

National community services data dictionary Summary of updates since Version 4.2

(1st July 07 – 31st December 07)

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◆ New data item

▽ Revised data item

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Summary of updates since version 4.2 of the National community services data dictionary

The purpose of this document is to inform users of updates to the NCSDD version 4.2 posted on METeOR in June 2007. This reflects changes to the national community services data standards between the 30th June 2007 (last downloaded on the 30th June 2007) and the 31st December 2007. These changes include the addition of 47 new data elements, 3 revised data elements, 7 new national minimum data sets, 2 new classifications, 1 revised classification, 10 new glossary items, and 1 revised glossary item. As a result of standards being revised 3 data elements, 1 classification, and 1 glossary item have been superseded. 5 national standards have been retired since version 4.2 of the NCSDD was published.

These new standards have been agreed by the members of the National Community Services Data Committee (NCSDC), and endorsed by the National Community Services Information Management Group (NCSIMG).

Summary table of updates to the NCSDD since 01/07/2007

Registration status	National Minimum Data Sets	Data Set Specifications	Data elements	Classifications	Glossary items
Standards (new)	7	Nil	47	2	10
Standards (revised)	Nil	Nil	3	1	1
Superseded	Nil	Nil	3	1	1
Retired	Nil	Nil	Nil	Nil	Nil

New National minimum data sets

Child protection and support services (CPSS) - care and protection order episode NMDS (July 2007)

Child protection and support services (CPSS) - notifications, investigations, and substantiations NMDS (July 2007)

Child protection and support services (CPSS) - out-of-home care NMDS (July 2007)

Children's Services NMDS

SAAP Administrative National Minimum Data Set

SAAP Client Collection National Minimum Data Set

SAAP Demand for Accommodation National Minimum Data Set

New data elements in the NCSDD since 01/07/2007

Short name	Technical name
Accommodation offer accepted	Person—accommodation offer accepted indicator, code N
Accommodation offered	Person—accommodation offered indicator, code N
Accommodation period end date	Service event—accommodation period end date, DDMMYYYY
Accommodation period start date	Service event—accommodation period start date, DDMMYYYY

Short name	Technical name
Age range (employed)	Person (employed)—age range, code N[N]
Arrival time at service	Person—arrival time at service, hhmm
Case management plan goal status	Client—case management plan goal status, code N
Case plan review date	Client—case plan review date, DDMMYYYY
Caseworker allocation date	Client—caseworker allocation date, DDMMYYYY
Consent obtained indicator	Client—consent obtained indicator, yes/no code N
Corporation indicator	Service provider organisation—corporation indicator, yes/no code N
Date accommodation sought	Person—date accommodation sought, DDMMYYYY
Date of initial case plan	Client—initial case plan date, DDMMYYYY
Day of operation	Service provider organisation—day of operation, code N
Departure time from service	Person—departure time from service, hhmm
Employment related study indicator	Person (employed)—employment related study indicator, code N[N]
Employment type	Person (employed)—employment type, code N
Fee schedule amount	Service provider organisation—fee schedule amount, total Australian currency N[NNNNN].NN
First accommodation attempt indicator	Person—first accommodation attempt indicator, code N
Funding end date	Service provider organisation—funding end date, DDMMYYYY
Funding start date	Service provider organisation—funding start date, DDMMYYYY
Hours worked by worker	Person (employed)—hours worked, total hours NNN
Income unit composition	Income unit—income unit composition, code N
Length of employment in current service	Person (employed)—length of employment in current service, total years code N[NN]
Length of experience in industry sector	Person (employed)—length of experience in industry sector, total years code N[NN]
Local Government Area	Service provider organisation—geographic location (LGA), code (ASGC 2007) NNNNN
Main service activity type indicator	Service provider organisation—main service activity type indicator, code N
Number of accommodation places	Service provider organisation—accommodation places, N[N(8)]
Number of people accommodated	Person—number of people accommodated, total N[N]
One-off assistance offered indicator	Person—one-off assistance offered indicator, code N
Paid employment indicator	Person (employed)—paid employment indicator, code N
Preschool service received indicator	Child—preschool service received indicator, code N
Recurrent funding commitments (agency level)	Service provider organisation—recurrent funding commitments, total Australian currency N[N(8)]
Recurrent funding commitments (State/Territory level)	State or Territory Government—recurrent funding commitments, total Australian currency N[N(8)]
Reference person (household)	Person—reference person indicator (household), code N
Referral for accommodation indicator	Person—referral for accommodation indicator, code N
Registered/awaiting government payment indicator	Person—registered/awaiting government payment indicator, code N
School attendance indicator	Person—school attendance indicator, code N
Service ongoing indicator	Service episode—service ongoing indicator, code N
Session end time	Service provider organisation (service type)—session end time, hhmm

Short name	Technical name
Session start time	Service provider organisation (service type)—session start time, hhmm
Student indicator	Person—student/employment training indicator, code N
Supported accommodation type	Service event—supported accommodation type, code N
Temporary closure end date	Service provider organisation—temporary closure end date, DDMMYYYY
Temporary closure start date	Service provider organisation—temporary closure start date, DDMMYYYY
Tertiary qualification related to industry indicator	Person (employed)—tertiary qualification related to industry indicator, code N
Urgency of accommodation assistance	Person—accommodation assistance urgency status, code N

Revised data elements in NCSDD since 01/07/2007

Short name	Technical name	Description of change
Department of Veterans' Affairs file number	Person—government funding identifier, Department of Veterans' Affairs file number AAXXNNNNA	Changes in the Data Element's technical name, definition, collection methods, and Value Domain's guide for use.
Geographic location of organisation (SLA)	Service provider organisation—geographic location (SLA), code (ASGC 2007) NNNNN	Revision to technical name to include ASGC 2007. Revision to updated ABS standards for the Australian Standard Geographical Classification (ASGC), Jul 2007.
Geographic location of person	Person—geographic location, code (ASGC 2007) NNNNN	Revision to technical name to include ASGC 2007 and to guide for use. Revision to updated ABS standards for the Australian Standard Geographical Classification (ASGC), Jul 2007.

New classification schemes since 01/07/2007

Name
Family, household and income unit variables (family composition) 2005
Family, household and income unit variables (relationship in household) 2005

Revised classification schemes since 01/07/2007

Name	Description of change
Australian Standard Geographical Classification 2007	Revisions are a result of the release of the July 2007 Australian Standard Geographical Classification (ASGC).

New glossary items since 01/07/2007

Name
Accommodation period
Child
Corporation
Dependant
Dependent child

Dependent student

Local Government Area

Non-dependent child

SAAP accommodation place

Student

Revised glossary item since 01/07/2007

Name	Description of change
Family	Revisions to definition in line with the updated ABS 'Family, Household and Income Unit Standards', 2005.

National minimum data sets

Child protection and support services (CPSS) - care and protection order episode NMDS (July 2007) ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Set Specification
<i>METeOR identifier:</i>	352101
<i>Registration status:</i>	Community services, Standard 18/12/2007
<i>DSS type:</i>	National Minimum Data Set (NMDS)
<i>Scope:</i>	<p>The Child Protection and Support Services National Minimum Data Set (CPSS NDMS) is designed to capture information on all children and young people involved in the child protection systems throughout Australia.</p> <p>There are three collections within the CPSS NMDS, all of which are unit record data. The first is the child protection specific data, which includes contacts, notifications, substantiations and services provided. The second is data on children who are on care and protection orders. The third is data on children in out-of-home care.</p> <p>Care and protection orders data set</p> <p>All children or young people who are under a care and protection order at 1 July of the collection year should be included, provided that there is a break of no more than 2 weeks between orders. All children who were placed on a care and protection order during the collection period should also be included.</p> <p>An episode is the period of time in which a child is under a care and protection order.</p> <p>The concept of an episode is crucial to the collection of information regarding a child on care and protection orders. It provides information on the length of time children are on care and protection orders and also the type of orders children are subject to.</p> <p>Each order type is considered a discrete care and protection order episode, delineated by an entry date and exit date.</p>

Collection and usage attributes

Statistical unit: Unit record data.

Source and reference attributes

<i>Submitting organisation:</i>	National Child Protection and Support Services data working group (NCPASS).
<i>Steward:</i>	National Child Protection and Support Services data group
<i>Origin:</i>	Child Protection and Support Services National Minimum Data Set, Data Collection Manual, AIHW September 2005.

Metadata items in this Data Set Specification

<i>Seq No.</i>	<i>Metadata item</i>	<i>Obligation</i>	<i>Max occurs</i>
-	Client – case plan review date, DDMMYYYY	Conditional	1
-	Client – initial case plan date, DDMMYYYY	Mandatory	1
-	Service episode – episode end date, DDMMYYYY	Conditional	1

♦ New data item

∇ Revised data item

- Service episode – episode start date, DDMMYYYY Mandatory 3

Child protection and support services (CPSS) - notifications, investigations, and substantiations NMDS (July 2007) ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Set Specification
<i>METeOR identifier:</i>	314520
<i>Registration status:</i>	Community services, Standard 18/12/2007
<i>DSS type:</i>	National Minimum Data Set (NMDS)
<i>Scope:</i>	<p>The Child Protection and Support Services National Minimum Data Set (CPSS NDMS), is designed to capture information on all children and young people involved in the child protection systems throughout Australia. There are three collections within the CPSS NMDS, all of which are unit record data. The first is the child protection specific data, which includes contacts, notifications, substantiations and services provided. The second is data on children who are on care and protection orders. The third is data on children in out-of-home care.</p> <p><i>Child protection contacts, notifications and substantiation data collection.</i></p> <p>All contacts made to the child protection authorities during the collection period should be included. Also, any contact that was made during a previous reporting period that was finalised in the collection period should also be included.</p> <p>A contact is where the community services department receives, records and assesses initial information about a concern regarding maltreatment and/or welfare of a child. This includes contacts made by persons or other bodies where there are concerns about a child. They can include allegations of child abuse or neglect, maltreatment or harm or risk of harm to a child. They may also include broader concerns about the health and well-being of a child. Contacts do not include brief calls where the department can be of no assistance, for example if the caller has a concern about a child's educational attainment, this would most likely be redirected to the education department, and should not be recorded as a contact. Contacts are relevant to persons who are aged 0-17 years, and to unborn children in jurisdictions where they are covered under the child protection legislation.</p>

Source and reference attributes

<i>Submitting organisation:</i>	National Child Protection and Support Services data group.
<i>Steward:</i>	National Child Protection and Support Services data group
<i>Origin:</i>	Child protection and support services data dictionary. AIHW Version 1.0 Oct 2005.
<i>Reference documents:</i>	Child Protection and Support Services National Minimum Data Set Data Collection manual. AIHW Sept 2005.

