one response. The procedure for coding multiple responses is as follows:

If the respondent marks 'No' and either 'Aboriginal' or 'Torres Strait Islander', then the response should be coded to either Aboriginal or Torres Strait Islander as indicated (i.e. disregard the 'No' response).

If the respondent marks both the 'Aboriginal' and 'Torres Strait Islander' boxes, then their response should be coded to 'Both Aboriginal and Torres Strait Islander Origin'.

If the respondent marks all three boxes ('No', 'Aboriginal' and 'Torres Strait Islander'), then the response should be coded to 'Both Aboriginal and Torres Strait Islander Origin' (i.e. disregard the 'No' response).

This approach may be problematical in some data collections, for example when data are collected by interview or using screen based data capture systems. An additional response category

Yes, both Aboriginal and Torres Strait Islander...

may be included if this better suits the data collection practices

of the agency or establishment concerned.

| *Comments:* | The following definition, commonly known as 'The Commonwealth Definition', was given in a High Court judgement in the case of Commonwealth v Tasmania (1983) 46 ALR 625. |

'An Aboriginal or Torres Strait Islander is a person of Aboriginal or Torres Strait Islander descent who identifies as an Aboriginal or Torres Strait Islander and is accepted as such by the community in which he or she lives'.

There are three components to the Commonwealth definition:

- descent;
- self-identification; and
- community acceptance.

In practice, it is not feasible to collect information on the community acceptance part of this definition in general purpose statistical and administrative collections and therefore standard questions on Indigenous status relate to descent and self-identification only.

Source and reference attributes

Origin:	National Health Data Committee
	National Community Services Data Committee
Reference documents:	Australian Bureau of Statistics 1999. Standards for Social, Labour and Demographic Variables. Cultural Diversity Variables, Canberra. Viewed 3 August 2005.

Relational attributes

Related metadata references:	See also Person—Indigenous status, code N*No registration status*
	Supersedes Person—Indigenous status, code N Health, Superseded 04/05/2005, Community services, Superseded 25/08/2005
Implementation in Data Set Specifications:	Acute coronary syndrome (clinical) DSS*No registration status*
	Acute coronary syndrome (clinical) DSS*No registration status*
	Acute coronary syndrome (clinical) DSS Health, Standard 07/12/2005
	Acute coronary syndrome (clinical) DSS Health, Superseded 07/12/2005
	Acute coronary syndrome (clinical) DSS - Queensland Health CPIC*No registration status*
	Acute coronary syndrome (Revised with 2nd tier data items) Health, Candidate 04/03/2008
	Admitted patient care NMDS Health, Superseded 07/12/2005
	Admitted patient care NMDS 2006-2007 Health, Superseded 23/10/2006
	Admitted patient care NMDS 2007-2008 Health, Superseded 05/02/2008
	Admitted patient care NMDS 2008-2009 Health, Standard 05/02/2008
	Admitted patient mental health care NMDS Health, Superseded 23/10/2006
	Admitted patient mental health care NMDS Health, Superseded 07/12/2005

[Admitted patient mental health care NMDS 2007-2008](#) Health, Superseded 05/02/2008

[Admitted patient mental health care NMDS 2008-2009](#) Health, Standard 05/02/2008

[Admitted patient palliative care NMDS](#) Health, Superseded 07/12/2005

[Admitted patient palliative care NMDS 2006-2007](#) Health, Superseded 23/10/2006

[Admitted patient palliative care NMDS 2007-08](#) Health, Superseded 05/02/2008

[Admitted patient palliative care NMDS 2008-09](#) Health, Standard 05/02/2008

[Alcohol and other drug treatment services NMDS](#) Health, Superseded 21/03/2006

[Alcohol and other drug treatment services NMDS](#) Health, Superseded 23/10/2006

[Alcohol and other drug treatment services NMDS 2007-2008](#) Health, Superseded 05/02/2008

[Alcohol and other drug treatment services NMDS 2008-2009](#) Health, Standard 05/02/2008

[AROC inpatient data set specification](#) Health, Candidate 14/02/2007

[Cardiovascular disease (clinical) DSS](#) Health, Superseded 15/02/2006

[Cardiovascular disease (clinical) DSS](#) Health, Superseded 04/07/2007

[Cardiovascular disease (clinical) DSS](#) Health, Standard 04/07/2007

[Cardiovascular disease (clinical) DSS - Demo for CPIC](#)*No registration status*