Metadata items in this Data Set Specification

♦ New data item ∇ Revised data item

<i>Seq No.</i>	<i>Metadata item</i>	<i>Obligation</i>	<i>Max occurs</i>
-	Child – abuse and neglect type, code N	Optional	1
-	Person (address) – Australian postcode, code (Postcode datafile) {NNNN}	Optional	1
-	Person (address) – suburb/town/locality name, text [A(50)]	Optional	99

Child protection and support services (CPSS) - out-of-home care NMDS (July 2007) ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Set Specification
<i>METeOR identifier:</i>	355779
<i>Registration status:</i>	Community services, Standard 18/12/2007
<i>DSS type:</i>	National Minimum Data Set (NMDS)
<i>Scope:</i>	<p>The Child Protection and Support Services National Minimum Data Set (CPSS NMDS) is designed to capture information on all children and young people involved in the child protection systems throughout Australia.</p> <p>There are three collections within the CPSS NMDS, all of which are unit record data. The first is the child protection specific data, which includes contacts, notifications, substantiations and services provided. The second is data on children who are on care and protection orders. The third is data on children in out-of-home care.</p> <p>Out-of-home care data collection</p> <p>All children or young people who were in out-of-home care at 1 July of the collection year should be included. The child's history in out-of-home care should be included, provided that there is a break of no more than 2 months between placements. All children who were placed in out-of-home care during the collection period should also be included.</p> <p>An episode is the period of time that a child is in an out-of-home care placement organised by the child protection authority (or their delegate) and/or where the child is being case managed by the authority, and the placement was made for child protection reasons. The child may or may not be on an order.</p> <p>The concept of an episode or placement is crucial to the collection of information about children in out-of-home care. It provides information about the flows into and out of out-of-home care, and it also provides for the calculation of length of time a child spends in out-of-home care. It is also essential to determine the number of different placements and carers that a child has throughout their time spent in out-of-home care.</p>

Collection and usage attributes

<i>Statistical unit:</i>	Unit record data.
<i>Guide for use:</i>	<p>In this collection, only placements where the State makes a financial payment are counted. This includes placements with relatives other than parents, foster care, other home-based care, residential care and independent living. It does not include placements made in disability services, psychiatric services, juvenile justice facilities, SAAP services or overnight child care services.</p> <p>It includes all children in both legal and voluntary placements, i.e. children who are on a legal order and children who are not on a legal order.</p>

An episode/placement is always defined by an entry date and an exit date. Each placement the child has is counted. This includes when a child moves from one type of care to another e.g. foster care to residential care, and within types of care e.g. from one relative to another relative.

Source and reference attributes

<i>Submitting organisation:</i>	National Child Protection and Support Services data group.
<i>Steward:</i>	National Child Protection and Support Services data group
<i>Origin:</i>	Child protection and support services out-of-home care data dictionary. AIHW Version 1.0 Oct 2005.
<i>Reference documents:</i>	Child Protection and Support Services National Minimum Data Set Data Collection manual. AIHW Sept 2005.

Metadata items in this Data Set Specification

<i>Seq No.</i>	<i>Metadata item</i>	<i>Obligation</i>	<i>Max occurs</i>
-	Client – case plan review date, DDMMYYYY	Mandatory	1
-	Client – initial case plan date, DDMMYYYY	Mandatory	1
-	Service episode – episode end date, DDMMYYYY	Conditional	1
-	Service episode – episode start date, DDMMYYYY	Mandatory	1
-	Person – Indigenous status, code N	Mandatory	1
-	Person (address) – Australian postcode, code (Postcode datafile) {NNNN}	Mandatory	1
-	Person (address) – suburb/town/locality name, text [A(50)]	Mandatory	2

Children's Services NMDS ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Set Specification
<i>METeOR identifier:</i>	308217
<i>Registration status:</i>	Community services, Standard 18/12/2007
<i>DSS type:</i>	National Minimum Data Set (NMDS)
<i>Scope:</i>	The CS NMDS collects information about child care and preschool activities that are provided at services which are licensed and/or funded by Australian, state or territory governments to provide child care or preschool.

Children's services aim to:

- meet the care, educational and developmental needs of children in a safe and nurturing environment;
- provide support for families in caring for their children;
- and provide these services in an equitable and efficient manner.

In this collection, children's services cover formal child care and preschools. The scope of the collection excludes activities meeting the aims above where they deliver compulsory primary education. However some children's services within scope are delivered at primary schools. These include outside school hours care, vacation care and preschool activities.

Child care and preschool services are defined as:

- a range of appropriate care and development activities for children; that
- promote the social, emotional, physical and intellectual development of children; which are
- provided by a person other than the child's parent or guardian; and
- allow parents to participate in employment, education and training, community activities and personal activities, including family support.

Playgroups, toy libraries and other activities that require the attendance of the parent/guardian and the child are excluded from the scope of the CS NMDS.

Hence the CS NMDS covers a major portion of children's services – those licensed as child care or preschool services or those that receive Australian or state/territory government funding to provide child care or preschool services. It does not cover 'full-time primary education services' for children, playgroups, toy libraries or other services or activities within services that require the attendance of the parent/guardian and the child.

In the CS NMDS, a service is defined as the organisational unit which delivers a child care or preschool service at a particular location. In terms of the CS NMDS, 'service' is considered as the main counting unit for the data collection. Information is collected on agencies, the children who use these services and the workers that deliver these services.

Services included in the CS NMDS:

- Services licensed and/or funded by Australian, state or territory governments to deliver child care and preschool services at a particular location. Services receiving government funding are those that:
 - receive capital grants, operational funding or per capita funding from the Australian or state/territory governments;
 - receive funding as part of an approved educational establishment;
 - receive funding to reduce the cost of charges to parents (e.g. are 'approved' for the Child Care Benefit);
 - or a combination of the above.

Services excluded from the CS NMDS:

- Services that are neither licensed by, or in receipt of funding from, Australian or state or territory governments.
- Primary education: Full-time education that typically commences at around age 5 and lasts for 7–8 years. In New South Wales, Victoria, Tasmania and the Australian Capital Territory, primary education extends from the year prior to Year 1 to Year 6 (or equivalent). In South Australia, Western Australia, and the Northern Territory it extends from the year prior to Year 1 to Year 7 (or equivalent). In Queensland it extends from Year 1 to Year 7 (or equivalent).
- Services such as, playgroups, toy libraries and other services or activities that require the attendance of both the parent/guardian and the child.

Children

Children included in the CS NMDS:

- All children attending or 'usually attending' child care and preschool activities within services during the collection week, which are within the scope of the CS NMDS. Children are classed as 'usually attending' if they have attended the service within the last month and either have a place that has been paid for, or who are enrolled in a service with a standing arrangement that they attend specific sessions during the collection week, but are absent during the collection week.

Children excluded from the CS NMDS:

- Children using a type of service for which the service is not licensed by, or in receipt of any Australian or state/territory government funding.
- Children who are only attending activities that their parent(s) or guardian(s) are also required to attend.

Workers

Workers included in the CS NMDS:

- All paid and unpaid workers, including workers funded under CDEP, SNSS and JET schemes, present during the collection week, who undertake duties that mainly involve:
 - direct contact with children

management ; or
administration tasks

for child care and preschool activities at services, which are within the scope of the CS NMDS.

- Executives, directors or administration workers who are working at the delivery outlet and/or who are involved in the day to day management of the service.
- Detailed information is collected about paid contact workers, ie. those workers receiving wages or salary who work directly with children.

Workers excluded from the CS NMDS:

- Workers absent for the entire collection week.
- Workers funded under the SUPS scheme.
- Executives, directors or administration workers within organisations who are not based at the service location and have no involvement in the day to day management of the service.
- General staff or workers whose main duties do not involve working directly with children. This may include cooks, cleaners, gardeners, drivers and maintenance staff.
- Workers whose work only relates to activities which are outside the scope of the CS NMDS (eg. playgroups, toy libraries and other activities that require the attendance of both the parent or guardian and the child).

Collection and usage attributes

Collection methods:

Collection process

- The CS NMDS collection would preferably occur during the same collection week in each state/territory on a regular basis. A collection week begins at 12:00am on a Monday morning and ends at 11:59pm on a Sunday night, i.e. from midnight to midnight for seven days ending on a Sunday night. A different collection week will be used for a collection specific to vacation care.

- The data element Service ID will uniquely identify services that deliver child care or preschool activities to children. Organisations involved in the provision of child care and preschool activities have various organisational structures:

Some have a simple structure where responsibility for funding, administration and delivery of services is at the one level, for example private long day care centres or licensed home-based care providers.

Other organisations have a complex, hierarchical structure where these responsibilities are located at different levels of an organisation, or with different organisations, for example long day care centre management committees or family day care schemes.

In a complex structure, one level of an organisation may be accountable to government. A lower level of the same organisation may be responsible for managing the provision of child care and preschool activities at one or more services. It is at these services providing child care or preschool activities to children where data is collected and reported using the CS NMDS.

Source and reference attributes

Submitting organisation: Children's Services Data Working Group.

Origin: Children's Services National Minimum Data Dictionary, AIHW 2005.

Metadata items in this Data Set Specification

<i>Seq No.</i>	<i>Metadata item</i>	<i>Obligation</i>	<i>Max occurs</i>
-	Fee schedule cluster Service provider organisation—fee schedule for activity type, children's service centre-based long day care code N Service provider organisation—fee schedule for activity type, children's service family day/in-home care code N Service provider organisation—fee schedule for activity type, children's service occasional care code N Service provider organisation—fee schedule for activity type, children's service outside school hours care code N Service provider organisation—fee schedule for activity type, children's service preschool service code N Service provider organisation—fee schedule for activity type, children's service vacation care code N Service provider organisation—fee schedule amount, total Australian currency N[NNNNN].NN Service provider organisation—service activity type, children's service code N	Conditional	1
-	Service accessibility cluster Service provider organisation—day of operation, code N Service provider organisation (service type)—session end time, hhmm Service provider organisation (service type)—session start time, hhmm	Conditional	1
-	Person—activity and participation life area, code (ICF 2001) AN[NNN]	Conditional	1
-	Person (employed)—age range, code N[N]	Conditional	1
-	Person—arrival time at service, hhmm	Mandatory	1
-	Person—need for assistance with activities in a life area, code N	Conditional	1
-	Service provider organisation—organisation identifier (children's services), N(6)	Conditional	1
-	Person—identifier, children's service worker identifier code N[NN]	Mandatory	1
-	Service provider organisation—corporation indicator, yes/no code N	Conditional	1
-	Person—date of birth, DDMMYYYY	Mandatory	1
-	Person—departure time from service, hhmm	Optional	0
-	Person (employed)—education field of highest qualification, children's services code N[N]	Conditional	1
-	Person (employed)—employment related study indicator, code	Conditional	1

◆ New data item

▽ Revised data item

N[N]			
-	Person (employed) – employment type, code N	Mandatory	1
-	Person (employed) – highest level of qualification in employment field, children's services code N[N]	Conditional	1
-	Person (employed) – hours worked, total hours NNN	Conditional	1
-	Person – Indigenous status, code N	Conditional	1
-	Person – labour force status, code N	Conditional	1
-	Person (employed) – length of employment in current service, total years code N[NN]	Mandatory	1
-	Person (employed) – length of experience in industry sector, total years code N[NN]	Conditional	1
-	Person – letters of family name, text XXX	Optional	0
-	Person – letters of given name, text XX	Conditional	1
-	Person – main language other than English spoken at home, code (ASCL 2005) NN{NN}	Conditional	1
-	Service provider organisation – main service activity type indicator, code N	Conditional	1
-	Service provider organisation – management type, children's services code N	Mandatory	1
-	Household – number of parents of child, children's services code N	Conditional	1
-	Person (employed) – paid employment indicator, code N	Mandatory	1
-	Person (address) – Australian postcode, code (Postcode datafile) {NNNN}	Mandatory	1
-	Child – preschool service received indicator, code N	Conditional	1
-	Person – principal role, children's service code N	Mandatory	1
-	Person – school attendance indicator, code N	Mandatory	1
-	Service provider organisation – service delivery setting, children's services code N	Conditional	1
-	Service provider organisation – number of service operation weeks (calendar year), total NN	Mandatory	1
-	Person – sex, code N	Optional	1
-	Person (employed) – status in employment, children's services code N	Conditional	1
-	Person (address) – suburb/town/locality name, text [A(50)]	Conditional	1
-	Person (employed) – tertiary qualification related to industry indicator, code N	Conditional	1
-	Person (employed) – type of children's service work performed, code N	Conditional	1

SAAP Administrative National Minimum Data Set ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Set Specification
<i>METeOR identifier:</i>	336310
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>DSS type:</i>	National Minimum Data Set (NMDS)
<i>Scope:</i>	<p>The Supported Accommodation Assistance Program (SAAP) Administrative Data Collection is one of three data sets that comprise the SAAP National Data Collection. This collection identifies and describes the agencies funded under SAAP. It contains descriptive information (such as number, size, structure and service node) about the 1,300 or so non-government and community organisations providing accommodation and support services to people who are homeless or in crisis. It is collated from information provided by State and Territory community service departments in the course of administering the SAAP program, and is stored in the SAAP National Data Collection Agency database.</p> <p>The National Data Collection aims to provide good information about SAAP to agencies and program administrators to assist them in their work so that service for homeless people can be improved. In addition, the collection aims to provide good information about SAAP to peak bodies, community groups, and interested researchers to assist in debates about homelessness.</p>

Collection and usage attributes

<i>Statistical unit:</i>	Supported Accommodation Assistance Program agency.
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Source and reference attributes

<i>Submitting organisation:</i>	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
<i>Origin:</i>	SAAP Administrative Data Collection. Classifications and procedures. December 2006.
<i>Reference documents:</i>	SAAP National Data Collection Agency Collectors Manual July 2005.

Metadata items in this Data Set Specification

<i>Seq No.</i>	<i>Metadata item</i>	<i>Obligation</i>	<i>Max occurs</i>
-	Person (address) – address line, text [X(180)]	Mandatory	4
-	Service provider organisation – organisation identifier (SAAP), NNNNA	Mandatory	1
-	Service provider organisation – organisation identifier (SAAP State/Territory allocated), X(15)	Mandatory	1
-	Service provider organisation – Australian state/territory identifier, code N	Mandatory	2
-	Service provider organisation (address) – electronic communication address, text [X(250)]	Optional	3
-	Service provider organisation (address) – electronic	Conditional	3

♦ New data item

∇ Revised data item

communication medium, code N

-	Person (name) – family name, text X[X(39)]	Mandatory	1
-	Service provider organisation – full-time equivalent staff (paid), total N[NNN{.N}]	Optional	1
-	Service provider organisation – funded service type, SAAP code N	Mandatory	1
-	Service provider organisation – funding end date, DDMMYYYY	Mandatory	1
-	Service provider organisation – funding start date, DDMMYYYY	Mandatory	1
-	Service provider organisation – geographic location (SLA), code (ASGC 2007) NNNNN	Optional	1
-	Person (name) – given name, text [X(40)]	Mandatory	1
-	Service provider organisation – geographic location (LGA), code (ASGC 2007) NNNNN	Mandatory	1
-	Person (name) – name title, text [A(12)]	Optional	1
-	Service provider organisation – accommodation places, N[N(8)]	Optional	2
-	Service provider organisation (name) – organisation name, text [X(200)]	Mandatory	1
-	Service provider organisation (address) – Australian postcode, code (Postcode datafile) {NNNN}	Mandatory	2
-	Service provider organisation – recurrent funding commitments, total Australian currency N[N(8)]	Mandatory	3
-	State or Territory Government – recurrent funding commitments, total Australian currency N[N(8)]	Mandatory	1
-	Service provider organisation – region identifier (SAAP), X[59]	Mandatory	2
-	Service provider organisation (address) – suburb/town/locality name, text [A(50)]	Mandatory	2
-	Service provider organisation – temporary closure end date, DDMMYYYY	Conditional	1
-	Service provider organisation – temporary closure start date, DDMMYYYY	Conditional	1

SAAP Client Collection National Minimum Data Set ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Set Specification
<i>METeOR identifier:</i>	339019
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>DSS type:</i>	National Minimum Data Set (NMDS)
<i>Scope:</i>	<p>The Supported Accommodation Assistance Program (SAAP) Client data collection forms part of the SAAP National Data Collection. The National Data Collection (NDC) aims to provide good information about the SAAP to agencies and program administrators to assist them in their work so that services for homeless people can be improved. In addition, the collection aims to provide good information about SAAP to peaks, community groups, and interested researchers to assist in debates about homelessness.</p> <p>The SAAP NDC has three components; the client collection, the demand collection and the administrative collection. The client collection is intended to collect information on all clients receiving ongoing or substantial support under SAAP. Data collection includes basic socio-demographic information and the services required by and provided to each client. Details about accompanying children are also obtained. Additionally, information is collected about the client circumstances before and after receiving SAAP support.</p> <p>The SAAP NMDS includes information about all clients receiving SAAP support lasting more than 1 hour. The information is collected throughout the year. The SAAP NMDS also identifies and describes the agencies funded under SAAP.</p>

Collection and usage attributes

<i>Collection methods:</i>	The SAAP NMDS is compiled by collating information provided by agencies across Australia and by State and Territory community service departments, and is stored in the SAAP National Data Collection Agency database.
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Source and reference attributes

<i>Submitting organisation:</i>	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
<i>Origin:</i>	SAAP National Data Collection Agency Collectors Manual July 2005.

Metadata items in this Data Set Specification

<i>Seq No.</i>	<i>Metadata item</i>	<i>Obligation</i>	<i>Max occurs</i>
-	Service event – accommodation period end date, DDMMYYYY	Conditional	1
-	Service event – accommodation period start date, DDMMYYYY	Conditional	1
-	Service provider organisation – organisation identifier (SAAP), NNNNA	Conditional	1
-	Person – Australian state/territory identifier, code N	Conditional	1
-	Client – case management plan goal status, code N	Conditional	1

♦ New data item

∇ Revised data item

- Client – case management plan indicator, code N	Mandatory	1
- Client – group type, SAAP code N	Mandatory	99
- Client – consent obtained indicator, yes/no code N	Mandatory	1
- Person – country of birth, code (SACC 1998) NNNN	Conditional	1
- Date – accuracy indicator, code AAA	Conditional	1
- Person – date of birth, DDMMYYYY	Conditional	1
- Service episode – episode end date, DDMMYYYY	Conditional	2
- Service episode – episode start date, DDMMYYYY	Conditional	2
- Person (employed) – full-time/part-time status, code N	Conditional	1
- Person – Indigenous status, code	Conditional	1
- Person – labour force status, code N	Conditional	99
- Person – letters of family name, text XXX	Conditional	99
- Person – letters of given name, text XX	Conditional	99
- Person (address) – Australian postcode, code (Postcode datafile) {NNNN}	Conditional	99
- Client – reason case management plan does not exist, SAAP code N	Conditional	1
- Person – reason for seeking assistance, SAAP code N[NN]	Conditional	99
- Person – registered/awaiting government payment indicator, code N	Conditional	2
- Service episode – service ongoing indicator, code N	Conditional	99
- Person – sex, code N	Conditional	1
- Person – student/employment training indicator, code N	Conditional	99
- Person – student type, SAAP code N[N]	Conditional	1
- Person (address) – suburb/town/locality name, text [A(50)]	Conditional	1
- Client – service activity type needed, SAAP accompanying child code N[N]	Conditional	1
- Client – service activity type needed, SAAP code N[N]	Conditional	1
- Client – service activity type provided, SAAP accompanying child code N[N]	Conditional	1
- Client – service activity type provided, SAAP code N[N]	Conditional	1
- Client – service activity type referral arranged, SAAP accompanying child code N[N]	Conditional	99
- Client – service activity type referral arranged, SAAP code N[N]	Conditional	2
- Service event – supported accommodation type, code N	Mandatory	2
- Person – tenure type, SAAP code N[N]	Conditional	1

SAAP Demand for Accommodation National Minimum Data Set ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Set Specification
<i>METeOR identifier:</i>	336748
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>DSS type:</i>	National Minimum Data Set (NMDS)
<i>Scope:</i>	<p>The Supported Accommodation Assistance Program (SAAP) Demand for Accommodation data collection is one of three components of the SAAP National Data Collection (NDC). The National Data Collection aims to provide good information about the SAAP to agencies and program administrator to assist them in their work so that services for homeless people can be improved. In addition, the collection aims to provide good information about SAAP to peaks, community groups, and interested researchers to assist in debates about homelessness.</p> <p>The Supported Accommodation Assistance Program Demand for Accommodation data collection is designed to collect data on the level of met and unmet demand for SAAP accommodation services for individuals as well as groups requesting accommodation. A group of people may consist of a couple, a person with children, a group of friends. In such cases data is collected on only one form. Information is collected about the number of people who request accommodation at SAAP agencies, which requests are met and which are unmet, and the reason for this.</p> <p>The Demand for Accommodation data is collected each time a request for accommodation is made at the agency, whether the person or group receive accommodation or not, for every day during the Collection period.</p>

Collection and usage attributes

<i>Guide for use:</i>	This collection is designed to measure the level of met and unmet demand for SAAP accommodation services.
<i>Collection methods:</i>	The SAAP Demand for Accommodation Collection operates over a one-week period, twice a year.
<i>Implementation start date:</i>	21/04/2006

Source and reference attributes

<i>Submitting organisation:</i>	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
<i>Origin:</i>	SAAP National Data Collection Agency Collectors Manual July 2005.
<i>Reference documents:</i>	SAAP National Data Collection Data Dictionary Version 2 November 2001.