[Child protection and support services (CPSS) - out-of-home care NMDS (July 2007)](#) Community services, Superseded 01/05/2008

[Child protection and support services (CPSS) - out-of-home care NMDS pilot (2008)](#) Community services, Standard 30/04/2008

[Child protection and support services (CPSS) client cluster](#) Community services, Standard 30/04/2008

[Children's Services NMDS](#) Community services, Standard 18/12/2007

[Commonwealth State/Territory Disability Agreement NMDS - 1 July 2006](#) Community services, Standard 27/04/2007

[Community mental health care 2004-2005](#) Health, Superseded 08/12/2004

[Community mental health care NMDS 2005-2006](#) Health, Superseded 07/12/2005

[Community mental health care NMDS 2006-2007](#) Health, Superseded 23/10/2006

[Community mental health care NMDS 2007-2008](#) Health, Superseded 05/02/2008

[Community mental health care NMDS 2008-2009](#) Health, Standard 05/02/2008

[Community-based palliative care client DSS](#) Health, Recorded

13/05/2008

[Computer Assisted Telephone Interview demographic module DSS](#)*No registration status*

[Computer Assisted Telephone Interview demographic module DSS](#) Health, Standard 04/05/2005

[Congenital anomalies NMDS (Under development by the NPSU September 2006)](#)*No registration status*

[Diabetes (clinical) DSS](#) Health, Superseded 21/09/2005

[Diabetes (clinical) DSS](#) Health, Standard 21/09/2005

[Gambling Support Services](#)*No registration status*

[Health care client identification DSS](#) Health, Standard 04/05/2005

[Juvenile Justice NMDS](#)*No registration status*

[Juvenile Justice NMDS](#) Community services, Standard 27/03/2007

[National Bowel Screening Program NMDS](#)*No registration status*

[Non-admitted patient emergency department care NMDS](#) Health, Superseded 07/12/2005

[Non-admitted patient emergency department care NMDS](#) Health, Superseded 24/03/2006

[Non-admitted patient emergency department care NMDS](#) Health, Superseded 23/10/2006

[Non-admitted patient emergency department care NMDS](#)*No registration status*

[Non-admitted patient emergency department care NMDS 2007-2008](#) Health, Superseded 05/02/2008

[Non-admitted patient emergency department care NMDS 2008-2009](#) Health, Standard 05/02/2008

[Outpatient care patient level DSS](#)*No registration status*

[Perinatal NMDS](#) Health, Superseded 06/09/2006

[Perinatal NMDS](#) Health, Superseded 07/12/2005

[Perinatal NMDS 2007-2008](#)*No registration status*

[Perinatal NMDS 2007-2008](#) Health, Superseded 05/02/2008

[Perinatal NMDS 2008-2009](#) Health, Standard 05/02/2008

[Recommended Data Specifications for Community Care](#)*No registration status*

[Residential mental health care NMDS 2005-2006](#) Health, Superseded 07/12/2005

[Residential mental health care NMDS 2006-2007](#) Health, Superseded 23/10/2006

[Residential mental health care NMDS 2007-2008](#) Health, Superseded 05/02/2008

[Residential mental health care NMDS 2008-2009](#) Health, Standard 05/02/2008

[SAAP Client Collection National Minimum Data Set](#) Community services, Standard 30/11/2007

[SAAP Demand for Accommodation National Minimum Data Set](#) Community services, Standard 30/11/2007

Data set specification specific attributes

Letters of family name

Identifying and definitional attributes

Technical name: Person—letters of family name, text XXX

METeOR identifier: 349481

Registration status: Community services, Standard 27/03/2007

Definition: The combination of 2nd, 3rd and 5th letters of a person's family name.

Data Element Concept: Person—letters of family name

Value domain attributes

Representational attributes

Representation class: Text

Data type: String

Format: XXX

Maximum character length: 3

Data element attributes

Collection and usage attributes

Guide for use: In the three spaces, the agency should record the 2nd, 3rd and 5th letters of the client's family name.

For example: If the client's family name is Brown, the reported value should be RON. If the client's family name is Thompson, the reported value should be HOP.