Metadata items in this Data Set Specification

<i>Seq No.</i>	<i>Metadata item</i>	<i>Obligation</i>	<i>Max occurs</i>
-	Person – accommodation offer accepted indicator, code N	Mandatory	1

♦ New data item

∇ Revised data item

-	Person – accommodation offered indicator, code N	Mandatory	1
-	Service provider organisation – organisation identifier (SAAP), NNNNA	Mandatory	26
-	Client – group type, SAAP code N	Mandatory	1
-	Person – contact method, SAAP code N	Mandatory	2
-	Person – country of birth, code (SACC 1998) NNNN	Mandatory	1
-	Person – date accommodation sought, DDMMYYYY	Mandatory	1
-	Person – first accommodation attempt indicator, code N	Mandatory	1
-	Person – Indigenous status, code N	Mandatory	1
-	Person – main reason accommodation not offered, SAAP code N[NN]	Mandatory	1
-	Person – number of people accommodated, total N[N]	Conditional	1
-	Person – one-off assistance offered indicator, code N	Mandatory	1
-	Person – one-off assistance type offered, SAAP code N[NN]	Mandatory	1
-	Person – reason accommodation offer not accepted, SAAP code N[NN]	Conditional	1
-	Person – referral for accommodation indicator, code N	Conditional	1
-	Person – sex, code N	Mandatory	1
-	Person – reason for earlier unsuccessful accommodation attempt, SAAP code N[NN]	Conditional	1
-	Person – accommodation assistance urgency status, code N	Mandatory	1

Data elements

List of data elements by short name

Short name	Technical name
Accommodation offer accepted	Person—accommodation offer accepted indicator, code N
Accommodation offered	Person—accommodation offered indicator, code N
Accommodation period end date	Service event—accommodation period end date, DDMMYYYY
Accommodation period start date	Service event—accommodation period start date, DDMMYYYY
Age range (employed)	Person (employed)—age range, code N[N]
Arrival time at service	Person—arrival time at service, hhmm
Case management plan goal status	Client—case management plan goal status, code N
Case plan review date	Client—case plan review date, DDMMYYYY
Caseworker allocation date	Client—caseworker allocation date, DDMMYYYY
Consent obtained indicator	Client—consent obtained indicator, yes/no code N
Corporation indicator	Service provider organisation—corporation indicator, yes/no code N
Date accommodation sought	Person—date accommodation sought, DDMMYYYY
Date of initial case plan	Client—initial case plan date, DDMMYYYY
Day of operation	Service provider organisation—day of operation, code N
Department of Veterans' Affairs file number	Person—government funding identifier, Department of Veterans' Affairs file number AAXXNNNNA
Departure time from service	Person—departure time from service, hhmm
Employment related study indicator	Person (employed)—employment related study indicator, code N[N]
Employment type	Person (employed)—employment type, code N
Fee schedule amount	Service provider organisation—fee schedule amount, total Australian currency N[NNNNN].NN
First accommodation attempt indicator	Person—first accommodation attempt indicator, code N
Funding end date	Service provider organisation—funding end date, DDMMYYYY
Funding start date	Service provider organisation—funding start date, DDMMYYYY
Geographic location of organisation (SLA)	Service provider organisation—geographic location (SLA), code (ASGC 2007) NNNNN
Geographic location of person	Person—geographic location, code (ASGC 2007) NNNNN
Hours worked by worker	Person (employed)—hours worked, total hours NNN
Income unit composition	Income unit—income unit composition, code N
Length of employment in current service	Person (employed)—length of employment in current service, total years code N[NN]
Length of experience in industry sector	Person (employed)—length of experience in industry sector, total years code N[NN]
Local Government Area	Service provider organisation—geographic location (LGA), code (ASGC 2007) NNNNN
Main service activity type indicator	Service provider organisation—main service activity type indicator, code N
Number of accommodation places	Service provider organisation—accommodation places,

◆ New data item

▽ Revised data item

Short name	Technical name
	N[N(8)]
Number of people accommodated	Person—number of people accommodated, total N[N]
One-off assistance offered indicator	Person—one-off assistance offered indicator, code N
Paid employment indicator	Person (employed)—paid employment indicator, code N
Preschool service received indicator	Child—preschool service received indicator, code N
Recurrent funding commitments (agency level)	Service provider organisation—recurrent funding commitments, total Australian currency N[N(8)]
Recurrent funding commitments (State/Territory level)	State or Territory Government—recurrent funding commitments, total Australian currency N[N(8)]
Reference person (household)	Person—reference person indicator (household), code N
Referral for accommodation indicator	Person—referral for accommodation indicator, code N
Registered/awaiting government payment indicator	Person—registered/awaiting government payment indicator, code N
School attendance indicator	Person—school attendance indicator, code N
Service ongoing indicator	Service episode—service ongoing indicator, code N
Session end time	Service provider organisation (service type)—session end time, hhmm
Session start time	Service provider organisation (service type)—session start time, hhmm
Student indicator	Person—student/employment training indicator, code N
Supported accommodation type	Service event—supported accommodation type, code N
Temporary closure end date	Service provider organisation—temporary closure end date, DDMMYYYY
Temporary closure start date	Service provider organisation—temporary closure start date, DDMMYYYY
Tertiary qualification related to industry indicator	Person (employed)—tertiary qualification related to industry indicator, code N
Urgency of accommodation assistance	Person—accommodation assistance urgency status, code N

List of data elements by technical name

Technical name	Short name
Client—case management plan goal status, code N	Case management plan goal status
Client—case plan review date, DDMMYYYY	Case plan review date
Client—caseworker allocation date, DDMMYYYY	Caseworker allocation date
Client—consent obtained indicator, yes/no code N	Consent obtained indicator
Client—initial case plan date, DDMMYYYY	Date of initial case plan
Child—preschool service received indicator, code N	Preschool service received indicator
Income unit—income unit composition, code N	Income unit composition
Person—accommodation assistance urgency status, code N	Urgency of accommodation assistance
Person—accommodation offer accepted indicator, code N	Accommodation offer accepted
Person—accommodation offered indicator, code N	Accommodation offered
Person—arrival time at service, hhmm	Arrival time at service
Person—date accommodation sought, DDMMYYYY	Date accommodation sought
Person—departure time from service, hhmm	Departure time from service
Person—first accommodation attempt indicator, code N	First accommodation attempt indicator
Person—geographic location, code (ASGC 2007) NNNNN	Geographic location of person
Person—government funding identifier, Department of Veterans' Affairs file number AAXXNNNNA	Department of Veterans' Affairs file number
Person—number of people accommodated, total N[N]	Number of people accommodated
Person—one-off assistance offered indicator, code N	One-off assistance offered indicator
Person—reference person indicator (household), code N	Reference person (household)
Person—referral for accommodation indicator, code N	Referral for accommodation indicator
Person—registered/awaiting government payment indicator, code N	Registered/awaiting government payment indicator
Person—school attendance indicator, code N	School attendance indicator
Person—student/employment training indicator, code N	Student indicator
Person (employed)—age range, code N[N]	Age range (employed)
Person (employed)—employment related study indicator, code N[N]	Employment related study indicator
Person (employed)—employment type, code N	Employment type
Person (employed)—hours worked, total hours NNN	Hours worked by worker
Person (employed)—length of employment in current service, total years code N[NN]	Length of employment in current service
Person (employed)—length of experience in industry sector, total years code N[NN]	Length of experience in industry sector
Person (employed)—paid employment indicator, code N	Paid employment indicator
Person (employed)—tertiary qualification related to industry indicator, code N	Tertiary qualification related to industry indicator
Service episode—service ongoing indicator, code N	Service ongoing indicator
Service event—accommodation period end date, DDMMYYYY	Accommodation period end date
Service event—accommodation period start date, DDMMYYYY	Accommodation period start date

◆ New data item

▽ Revised data item

Technical name	Short name
Service event—supported accommodation type, code N	Supported accommodation type
Service provider organisation—accommodation places, N[N(8)]	Number of accommodation places
Service provider organisation—corporation indicator, yes/no code N	Corporation indicator
Service provider organisation—day of operation, code N	Day of operation
Service provider organisation—fee schedule amount, total Australian currency N[NNNNN].NN	Fee schedule amount
Service provider organisation—funding end date, DDMMYYYY	Funding end date
Service provider organisation—funding start date, DDMMYYYY	Funding start date
Service provider organisation—geographic location (SLA), code (ASGC 2007) NNNNN	Geographic location of organisation (SLA)
Service provider organisation—geographic location (LGA), code (ASGC 2007) NNNNN	Local Government Area
Service provider organisation—main service activity type indicator, code N	Main service activity type indicator
Service provider organisation—recurrent funding commitments, total Australian currency N[N(8)]	Recurrent funding commitments (agency level)
Service provider organisation—temporary closure end date, DDMMYYYY	Temporary closure end date
Service provider organisation—temporary closure start date, DDMMYYYY	Temporary closure start date
Service provider organisation (service type)—session end time, hhmm	Session end time
Service provider organisation (service type)—session start time, hhmm	Session start time
State or Territory Government—recurrent funding commitments, total Australian currency N[N(8)]	Recurrent funding commitments (State/Territory level)

Accommodation offer accepted ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – accommodation offer accepted indicator, code N
<i>Synonymous names:</i>	Accommodation offer taken up
<i>METeOR identifier:</i>	331514
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	An indicator of whether the agency's offer of accommodation was accepted by a person, as represented by a code.
<i>Context:</i>	
Data Element Concept:	Person – accommodation offer accepted indicator

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code						
<i>Data type:</i>	Number						
<i>Format:</i>	N						
<i>Maximum character length:</i>	1						
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No
Value	Meaning						
1	Yes						
2	No						

Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	<p>CODE 1 Yes</p> <p>Use this code if a person/group took up the offer of accommodation.</p> <p>CODE 2 No</p> <p>Use this code if a person/group did not take up, or refused, the offer of accommodation, including those instances when a person/group did not keep their appointment.</p>
<i>Comments:</i>	<p>This item shows whether the agency's offer of accommodation was or was not accepted by a person/group, including those instances when a person/group refused the offer or did not keep their appointment.</p> <p>If the accommodation offer was not taken up (the person/group seeking accommodation did not become a client of the agency), this information will show that the accommodation or support requested was available. Such individuals would then be omitted from the total count of unmet need for accommodation.</p>

Source and reference attributes

♦ New data item ∇ Revised data item

Submitting organisation:

Supported Accommodation Assistance Program Information
Sub-Committee (SAAP-ISC).

Origin:

SAAP National Data Collection Agency Collectors Manual July
2005.

Relational attributes

*Implementation in Data Set
Specifications:*

SAAP Demand for Accommodation National Minimum Data Set
Community services, Standard 30/11/2007

Accommodation offered ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – accommodation offered indicator, code N
<i>METeOR identifier:</i>	329986
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	Whether an offer of accommodation was made to a person, as represented by a code.
Data Element Concept:	Person – accommodation offered

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code						
<i>Data type:</i>	Number						
<i>Format:</i>	N						
<i>Maximum character length:</i>	1						
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No
Value	Meaning						
1	Yes						
2	No						

Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	CODE 1 Yes Use this code if an agency offered accommodation. This option is used even if a person or group does not accept the offer of accommodation. CODE 2 No Use this code where an agency did not offer any accommodation to a person or a group.
<i>Comments:</i>	Assists in counting how many people an agency offered accommodation to, regardless of whether the offers were accepted.

Source and reference attributes

<i>Submitting organisation:</i>	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
<i>Origin:</i>	SAAP National Data Collection Agency Collectors Manual July 2005.

Relational attributes

<i>Implementation in Data Set Specifications:</i>	SAAP Demand for Accommodation National Minimum Data Set Community services, Standard 30/11/2007
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Accommodation period end date ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service event—accommodation period end date, DDMMYYYY
<i>METeOR identifier:</i>	347334
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The date at which an accommodation period was completed.
Data Element Concept:	Service event—accommodation period end date

Value domain attributes

Representational attributes

<i>Representation class:</i>	Date
<i>Data type:</i>	Date/Time
<i>Format:</i>	DDMMYYYY
<i>Maximum character length:</i>	8

Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	This data element refers to a discrete accommodation period within a service episode. There may be a number of accommodation periods within a service episode.
<i>Collection methods:</i>	This data element is collected in conjunction with the Accommodation period start date and supported accommodation type.

Relational attributes

<i>Implementation in Data Set Specifications:</i>	Accommodation period cluster <i>No registration status</i> SAAP Client Collection National Minimum Data Set Community services, Standard 30/11/2007
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Accommodation period start date ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service event—accommodation period start date, DDMMYYYY
<i>METeOR identifier:</i>	348138
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The date at which an accommodation period commences.
Data Element Concept:	Service event—accommodation period start date

Value domain attributes

Representational attributes

<i>Representation class:</i>	Date
<i>Data type:</i>	Date/Time
<i>Format:</i>	DDMMYYYY
<i>Maximum character length:</i>	8

Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	This data element refers to a discrete accommodation period within a service episode. There may be a number of accommodation periods within a service episode.
<i>Collection methods:</i>	This data element is collected in conjunction with the Accommodation period end date and Supported accommodation type.

Relational attributes

<i>Implementation in Data Set Specifications:</i>	Accommodation period cluster <i>No registration status</i> SAAP Client Collection National Minimum Data Set Community services, Standard 30/11/2007
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Age range (employed) ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person (employed) – age range, code N[N]
<i>Synonymous names:</i>	Labour force age range
<i>METeOR identifier:</i>	314877
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The age range that best accommodates a person, who is in the labour force, completed age in years, as represented by a code.
Data Element Concept:	Person – age range

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code																								
<i>Data type:</i>	Number																								
<i>Format:</i>	N[N]																								
<i>Maximum character length:</i>	2																								
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>15-19</td></tr><tr><td>2</td><td>20-24</td></tr><tr><td>3</td><td>25-29</td></tr><tr><td>4</td><td>30-34</td></tr><tr><td>5</td><td>35-39</td></tr><tr><td>6</td><td>40-44</td></tr><tr><td>7</td><td>45-49</td></tr><tr><td>8</td><td>50-54</td></tr><tr><td>9</td><td>55-59</td></tr><tr><td>10</td><td>60-64</td></tr><tr><td>11</td><td>65 and over</td></tr></tbody></table>	Value	Meaning	1	15-19	2	20-24	3	25-29	4	30-34	5	35-39	6	40-44	7	45-49	8	50-54	9	55-59	10	60-64	11	65 and over
Value	Meaning																								
1	15-19																								
2	20-24																								
3	25-29																								
4	30-34																								
5	35-39																								
6	40-44																								
7	45-49																								
8	50-54																								
9	55-59																								
10	60-64																								
11	65 and over																								
<i>Supplementary values:</i>	99 Not stated/inadequately described																								

Data element attributes

Source and reference attributes

<i>Submitting organisation:</i>	Children's Services Data Working Group.
<i>Origin:</i>	Children's Services National Minimum Data Dictionary, AIHW 2005.
<i>Reference documents:</i>	The ABS standards for the collection of labour force surveys appear on the ABS Website. Australian Bureau of Statistics. Demographic Variables. Cat. no. 1285.0. Canberra: ABS.

Relational attributes

Implementation in Data Set Specifications:

Children's Services NMDS Community services, Standard
18/12/2007

Arrival time at service ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – arrival time at service, hhmm
<i>METeOR identifier:</i>	314962
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The time that a person arrives at the place of service delivery.
Data Element Concept:	Person – arrival time at service

Value domain attributes

Representational attributes

<i>Representation class:</i>	Time
<i>Data type:</i>	Date/Time
<i>Format:</i>	Hhmm
<i>Maximum character length:</i>	4

Source and reference attributes

<i>Reference documents:</i>	ISO 8601:2000 : Data elements and interchange formats - Information interchange - Representation of dates and times
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Data element attributes

Collection and usage attributes

<i>Collection methods:</i>	This data element may be used in conjunction with the data element <i>Departure time from service</i> as a measure of the patterns of service utilisation.
<i>Comments:</i>	In addition, this data element can be used to calculate the number of hours per day, hours per week and days per week a person uses services.

Source and reference attributes

<i>Submitting organisation:</i>	Children's Services NCSIMG Data Working Group Australian Institute of Health and Welfare
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Relational attributes

<i>Implementation in Data Set Specifications:</i>	Children's Services NMDS Community services, Standard 18/12/2007
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Case management plan goal status ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Client – case management plan goal status, code N
<i>METeOR identifier:</i>	336961
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The extent to which a client has achieved his/her case management goals, as represented by a code.
Data Element Concept:	Client – case management goal status

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code										
<i>Data type:</i>	Number										
<i>Format:</i>	N										
<i>Maximum character length:</i>	1										
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Not at all</td></tr><tr><td>2</td><td>Some</td></tr><tr><td>3</td><td>Most</td></tr><tr><td>4</td><td>All</td></tr></tbody></table>	Value	Meaning	1	Not at all	2	Some	3	Most	4	All
Value	Meaning										
1	Not at all										
2	Some										
3	Most										
4	All										

Collection and usage attributes

<i>Guide for use:</i>	CODE 1 Not at all This option is selected if no case management goals were achieved. CODE 2 Some This option is used if some case management goals were achieved. CODE 3 Most This option is selected if most case management goals were achieved. CODE 4 All This option is used if all case management goals were achieved.
-----------------------	--

Data element attributes

Collection and usage attributes

<i>Collection methods:</i>	This item is answered from the perspective of the agency worker. It is answered at the end of a client's service episode or support period as to whether the case management goals were achieved.
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Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Implementation in Data Set Specifications: SAAP Client Collection National Minimum Data Set Community services, Standard 30/11/2007

Case plan review date ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Client – case plan review date, DDMMYYYY
<i>Synonymous names:</i>	Date of case plan review
<i>METeOR identifier:</i>	316408
<i>Registration status:</i>	Community services, Standard 18/12/2007
<i>Definition:</i>	The date on which a written plan of action for the client was reviewed.
Data Element Concept:	Client – case plan review date

Value domain attributes

Representational attributes

<i>Representation class:</i>	Date
<i>Data type:</i>	Date/Time
<i>Format:</i>	DDMMYYYY
<i>Maximum character length:</i>	8

Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	
<i>Collection methods:</i>	The date the case plan was actually reviewed or revised may not be the same as when any action specified in the plan was initiated or actually occurred.

Source and reference attributes

<i>Submitting organisation:</i>	National Child Protection and Support Services (NCPASS) data group.
<i>Origin:</i>	National Child Protection and Support Services National Minimum Data Set data collection manual, AIHW. September 2005.

Relational attributes

<i>Implementation in Data Set Specifications:</i>	Child protection and support services (CPSS) - care and protection order episode NMDS (July 2007) Community services, Standard 18/12/2007 Child protection and support services (CPSS) - out-of-home care NMDS (July 2007) Community services, Standard 18/12/2007
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Caseworker allocation date ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Client – caseworker allocation date, DDMMYYYY
<i>METeOR identifier:</i>	317373
<i>Registration status:</i>	Community services, Standard 18/12/2007
<i>Definition:</i>	The date a client is allocated a caseworker.
Data Element Concept:	Client – caseworker allocation date

Value domain attributes

Representational attributes

<i>Representation class:</i>	Date
<i>Data type:</i>	Date/Time
<i>Format:</i>	DDMMYYYY
<i>Maximum character length:</i>	8

Data element attributes

Collection and usage attributes

<i>Collection methods:</i>	This data item may be collected for the date on which the initial case worker was allocated and for subsequent dates on which a client may be allocated a new case worker.
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Source and reference attributes

<i>Submitting organisation:</i>	National Child Protection and Support Services (NCPASS) data group.
<i>Origin:</i>	Child protection and support services national minimum data set data collection manual, AIHW September 2005.