If the client's family name includes non-alphabetic characters—for example hyphens (as in Lee-Archer), apostrophes (as in O'Mara) or blank spaces (as in De Vries)—these non-alphabetic characters should be ignored when counting the position of each character.

Regardless of the length of a person's name, the reported value should always be three characters long. If the legal family name is not long enough to supply the requested letters (i.e. a legal family name of less than five letters) then agencies should substitute the number '2' to reflect the missing letters. The placement of a number '2' should always correspond to the same space that the missing letter would have within the 3-digit field. A number (rather than a letter) is used for such a substitution in order to clearly indicate that an appropriate corresponding letter from the person's name is not available.

For example: If a person's family name is Farr, then value reported would be AR2 because the 2 is substituting for a missing 5th letter of the family name. Similarly, if the person's family name was Hua, then the value reported would be UA2 because the 2 is substituting for the missing 5th letter of the family name.

If a client's family name is missing altogether the agency should record the number 999 for all three spaces associated with the family name, (not the number 2). In some cultures it is traditional to state the family name first. To overcome

discrepancies in recording/reporting that may arise as a result of this practice, agencies should always ask the person to specify their legal first given name and their legal family name separately. These should then be recorded as first given name and family name as appropriate, regardless of the order in which they may be traditionally given.

Comments:	The selected *Letters of family name* can be used in combination with *Letters of given name, Date of birth* and *Sex* to develop a statistical linkage key to facilitate the linkage of records for statistical purposes only. This key will also enable linkage to other related databases that either have the same linkage key or the fundamental information to form the same key. The linkage is to assist research and analysis of the data, not for tracking of individuals through the system for case management.
	The provision of letters of a person's name can be a sensitive issue because of privacy and confidentiality concerns. The use of this information will be in accordance with privacy principles.

Relational attributes

Related metadata references:	Is formed using <u>Person (name)—family name, text X[X(39)]</u> Health, Standard 04/05/2005, Community services, Standard 25/08/2005, Housing assistance, Standard 20/06/2005
	Has been superseded by <u>Person—letters of family name, text XXX</u>*No registration status*
	Is used in the formation of <u>Record—linkage key, code 581 XXXXXDDMMYYYYN</u> Community services, Recorded 27/03/2007
	Is used in the formation of <u>Record—linkage key 581, statistical code XXXXXDDMMYYYYN</u>*No registration status*
Implementation in Data Set Specifications:	<u>Child protection and support services (CPSS) client cluster</u> Community services, Standard 30/04/2008
	<u>Children's Services NMDS</u> Community services, Standard 18/12/2007
	<u>Commonwealth State/Territory Disability Agreement NMDS - 1 July 2006</u> Community services, Standard 27/04/2007
	<u>Juvenile Justice NMDS</u>*No registration status*
	<u>Juvenile Justice NMDS</u> Community services, Standard 27/03/2007
	<u>SAAP Client Collection National Minimum Data Set</u> Community services, Standard 30/11/2007
	<u>Statistical linkage key 581 cluster</u> Community services, Recorded 27/03/2007
	<u>Younger people with disabilities in residential aged care program</u>*No registration status*

Data set specification specific attributes

Letters of given name

Identifying and definitional attributes

Technical name: Person—letters of given name, text XX

METeOR identifier: 349483

Registration status: Community services, Standard 27/03/2007

Definition: The combination of the 2nd and 3rd letters of a person's given name.

Data Element Concept: Person—letters of given name

Value domain attributes

Representational attributes

Representation class: Text

Data type: String

Format: XX

Maximum character length: 2

Data element attributes

Collection and usage attributes

Guide for use: In the two spaces the agency should record the 2nd and 3rd letters of the client's given name.

For example: If the client's given name is Elizabeth the reported value should be LI. If the client's given name is Robert the reported value should be OB.

If the client's given name includes non-alphabetic characters—for example hyphens (as in Jo-Anne) or apostrophes (as in D'Arcy), these non-alphabetic characters should be ignored when counting the position of each character.