Relational attributes

<i>Implementation in Data Set Specifications:</i>	Child protection and support services (CPSS) case worker cluster Community services, Recorded 18/10/2007
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Consent obtained indicator ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Client – consent obtained indicator, yes/no code N
<i>Synonymous names:</i>	Consent obtained
<i>METeOR identifier:</i>	338737
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	Whether the client has agreed to have personal information recorded, as represented by a code.
<i>Context:</i>	
Data Element Concept:	Client – consent indicator

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code						
<i>Data type:</i>	Number						
<i>Format:</i>	N						
<i>Maximum character length:</i>	1						
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No
Value	Meaning						
1	Yes						
2	No						

Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	Code 1 Yes Information has been provided to the client about the recording of personal information and they have given their consent to being involved. Code 2 No The client has been asked to give consent but has refused, or if consent was not obtained for other reasons.
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Source and reference attributes

<i>Submitting organisation:</i>	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
<i>Origin:</i>	SAAP National Data Collection Agency Collectors Manual July 2005.

Relational attributes

<i>Implementation in Data Set Specifications:</i>	SAAP Client Collection National Minimum Data Set Community services, Standard 30/11/2007
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Corporation indicator ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service provider organisation – corporation indicator, yes/no code N
<i>METeOR identifier:</i>	315191
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	An indicator of whether the group or organisation which is responsible for managing the service is legally termed a corporation , as represented by a code.
Data Element Concept:	Service provider organisation – corporation indicator

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code								
<i>Data type:</i>	Number								
<i>Format:</i>	N								
<i>Maximum character length:</i>	1								
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr><tr><td>9</td><td>Not stated/inadequately described</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No	9	Not stated/inadequately described
Value	Meaning								
1	Yes								
2	No								
9	Not stated/inadequately described								
<i>Supplementary values:</i>									

Collection and usage attributes

<i>Guide for use:</i>	CODE 9 Not stated/inadequately described This code is not for use in primary data collections.
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Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	<p>A corporation is a legal entity that:</p> <ul style="list-style-type: none">• is created for the purpose of producing goods and services for the market;• may be a source of profit or other financial gain to its owner(s); and• is collectively owned by shareholders who have the authority to appoint directors responsible for its general management. <p>Respondents should choose 'no' if the legal entity of their service's owner or management group does not reflect the definition.</p>
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Relational attributes

<i>Implementation in Data Set</i>	Children's Services NMDS Community services, Standard
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♦ New data item ∇ Revised data item

Date accommodation sought ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – date accommodation sought, DDMMYYYY
<i>METeOR identifier:</i>	336188
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The date a person sought accommodation from an agency.
Data Element Concept:	Person – date accommodation sought

Value domain attributes

Representational attributes

<i>Representation class:</i>	Date
<i>Data type:</i>	Date/Time
<i>Format:</i>	DDMMYYYY
<i>Maximum character length:</i>	8

Data element attributes

Collection and usage attributes

<i>Collection methods:</i>	SAAP demand collection DSS specific information: The date must be within the specified collection period.
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Source and reference attributes

<i>Submitting organisation:</i>	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
<i>Origin:</i>	SAAP National Data Collection Agency Collectors Manual July 2005.

Relational attributes

<i>Implementation in Data Set Specifications:</i>	SAAP Demand for Accommodation National Minimum Data Set Community services, Standard 30/11/2007
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Date of initial case plan ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Client – initial case plan date, DDMMYYYY
<i>Synonymous names:</i>	Initial case plan date
<i>METeOR identifier:</i>	316402
<i>Registration status:</i>	Community services, Standard 18/12/2007
<i>Definition:</i>	The date on which a client's first case plan was developed and agreed to by relevant parties.
Data Element Concept:	Client – initial case plan date

Value domain attributes

Representational attributes

<i>Representation class:</i>	Date
<i>Data type:</i>	Date/Time
<i>Format:</i>	DDMMYYYY
<i>Maximum character length:</i>	8

Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	A case management plan is a written plan or a support agreement that usually has a statement of the person's problems or needs, some goals for the person and strategies to achieve those goals. It is usually developed between the person and agency as a result of an assessment process. The plan or agreement can relate to services provided by one agency or a number of agencies.
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Source and reference attributes

<i>Submitting organisation:</i>	National Child Protection and Support Services (NCPASS) data group.
<i>Origin:</i>	National Child Protection and Support Services National Minimum Data Set data collection manual, AIHW, September 2005.

Relational attributes

<i>Implementation in Data Set Specifications:</i>	Child protection and support services (CPSS) - care and protection order episode NMDS (July 2007) Community services, Standard 18/12/2007 Child protection and support services (CPSS) - out-of-home care NMDS (July 2007) Community services, Standard 18/12/2007
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Day of operation ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service provider organisation – day of operation, code N
<i>METeOR identifier:</i>	315122
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The day of the week an agency or organisation is open for the provision of service, as represented by a code.
Data Element Concept:	Service provider organisation – day of operation

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code																
<i>Data type:</i>	Number																
<i>Format:</i>	N																
<i>Maximum character length:</i>	1																
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Monday</td></tr><tr><td>2</td><td>Tuesday</td></tr><tr><td>3</td><td>Wednesday</td></tr><tr><td>4</td><td>Thursday</td></tr><tr><td>5</td><td>Friday</td></tr><tr><td>6</td><td>Saturday</td></tr><tr><td>7</td><td>Sunday</td></tr></tbody></table>	Value	Meaning	1	Monday	2	Tuesday	3	Wednesday	4	Thursday	5	Friday	6	Saturday	7	Sunday
Value	Meaning																
1	Monday																
2	Tuesday																
3	Wednesday																
4	Thursday																
5	Friday																
6	Saturday																
7	Sunday																
<i>Supplementary values:</i>	9 Not stated/inadequately described																

Data element attributes

Collection and usage attributes

Guide for use: More than one option can be selected.

Source and reference attributes

Submitting organisation: NCSIMG Children's Services Data Working Group
Australian Institute of Health and Welfare

Relational attributes

Implementation in Data Set Specifications: Service accessibility cluster Community services, Standard 30/11/2007

Department of Veterans' Affairs file number ▽

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – government funding identifier, Department of Veterans' Affairs file number AAXXNNNNA
<i>METeOR identifier:</i>	339127
<i>Registration status:</i>	Health, Standard 29/11/2006 Community services, Standard 31/08/2007
<i>Definition:</i>	A unique personal identifier issued to a veteran by the Department of Veterans' Affairs.
Data Element Concept:	Person – government funding identifier

Value domain attributes

Representational attributes

<i>Representation class:</i>	Identifier
<i>Data type:</i>	String
<i>Format:</i>	AAXXNNNNA
<i>Maximum character length:</i>	9

Collection and usage attributes

<i>Guide for use:</i>	<p>1st character is the state code (an alphabetic character) - N, V, Q, W, S or T for the appropriate state/territory. Australian Capital Territory is included in New South Wales (N) and Northern Territory with South Australia (S).</p> <p>Next 7 characters are the file number, made up of: War code + numeric digits, where: if War code is 1 alphabetic character, add 6 numeric characters (ANNNNNN)</p> <p>Where there is no war code as is the case with World War 1 veterans, insert a blank and add 6 numeric characters (NNNNNN)</p> <p>if War code is 2 alphabetic characters, add 5 numeric characters (AANNNNN)</p> <p>if War code is 3 alphabetic characters, add 4 numeric characters (AAANNNN)</p> <p>The 9th character is the segment link. For dependents of veterans, the 9th character is always an alphabetic character. The alphabetic code is generated in the order by which the cards are issued. For example A, B, C, D etc.</p> <p>CAUTIONARY NOTE: For veterans the 9th character is left blank</p>
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Data element attributes

Collection and usage attributes

◆ New data item ▽ Revised data item

Collection methods:

The Department of Veterans' Affairs file number should only be collected from persons eligible to receive health services that are to be funded by the DVA. The number may be reported to the appropriate government agency to reconcile payment for the service provided.

DVA card number:

This number is the digitised version of the file number. If paper claims are optically scanned by the Health Insurance Commission, the digitised version of the file number is picked up by the scanner and converted to the normal file number format. For manual claims, the gold and white cards may be used in conjunction with the data element and an imprinter. This method records the DVA file number and other card details on a manual voucher.

The data should not be used by private sector organisations for any purpose unless specifically authorised by law. For example, private sector organisations should not use the DVA file number for data linking unless specifically authorised by relevant privacy legislation.

This number must be recorded by a service provider each time a service is provided to a person who holds the entitlement for reimbursement purposes.

Comments:

All veterans and veteran community clients are issued with a DVA file number. The veteran community may access many different benefits, ranging from pensions to health services, through their DVA file number.

Note that Veterans may have a Medicare card number and a Department of Veterans Affairs (DVA) number or only a DVA number.

DVA has three (3) types of health cards:

- Gold Card
- White Card
- Repatriation Pharmaceutical Benefits Card.

Each card indicates, to the health provider, the level of health services the holder is eligible for, at the DVA expense.

The Gold card enables the holder to access a comprehensive range of health care and related services, for all conditions, whether they are related to war service or not.

The White card enables the holder to access health care and associated services for war or service-related conditions. Veterans of Australian forces may also be issued this card to receive treatment for malignant cancer, pulmonary tuberculosis and post traumatic stress disorder and, for Vietnam veterans only, anxiety or depression, irrespective of whether these conditions are related to war service or not.

The white card holders are eligible to receive, for specific conditions, treatment from registered medical, hospital, pharmaceutical, dental and allied health care providers with whom DVA has arrangements.

A white card is also issued to eligible ex-service personnel who are from other countries, which enter into arrangements with the Australian government for the treatment of the conditions that these countries accept as war related.

When a gold/white card holder accesses health services at DVA expense, the DVA File Number is critical and should be used. The person's Medicare card number is not required or relevant.

It should be noted that there are a number of gold card holders who do not have a Medicare card.

The Repatriation Pharmaceutical Benefits card is an orange coloured card issued to eligible veterans and merchant mariners from Britain and the Commonwealth and other allied countries. This card enables the holder to access the range of pharmaceutical items available under the Repatriation Pharmaceutical Benefits Scheme. It does not provide access to other health services.

Source and reference attributes

Origin: Department of Veterans' Affairs

Relational attributes

Related metadata references: Supersedes Person – government funding identifier, Department of Veterans' Affairs file number AAXXNNNN[A] Health, Superseded 29/11/2006

Departure time from service ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – departure time from service, hhmm
<i>METeOR identifier:</i>	314976
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The time that a person leaves the place of service delivery.
Data Element Concept:	Person – departure time from service

Value domain attributes

Representational attributes

<i>Representation class:</i>	Time
<i>Data type:</i>	Date/Time
<i>Format:</i>	hhmm
<i>Maximum character length:</i>	4

Source and reference attributes

<i>Reference documents:</i>	ISO 8601:2000 : Data elements and interchange formats - Information interchange - Representation of dates and times
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Data element attributes

Collection and usage attributes

<i>Collection methods:</i>	This data element may be used in conjunction with the data element <i>Arrival time at service</i> as a measure of the patterns of utilisation of child care and preschool services.
<i>Comments:</i>	In addition, this data element can be used to calculate the number of hours per day, hours per week and days per week a child uses child care or preschool services at a service.

Source and reference attributes

<i>Submitting organisation:</i>	NCSIMG Children's Services Data Working Group Australian Institute of Health and Welfare
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Relational attributes

<i>Implementation in Data Set Specifications:</i>	Children's Services NMDS Community services, Standard 18/12/2007
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Employment related study indicator ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person (employed) – employment related study indicator, code N[N]
<i>METeOR identifier:</i>	355555
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	Whether an employed person is undertaking education or training in an employment-related field, as represented by a code.
Data Element Concept:	Person (employed) – employment related study indicator

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code								
<i>Data type:</i>	Number								
<i>Format:</i>	N								
<i>Maximum character length:</i>	1								
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr><tr><td>9</td><td>Not stated/inadequately described</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No	9	Not stated/inadequately described
Value	Meaning								
1	Yes								
2	No								
9	Not stated/inadequately described								
<i>Supplementary values:</i>	9 Not stated/inadequately described								

Collection and usage attributes

<i>Guide for use:</i>	CODE 9 Not stated/inadequately described This code is not for use in primary data collections.
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Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	The person may be a student , and or engaged in training.
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Relational attributes

<i>Implementation in Data Set Specifications:</i>	Children's Services NMDS Community services, Standard 18/12/2007
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Employment type ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person (employed) – employment type, code N
<i>METeOR identifier:</i>	314867
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The nature of a person's employment in relation to his or her expected continuity of employment and eligibility for basic leave entitlements, as represented by a code.
Data Element Concept:	Person (employed) – employment type

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code										
<i>Data type:</i>	Number										
<i>Format:</i>	N										
<i>Maximum character length:</i>	1										
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Permanent</td></tr><tr><td>2</td><td>Fixed term contract</td></tr><tr><td>3</td><td>Casual</td></tr><tr><td>9</td><td>Not stated/inadequately described</td></tr></tbody></table>	Value	Meaning	1	Permanent	2	Fixed term contract	3	Casual	9	Not stated/inadequately described
Value	Meaning										
1	Permanent										
2	Fixed term contract										
3	Casual										
9	Not stated/inadequately described										
<i>Supplementary values:</i>											

Collection and usage attributes

<i>Guide for use:</i>	<p>CODE 1 Permanent</p> <p>Permanent employees are those employees who are entitled to either paid sick leave, or paid holiday leave, or both and are not employed on a fixed term contract or casual basis.</p> <p>CODE 2 Fixed term contract</p> <p>Fixed-term-contract employees are those employees who have a written agreement to work a minimum number of days over a specified period of time. They do not receive paid sick or annual leave entitlements.</p> <p>CODE 3 Casual</p> <p>Casual employees are those employees who do not have a written agreement on the minimum number of days that will be worked. They are usually paid a higher rate of pay, to compensate for lack of permanency and leave entitlements. Casuals may be full-time or part-time, according to the hours they have agreed to work.</p> <p>The leave entitlements that a worker is eligible for should be used as the basis for choosing which category each worker belongs to.</p>
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Source and reference attributes

Origin: Australian Bureau of Statistics 2001. Labour Statistics Concepts, Sources and Methods, Australia 2001. Cat no. 6102.0. Canberra: ABS Reference through:
<http://www.abs.gov.au/Ausstats/abs@.nsf>. Select: ABS concepts, sources, methods and statistical frameworks.

Data element attributes

Collection and usage attributes

Collection methods: Question: Is the worker employed on a permanent, fixed term contract or casual basis?
Fields are those listed in the data domain.
CODE 9
Not stated/inadequately described, is not to be used on primary collection forms. It is primarily for use in administrative collections when transferring data from data sets where the item has not been collected.

Relational attributes

Implementation in Data Set Specifications: Children's Services NMDS Community services, Standard 18/12/2007

Fee schedule amount ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service provider organisation – fee schedule amount, total Australian currency N[NNNNN].NN
<i>METeOR identifier:</i>	354640
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The standard fee schedule amount reported by an agency, measured in Australian dollars and cents.
Data Element Concept:	Service provider organisation – fee schedule amount

Value domain attributes

Representational attributes

<i>Representation class:</i>	Total
<i>Data type:</i>	Currency
<i>Format:</i>	N[NNNNN].NN
<i>Maximum character length:</i>	8
<i>Unit of measure:</i>	Australian currency (AU\$)
<i>Unit of measure precision:</i>	2

Collection and usage attributes

<i>Guide for use:</i>	Always include the cent value, using .00 where there are only dollar values.
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Data element attributes

Source and reference attributes

<i>Submitting organisation:</i>	NCSIMG Children's Services Data Working Group Australian Institute of Health and Welfare
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Relational attributes

<i>Implementation in Data Set Specifications:</i>	Fee schedule cluster Community services, Standard 30/11/2007
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First accommodation attempt indicator ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – first accommodation attempt indicator, code N
<i>METeOR identifier:</i>	329736
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	Whether this is the first request for accommodation by a person for a particular day, as represented by a code.
Data Element Concept:	Person – first accommodation attempt

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code								
<i>Data type:</i>	Boolean								
<i>Format:</i>	N								
<i>Maximum character length:</i>	1								
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr><tr><td>9</td><td>Don't know</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No	9	Don't know
Value	Meaning								
1	Yes								
2	No								
9	Don't know								
<i>Supplementary values:</i>									

Data element attributes

Collection and usage attributes

Guide for use:

Comments: Used to clarify why a person had been unsuccessful earlier that day in getting accommodation. Allows estimates for the actual number of people seeking accommodation on any one day by taking into account the number of multiple requests made by a person on that day.

Source and reference attributes

<i>Submitting organisation:</i>	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
<i>Origin:</i>	SAAP National Data Collection Agency Collectors Manual July 2005.

Relational attributes

<i>Related metadata references:</i>	See also Person – reason for earlier unsuccessful accommodation attempt, SAAP code N[NN] Community services, Standard 15/09/2007
<i>Implementation in Data Set Specifications:</i>	SAAP Demand for Accommodation National Minimum Data Set Community services, Standard 30/11/2007

Funding end date ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service provider organisation – funding end date, DDMMYYYY
<i>METeOR identifier:</i>	336775
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The date on which funding ceased for a service provider organisation.
Data Element Concept:	Service provider organisation – funding end date

Value domain attributes

Representational attributes

<i>Representation class:</i>	Date
<i>Data type:</i>	Date/Time
<i>Format:</i>	DDMMYYYY
<i>Maximum character length:</i>	8

Data element attributes

Relational attributes

<i>Related metadata references:</i>	See also Service provider organisation – funding start date, DDMMYYYY Community services, Standard 30/11/2007
<i>Implementation in Data Set Specifications:</i>	SAAP Administrative National Minimum Data Set Community services, Standard 30/11/2007

Funding start date ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service provider organisation – funding start date, DDMMYYYY
<i>METeOR identifier:</i>	336746
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The date on which funding commenced for a service provider organisation.
Data Element Concept:	Service provider organisation – funding start date

Value domain attributes

Representational attributes

<i>Representation class:</i>	Date
<i>Data type:</i>	Date/Time
<i>Format:</i>	DDMMYYYY
<i>Maximum character length:</i>	8

Data element attributes

Relational attributes

<i>Related metadata references:</i>	See also Service provider organisation – funding end date, DDMMYYYY Community services, Standard 30/11/2007
<i>Implementation in Data Set Specifications:</i>	SAAP Administrative National Minimum Data Set Community services, Standard 30/11/2007

Geographic location of organisation (SLA) ▽

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service provider organisation – geographic location (SLA), code (ASGC 2007) NNNNN
<i>Synonymous names:</i>	Statistical local area of service provider
<i>METeOR identifier:</i>	362297
<i>Registration status:</i>	Community services, Standard 11/12/2007
<i>Definition:</i>	The geographical location of an agency using a five-digit numerical code which indicates the Statistical Local Area (SLA) within the State or Territory of Australia.
Data Element Concept:	Service provider organisation – geographic location

Value domain attributes

Representational attributes

<i>Classification scheme:</i>	Australian Standard Geographical Classification 2007
<i>Representation class:</i>	Code
<i>Data type:</i>	Number
<i>Format:</i>	NNNNN
<i>Maximum character length:</i>	5

Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	Details on which edition was used in a particular data set should be included in the documentation of metadata accompanying that data set. Coding to ASGC codes is preferably done using the ABS National Localities Index, to map actual address. In some data collections, a compromise has to be made and the ASGC code derived from suburb/town/locality and Postcode-Australian only. However, this solution results in some inaccuracy of information. The accurate recording of the state or territory is essential.
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Source and reference attributes

<i>Origin:</i>	Australian Bureau of Statistics (ABS)
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Relational attributes

<i>Related metadata references:</i>	Supersedes Service provider organisation – geographic location (SLA), code (ASGC 2006) NNNNN[] Community services, Superseded 11/11/2007
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Geographic location of person ▽

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – geographic location, code (ASGC 2007) NNNNN
<i>METeOR identifier:</i>	362293
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The geographical location of a person using a five-digit numerical code which indicates the Statistical Local Area (SLA) within the State or Territory of Australia.
Data Element Concept:	Person – geographic location

Value domain attributes

Representational attributes

<i>Classification scheme:</i>	Australian Standard Geographical Classification 2007
<i>Representation class:</i>	Code
<i>Data type:</i>	Number
<i>Format:</i>	NNNNN
<i>Maximum character length:</i>	5

Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	<p>The geographical location is reported using a five digit numerical code. The first digit is the single-digit code to indicate State or Territory. The remaining four digits are the numerical code for the Statistical Local Area (SLA) within the State or Territory.</p> <p>The single digit codes for the states and territories and the four digit codes for the SLAs are as defined in the Australian Standard Geographical Classification (ASGC).</p> <p>The ASGC is updated on an annual basis with a date of effect of 1 July each year.</p> <p>The codes for SLA are unique within each State and Territory, but not within the whole country. Thus, to define a unique location, the code of the State or Territory is required in addition to the code for the SLA.</p> <p>The Australian Bureau of Statistics '(ABS) National Localities Index (NLI) (ABS Catalogue number 1252.0) can be used to assign each locality or address in Australia to a SLA. The NLI is a comprehensive list of localities in Australia with their full code (including State or Territory and SLA) from the main structure of the ASGC.</p> <p>For the majority of localities, the locality name (suburb or town, for example) is sufficient to assign a SLA. However, some</p>
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localities have the same name. For most of these, limited additional information such as the postcode or State can be used with the locality name to assign the SLA. In addition, other localities cross one or more SLA boundaries and are referred to as split localities. For these, the more detailed information of the number and street of the person's residence is used with the Streets Sub-index of the NLI to assign the SLA.