Regardless of the length of a person's given name, the reported value should always be two characters long. If the given name of the person is not long enough to supply the requested letters (i.e. a name of less than three letters) then agencies should substitute the number '2' to reflect the missing letters. The placement of a number '2' should always correspond to the same space that the missing letter would have within the 2-digit field. A number (rather than a letter) is used for such substitutions in order to clearly indicate that an appropriate corresponding letter from the person's name is not available.

For example: If the person's legal name was Jo then the value reported would be O2 because the 2 is substituting for the missing 3rd letter of the given name.

If the person's given name is missing altogether the agency should record 99 for the two spaces associated with the given name. In some cultures it is traditional to state the family name first. To overcome discrepancies in recording/reporting that may arise as a result of this practice, agencies should always ask the person to specify their given name and their family name separately. These should then be recorded as first given name and family name as appropriate, regardless of the order in

which they may be traditionally given.

Comments:	The selected *Letters of given name* can be used in combination with *Letters of family name, Date of birth* and *Sex* to develop a statistical linkage key to facilitate the linkage of records for statistical purposes only. This key will also enable linkage to other related databases that either have the same linkage key or the fundamental information to form the same key. The linkage is to assist research and analysis of the data, not for tracking of individuals through the system for case management.
	The provision of letters of a person's name can be a sensitive issue because of privacy and confidentiality concerns. The use of this information will be in accordance with privacy principles.

Relational attributes

Related metadata references:	Is formed using [Person (name)—given name, text [X(40)]](#) Health, Standard 04/05/2005, Community services, Standard 25/08/2005, Housing assistance, Standard 20/06/2005
	Is formed using [Person (name)—family name, text X[X(39)]](#) Health, Standard 04/05/2005, Community services, Standard 25/08/2005, Housing assistance, Standard 20/06/2005
	Is used in the formation of [Record—linkage key, code 581 XXXXXDDMMYYYYN](#) Community services, Recorded 27/03/2007
	Is used in the formation of [Record—linkage key 581, statistical code XXXXXDDMMYYYYN](#)*No registration status*
Implementation in Data Set Specifications:	[Child protection and support services (CPSS) client cluster](#) Community services, Standard 30/04/2008
	[Children's Services NMDS](#) Community services, Standard 18/12/2007
	[Commonwealth State/Territory Disability Agreement NMDS - 1 July 2006](#) Community services, Standard 27/04/2007
	[Juvenile Justice NMDS](#)*No registration status*
	[Juvenile Justice NMDS](#) Community services, Standard 27/03/2007
	[SAAP Client Collection National Minimum Data Set](#) Community services, Standard 30/11/2007
	[Statistical linkage key 581 cluster](#) Community services, Recorded 27/03/2007
	[Younger people with disabilities in residential aged care program](#)*No registration status*

Data set specification specific attributes

Main language other than English spoken at home

Identifying and definitional attributes

Technical name:	Person—main language other than English spoken at home, code (ASCL 2005) NN{NN}
METeOR identifier:	304133
Registration status:	Health, Standard 08/02/2006 Community services, Standard 29/04/2006 Housing assistance, Standard 10/02/2006
Definition:	The language reported by a person as the main language other than English spoken by that person in his/her home (or most recent private residential setting occupied by the person) to communicate with other residents of the home or setting and regular visitors, as represented by a code.
Data Element Concept:	Person—main language other than English spoken at home

Value domain attributes

Representational attributes

Classification scheme:	Australian Standard Classification of Languages 2005
Representation class:	Code
Data type:	Number
Format:	NN{NN}
Maximum character length:	4

Collection and usage attributes

Guide for use:	The Australian Standard Classification of Languages (ASCL) has a three- level hierarchical structure. The most detailed level of the classification consists of base units (languages) which are represented by four-digit codes. The second level of the classification comprises narrow groups of languages (the Narrow Group level), identified by the first two digits. The most general level of the classification consists of broad groups of languages (the Broad Group level) and is identified by the first digit. The classification includes Australian Indigenous languages and sign languages.
	For example, the Lithuanian language has a code of 3102. In this case 3 denote that it is an Eastern European language, while 31 denote that it is a Baltic language. The Pintupi Aboriginal language is coded as 8713. In this case 8 denote that it is an Australian Indigenous language and 87 denote that the language is Western Desert language.
	Language data may be output at the Broad Group level, Narrow Group level or base level of the classification. If necessary significant Languages within a Narrow Group can be presented separately while the remaining Languages in the Narrow Group are aggregated. The same principle can be adopted to highlight significant Narrow Groups within a Broad Group.

Data element attributes

Collection and usage attributes

Collection methods:	Recommended question:
	Do you/Does the person/Does (name) speak a language other than English at home? (If more than one language, indicate the one that is spoken most often.)
	No (English only) ＿＿＿
	Yes, Italian ＿＿＿
	Yes, Greek ＿＿＿
	Yes, Cantonese ＿＿＿
	Yes, Mandarin ＿＿＿
	Yes, Arabic ＿＿＿
	Yes, Vietnamese ＿＿＿
	Yes, German ＿＿＿
	Yes, Spanish
	Yes, Tagalog (Filipino) ＿＿＿
	Yes, Other (please specify) ＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿
	This list reflects the nine most common languages other than English spoken in Australia.
	Languages may be added or deleted from the above short list to reflect characteristics of the population of interest.
	Alternatively a tick box for 'English' and an 'Other - please specify' response category could be used.
Comments:	This metadata item is consistent with that used in the Australian Census of Population and Housing and is recommended for use whenever there is a requirement for comparison with Census data.
	This data element is important in identifying those people most likely to suffer disadvantage in terms of their ability to access services due to language and/or cultural difficulties. In conjunction with Indigenous status, Proficiency in spoken English and Country of birth this data element forms the minimum core set of cultural and language indicators recommended by the Australian Bureau of Statistics (ABS).
	Data on main language other than English spoken at home are regarded as an indicator of 'active' ethnicity and also as useful for the study of inter-generational language retention. The availability of such data may help providers of health and community services to effectively target the geographic areas or population groups that need those services. It may be used for the investigation and development of language services such as interpreter/ translation services.

Source and reference attributes

Origin:	Health Data Standards Committee
	National Community Services Data Committee
	Australian Bureau of Statistics 2005. [Australian Standard Classification of Languages (ASCL) 2005. Cat. no. 1267.0. 2nd Edition](#), Canberra: ABS. Viewed 29 July 2005.

Relational attributes

Related metadata references:	See also [Person—proficiency in spoken English, code N](#) Health,

Standard 01/03/2005, Community services, Standard 01/03/2005, Housing assistance, Standard 10/02/2006

See also Person—preferred language, code (ASCL 2005) NN{NN} Health, Standard 08/02/2006, Community services, Standard 29/04/2006

See also Person—first language spoken, code (ASCL 2005) NN{NN} Community services, Standard 29/04/2006, Housing assistance, Standard 10/02/2006

Supersedes Person—main language other than English spoken at home, code (ASCL 1997) NN{NN} Health, Superseded 08/02/2006, Community services, Superseded 29/04/2006, Housing assistance, Not progressed 13/10/2005

Implementation in Data Set Specifications:	Child protection and support services (CPSS) client cluster Community services, Standard 30/04/2008
	Children's Services NMDS Community services, Standard 18/12/2007
	Community-based palliative care client DSS Health, Recorded 13/05/2008
	National Bowel Screening Program NMDS*No registration status*
	Recommended Data Specifications for Community Care*No registration status*

Data set specification specific attributes

Person identifier-child protection and support services

Identifying and definitional attributes

Technical name: Person—person identifier, (child protection and support services) NX[X(13)]

Synonymous names: Client ID

METeOR identifier: 340193

Registration status: Community services, Standard 30/04/2008

Definition: A code that uniquely identifies a person within a state or territory.

Data Element Concept: Person—person identifier

Value domain attributes

Representational attributes

Representation class: Identifier

Data type: String

Format: NX[X(13)]

Maximum character length: 15

Data element attributes

Collection and usage attributes

Guide for use:

Collection methods: A State and Territory identifier should be the first character of the ID (N), according to the following ABS standard:

1. New South Wales
2. Victoria
3. Queensland
4. South Australia
5. Western Australia
6. Tasmania
7. Northern Territory
8. Australian Capital Territory
9. Other Territories (i.e. Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)

Source and reference attributes

Submitting organisation: National Child Protection and Support Services data group (NCPASS).

Origin: Child protection and support services data dictionary. AIHW Version 1.0 Oct 2005.

Reference documents: AS5017 Health Care Client Identification, 2002, Sydney: Standards Australia

AS4846 Health Care Provider Identification, 2004, Sydney: Standards Australia

Relational attributes

Implementation in Data Set Specifications:

[Child protection and support services (CPSS) - notifications, investigations, and substantiations NMDS (July 2007)](#) Community services, Superseded 01/05/2008

[Child protection and support services (CPSS) - notifications, investigations, and substantiations NMDS pilot (2008)](#) Community services, Standard 30/04/2008

[Child protection and support services (CPSS) - out-of-home care NMDS (July 2007)](#) Community services, Superseded 01/05/2008

[Child protection and support services (CPSS) - out-of-home care NMDS pilot (2008)](#) Community services, Standard 30/04/2008

[Child protection and support services (CPSS) case worker cluster](#) Community services, Standard 30/04/2008

[Child protection and support services (CPSS) client cluster](#) Community services, Standard 30/04/2008

[Child protection and support services (CPSS) sibling cluster](#) Community services, Standard 30/04/2008

Data set specification specific attributes

Sex

Identifying and definitional attributes

Technical name: Person—sex, code N

METeOR identifier: 287316

Registration status: Health, Standard 04/05/2005
Community services, Standard 25/08/2005
Housing assistance, Standard 10/02/2006

Definition: The biological distinction between male and female, as represented by a code.

Data Element Concept: Person—sex

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Male
2	Female
3	Intersex or indeterminate

Supplementary values: 9   Not stated/inadequately described

Collection and usage attributes

Guide for use: Diagnosis and procedure codes should be checked against the national ICD-10-AM sex edits, unless the person is undergoing, or has undergone a sex change or has a genetic condition resulting in a conflict between sex and ICD-10-AM code.

CODE 3   Intersex or indeterminate

Intersex or indeterminate, refers to a person, who because of a genetic condition, was born with reproductive organs or sex chromosomes that are not exclusively male or female or whose sex has not yet been determined for whatever reason.

Intersex or indeterminate, should be confirmed if reported for people aged 90 days or greater.

Comments: The definition for Intersex in Guide for use is sourced from the ACT Legislation (Gay, Lesbian and Transgender) Amendment Act 2003.

Source and reference attributes

Origin: Australian Capital Territory 2003. Legislation (Gay, Lesbian and Transgender) Amendment Act 2003

Reference documents: Legislation (Gay, Lesbian and Transgender) Amendment Act 2003. See http://www.legislation.act.gov.au/a/2003-14/20030328-4969/pdf/2003-14.pdf.

Data element attributes

Collection and usage attributes

Collection methods: Operationally, sex is the distinction between male and female, as reported by a person or as determined by an interviewer.

When collecting data on sex by personal interview, asking the sex of the respondent is usually unnecessary and may be inappropriate, or even offensive. It is usually a simple matter to infer the sex of the respondent through observation, or from other cues such as the relationship of the person(s) accompanying the respondent, or first name. The interviewer may ask whether persons not present at the interview are male or female.

A person's sex may change during their lifetime as a result of procedures known alternatively as sex change, gender reassignment, transsexual surgery, transgender reassignment or sexual reassignment. Throughout this process, which may be over a considerable period of time, the person's sex could be recorded as either Male or Female.

In data collections that use the ICD-10-AM classification, where sex change is the reason for admission, diagnoses should include the appropriate ICD-10-AM code(s) that clearly identify that the person is undergoing such a process. This code(s) would also be applicable after the person has completed such a process, if they have a procedure involving an organ(s) specific to their previous sex (e.g. where the patient has prostate or ovarian cancer).

CODE 3   Intersex or indeterminate

Is normally used for babies for whom sex has not been determined for whatever reason.

Should not generally be used on data collection forms completed by the respondent.

Should only be used if the person or respondent volunteers that the person is intersex or where it otherwise becomes clear during the collection process that the individual is neither male nor female.

CODE 9   Not stated/inadequately described

Is not to be used on primary collection forms. It is primarily for use in administrative collections when transferring data from data sets where the item has not been collected.

Source and reference attributes

Origin: Australian Institute of Health and Welfare (AIHW) National Mortality Database 1997/98 AIHW 2001 National Diabetes Register, Statistical Profile, December 2000 (Diabetes Series No. 2.)

Reference documents: Australian Bureau of Statistics

AS4846 Health Care Provider Identification, 2004, Sydney: Standards Australia

AS5017 Health Care Client Identification, 2002, Sydney: Standards Australia

In AS4846 and AS5017 alternative codes are presented. Refer to the current standard for more details.

Relational attributes

Related metadata references:

See also <u>Person—sex, code N</u>*No registration status*

Supersedes <u>Person—sex (housing assistance), code N</u> Housing assistance, Superseded 10/02/2006

Supersedes <u>Person—sex, code N</u> Health, Superseded 04/05/2005, Community services, Superseded 31/08/2005

Is used in the formation of <u>Episode of admitted patient care—major diagnostic category, code (AR-DRG v5.1) NN</u> Health, Standard 01/03/2005

Is used in the formation of <u>Record—linkage key, code 581 XXXXXDDMMYYYYN</u> Community services, Recorded 27/03/2007

Is used in the formation of <u>Record—linkage key 581, statistical code XXXXXDDMMYYYYN</u>*No registration status*

Is used in the formation of <u>Major Diagnostic Category - supplied by hospital - code (AR-DRG v5.1) NN</u>*No registration status*

Is used in the formation of <u>Episode of admitted patient care—diagnosis related group, code (AR-DRG v5.1) ANNA</u> Health, Standard 01/03/2005

Implementation in Data Set Specifications:

<u>ACT Health Morbidity Data Collection Specification 2006-2007</u>*No registration status*

<u>Acute coronary syndrome (clinical) DSS</u>*No registration status*

<u>Acute coronary syndrome (clinical) DSS</u>*No registration status*

<u>Acute coronary syndrome (clinical) DSS</u> Health, Standard 07/12/2005

<u>Acute coronary syndrome (clinical) DSS</u> Health, Superseded 07/12/2005

<u>Acute coronary syndrome (clinical) DSS - Queensland Health CPIC</u>*No registration status*

<u>Acute coronary syndrome (Revised with 2nd tier data items)</u> Health, Candidate 04/03/2008

<u>Admitted patient care NMDS</u> Health, Superseded 07/12/2005

<u>Admitted patient care NMDS 2006-2007</u> Health, Superseded 23/10/2006

<u>Admitted patient care NMDS 2007-2008</u> Health, Superseded 05/02/2008

<u>Admitted patient care NMDS 2008-2009</u> Health, Standard 05/02/2008

<u>Admitted patient mental health care NMDS</u> Health, Superseded 23/10/2006

<u>Admitted patient mental health care NMDS</u> Health, Superseded 07/12/2005

<u>Admitted patient mental health care NMDS 2007-2008</u> Health, Superseded 05/02/2008

<u>Admitted patient mental health care NMDS 2008-2009</u> Health, Standard 05/02/2008

<u>Admitted patient palliative care NMDS</u> Health, Superseded 07/12/2005

<u>Admitted patient palliative care NMDS 2006-2007</u> Health, Superseded 23/10/2006

[Admitted patient palliative care NMDS 2007-08](#) Health, Superseded 05/02/2008

[Admitted patient palliative care NMDS 2008-09](#) Health, Standard 05/02/2008

[Alcohol and other drug treatment services NMDS](#) Health, Superseded 21/03/2006

[Alcohol and other drug treatment services NMDS](#) Health, Superseded 23/10/2006

[Alcohol and other drug treatment services NMDS 2007-2008](#) Health, Superseded 05/02/2008

[Alcohol and other drug treatment services NMDS 2008-2009](#) Health, Standard 05/02/2008

[AROC inpatient data set specification](#) Health, Candidate 14/02/2007

[Cancer (clinical) DSS](#) Health, Superseded 07/12/2005

[Cancer (clinical) DSS](#) Health, Standard 07/12/2005

[Cancer (clinical) DSS](#) Health, Candidate 14/09/2006

[Cardiovascular disease (clinical) DSS](#) Health, Superseded 15/02/2006

[Cardiovascular disease (clinical) DSS](#) Health, Superseded 04/07/2007

[Cardiovascular disease (clinical) DSS](#) Health, Standard 04/07/2007

[Cardiovascular disease (clinical) DSS - Demo for CPIC](#)*No registration status*

[Child protection and support services (CPSS) care arrangements cluster](#) Community services, Recorded 18/10/2007

[Child protection and support services (CPSS) client cluster](#) Community services, Standard 30/04/2008

[Child protection and support services (CPSS) sibling cluster](#) Community services, Standard 30/04/2008

[Children's Services NMDS](#) Community services, Standard 18/12/2007

[Commonwealth State/Territory Disability Agreement NMDS - 1 July 2006](#) Community services, Standard 27/04/2007

[Community mental health care 2004-2005](#) Health, Superseded 08/12/2004

[Community mental health care NMDS 2005-2006](#) Health, Superseded 07/12/2005

[Community mental health care NMDS 2006-2007](#) Health, Superseded 23/10/2006

[Community mental health care NMDS 2007-2008](#) Health, Superseded 05/02/2008

[Community mental health care NMDS 2008-2009](#) Health, Standard 05/02/2008

[Community-based palliative care client DSS](#) Health, Recorded 13/05/2008

[Computer Assisted Telephone Interview demographic module DSS](#)*No registration status*

[Computer Assisted Telephone Interview demographic module DSS](#) Health, Standard 04/05/2005

[Congenital anomalies NMDS (Under development by the](#)

[NPSU September 2006)](#)*No registration status*
[Dementia MDS](#)*No registration status*
[Diabetes (clinical) DSS](#) Health, Superseded 21/09/2005
[Diabetes (clinical) DSS](#) Health, Standard 21/09/2005
[Draft Needle and Syringe program client data dictionary](#)*No registration status*
[Gambling Support Services](#)*No registration status*
[Health care client identification DSS](#) Health, Standard 04/05/2005
[Health care provider identification DSS](#) Health, Superseded 04/07/2007
[Health care provider identification DSS](#) Health, Standard 04/07/2007
[Health care provider identification DSS](#)*No registration status*
[Intensive care DSS](#) Health, Recorded 14/07/2006
[Juvenile Justice NMDS](#)*No registration status*
[Juvenile Justice NMDS](#) Community services, Standard 27/03/2007
[Medical Indemnity DSS](#)*No registration status*
[National Bowel Screening Program NMDS](#)*No registration status*
[National opioid pharmacotherapy statistics annual data](#)*No registration status*
[Non-admitted patient emergency department care NMDS](#) Health, Superseded 07/12/2005
[Non-admitted patient emergency department care NMDS](#) Health, Superseded 24/03/2006
[Non-admitted patient emergency department care NMDS](#) Health, Superseded 23/10/2006
[Non-admitted patient emergency department care NMDS](#)*No registration status*
[Non-admitted patient emergency department care NMDS 2007-2008](#) Health, Superseded 05/02/2008
[Non-admitted patient emergency department care NMDS 2008-2009](#) Health, Standard 05/02/2008
[Organ and tissue donation](#)*No registration status*
[Outpatient care patient level DSS](#)*No registration status*
[Perinatal NMDS](#) Health, Superseded 06/09/2006
[Perinatal NMDS](#) Health, Superseded 07/12/2005
[Perinatal NMDS 2007-2008](#)*No registration status*
[Perinatal NMDS 2007-2008](#) Health, Superseded 05/02/2008
[Perinatal NMDS 2008-2009](#) Health, Standard 05/02/2008
[Recommended Data Specifications for Community Care](#)*No registration status*
[Residential mental health care NMDS 2005-2006](#) Health, Superseded 07/12/2005
[Residential mental health care NMDS 2006-2007](#) Health, Superseded 23/10/2006
[Residential mental health care NMDS 2007-2008](#) Health, Superseded 05/02/2008
[Residential mental health care NMDS 2008-2009](#) Health, Standard 05/02/2008
[SAAP Client Collection National Minimum Data Set](#)

Community services, Standard 30/11/2007

[SAAP Demand for Accommodation National Minimum Data Set](#) Community services, Standard 30/11/2007

[Statistical linkage key 581 cluster](#) Community services, Recorded 27/03/2007

[Statistical linkage key DSS](#)*No registration status*

[test](#)*No registration status*

[Test DSS](#)*No registration status*

[Younger people with disabilities in residential aged care program](#)*No registration status*

Data set specification specific attributes