If the information available on the person's address indicates that it is in a split locality but is insufficient to assign an SLA, the code for the SLA which includes most of the split locality should be reported. This is in accordance with the NLI assignment of SLA when a split locality is identified and further detail about the address is not available.

The NLI does not assign a SLA code if the information about the address is insufficient to identify a locality, or is not an Australian locality. In these cases, the appropriate codes for undefined SLA within Australia (State or Territory unstated), undefined SLA within a stated State or Territory, no fixed place of abode (within Australia or within a stated State or Territory) or overseas should be used.

Source and reference attributes

Origin: Australian Bureau of Statistics (ABS)

Relational attributes

Related metadata references: Supersedes [Person – geographic location, code \(ASGC 2006\)](#)
[NNNNN\[\]](#) Community services, Superseded 30/11/2007

Hours worked by worker ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person (employed) – hours worked, total hours NNN
<i>METeOR identifier:</i>	314817
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The total number of hours worked by a person over a specified period.
Data Element Concept:	Person (employed) – hours worked

Value domain attributes

Representational attributes

<i>Representation class:</i>	Total
<i>Data type:</i>	String
<i>Format:</i>	NNN
<i>Maximum character length:</i>	3
<i>Supplementary values:</i>	Value Meaning
	999 Not stated/inadequately described
<i>Unit of measure:</i>	Hour (h)

Collection and usage attributes

<i>Guide for use:</i>	Total hours expressed as 000, 001 etc.
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Data element attributes

Relational attributes

<i>Implementation in Data Set Specifications:</i>	Children's Services NMDS Community services, Standard 18/12/2007 TEST sorting DSS (no clusters) <i>No registration status</i>
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Income unit composition ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Income unit – income unit composition, code N
<i>METeOR identifier:</i>	351139
<i>Registration status:</i>	Community services, Standard 31/08/2007
<i>Definition:</i>	The composition of the income unit within a household, as represented by a code.
Data Element Concept:	Income unit – income unit type

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code												
<i>Data type:</i>	Number												
<i>Format:</i>	N{.N}												
<i>Maximum character length:</i>	2												
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Couple only</td></tr><tr><td>2</td><td>Couple with dependent children</td></tr><tr><td>3</td><td>One parent</td></tr><tr><td>4</td><td>One person</td></tr><tr><td>9</td><td>Not stated/inadequately described</td></tr></tbody></table>	Value	Meaning	1	Couple only	2	Couple with dependent children	3	One parent	4	One person	9	Not stated/inadequately described
Value	Meaning												
1	Couple only												
2	Couple with dependent children												
3	One parent												
4	One person												
9	Not stated/inadequately described												
<i>Supplementary values:</i>													

Collection and usage attributes

<i>Guide for use:</i>	<p>CODE 1 Couple only An income unit comprising two partners in a couple relationship.</p> <p>CODE 2 Couple with dependent children income unit An income unit comprising two partners in a couple relationship and all of their dependent children.</p> <p>CODE 3 One parent An income unit comprising a lone parent and all of his or her dependent children.</p> <p>CODE 4 One person income An income unit comprising a person who is not party to either a couple or parent/dependent child relationship. Specifically this includes all persons identified as a non-dependent child, other related individual or non-family member.</p> <p>CODE 9 Not stated/inadequately described This option refers to those cases where there is insufficient data to identify and classify the component income unit.</p>
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Data element attributes

Collection and usage attributes

Collection methods:

'Income unit composition' is coded from data obtained from 'Relationship in household'. The procedures for allocation of individuals to income units follow the same rules and procedures as the rules for identifying families explained in detail in the ABS Standard Variable 'Family composition', with the exception that persons not in couple income units or one parent income units are not allocated to any form of 'Other family' income unit. Such persons form one person income units. The procedures are as follows:

Where a couple relationship is identified, the couple will form the nucleus of an Income unit. If 'Relationship in household' data reveal the presence of one or more natural, adopted, step, or foster dependent children of that couple, the couple and the dependent children will be coded as a Couple with dependent children income unit. A couple without dependent children will be coded as a Couple only income unit.

Once any couple relationships have been identified in the household, if there is a lone parent with one or more natural, adopted, step, or foster dependent children, that parent and the children will be coded as a One parent income unit.

Any person in a household aged 15 or over who is not allocated to an income unit using these procedures will be coded as a One person income unit. Specifically, Non-dependent children of any age, Lone parents without dependent children, Other related individuals and Non-family persons in Family households; and all persons in Group households and Lone person households comprise One-person Income units.

Any Child under 15, who is not the natural, adopted, step or foster child of anyone in the household, is allocated to an income unit as a 'nominal child'. The ABS uses the concepts of the 'nominal child' and 'nominal parent' where to all intents and purposes a 'parent-child' relationship exists, to facilitate a more accurate and analytically useful picture of the arrangements that may exist in the household. Children under 15 who are not the natural, adopted, step or foster child of anyone in the household are allocated to an income unit in the same way as a 'nominal child' is allocated to a 'nominal parent' in family coding. See the ABS Standard Variable 'Family composition' for more detail. The rules for allocating a nominal child are applied in the following order:

- Sibling aged 25 or more. The nominal child's eldest sibling who is over the age of 25 is assigned as the nominal parent.
- Closest other relative. The nominal child's closest non-sibling relative aged 25 or more is assigned as the nominal parent. If necessary relationships by lineage (vertical) take precedence over other types of relationships. For example, grandmother over aunt, or aunt over cousin.
- Couple relationship. Persons in a couple relationship are assigned as the nominal parents of the nominal child.

- Child to female parent. The nominal child is assigned a female nominal parent in preference to a male nominal parent. For example, aunt over uncle.
- Eldest person rule. The nominal child is assigned the eldest person usually resident in the dwelling as their nominal parent.

Where an unattached Child under 15 is allocated to an income unit in accordance with the procedures detailed above, the child is treated in the same way as a natural, adopted, step or foster child. The income unit composition of the nominal parent's income unit is then established in accordance with the procedures set out above. This may result in a Couple only income unit becoming a Couple with dependent children income unit or a One person income unit becoming a One parent income unit.

In summary:

- Couple relationships are identified first. Each identified couple, along with their own dependent children, comprises a separate Couple only or Couple with dependent children income unit.
- Any lone parents and their own dependent children form separate One parent income units.
- Any other person aged 15 or over forms a separate One person income unit.
- Children under 15 who are not the children of any couple or lone parent in the household are attached to an income unit as prescribed above.

Source and reference attributes

Origin:

Australian Bureau of Statistics 1995. [Standards for Statistics on the Family 1995. Cat. no. 1286.0](#). Canberra: ABS.

Length of employment in current service ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person (employed) – length of employment in current service, total years code N[NN]
<i>METeOR identifier:</i>	315084
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The number of years a person is employed in the service they are currently employed.
Data Element Concept:	Person (employed) – length of employment in current service

Value domain attributes

Representational attributes

<i>Representation class:</i>	Total	
<i>Data type:</i>	Number	
<i>Format:</i>	N[NN]	
<i>Maximum character length:</i>	3	
<i>Supplementary values:</i>	Value	Meaning
	999	Unknown/not stated
<i>Unit of measure:</i>	Year	

Data element attributes

Source and reference attributes

<i>Submitting organisation:</i>	AIHW
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Relational attributes

<i>Implementation in Data Set Specifications:</i>	Children's Services NMDS Community services, Standard 18/12/2007
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Length of experience in industry sector ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person (employed) – length of experience in industry sector, total years code N[NN]
<i>METeOR identifier:</i>	315089
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The length of experience in years that a person has acquired in a particular industry sector of employment.
<i>Data Element Concept:</i>	Person (employed) – length of experience in industry sector

Value domain attributes

Representational attributes

<i>Representation class:</i>	Total	
<i>Data type:</i>	Number	
<i>Format:</i>	N[NN]	
<i>Maximum character length:</i>	3	
<i>Supplementary values:</i>	Value	Meaning
	999	Unknown/not stated
<i>Unit of measure:</i>	Year	

Data element attributes

Source and reference attributes

<i>Submitting organisation:</i>	AIHW
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Relational attributes

<i>Implementation in Data Set Specifications:</i>	Children's Services NMDS Community services, Standard 18/12/2007
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Local Government Area ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service provider organisation – geographic location (LGA), code (ASGC 2007) NNNNN
<i>METeOR identifier:</i>	336658
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The geographical location of an agency using a five-digit numerical code which indicates the Local Government Area (LGA) .
Data Element Concept:	Service provider organisation – geographic location

Value domain attributes

Representational attributes

<i>Classification scheme:</i>	Australian Standard Geographical Classification 2007 []
<i>Representation class:</i>	Code
<i>Data type:</i>	Number
<i>Format:</i>	NNNNN
<i>Maximum character length:</i>	5

Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	<p>The Australian Standard Geographical Classification (ASGC) is a hierarchical classification system of geographical areas and consists of a number of interrelated structures. It provides a common framework of statistical geography and enables the production of statistics which are comparable.</p> <p>The product ASGC contains four comma delimited files showing the levels and hierarchy of those ASGC structures current for the edition: the Local Government Area Structure, the Main Structure, the Statistical District Structure and the Statistical Region Structure.</p> <p>The LGA Structure covers only incorporated areas of Australia. The major areas of Australia not administered by incorporated bodies are the northern parts of South Australia, most of the Northern Territory and all of the Australian Capital Territory and the Other Territories.</p>
<i>Collection methods:</i>	<p>In population Census years the LGA Structure has four levels of hierarchy, in ascending order these are: CDs-SLAs-LGAs-S/Ts (Incorporated areas). Codes are unique only within an S/T. For unique Australia-wide LGA code identification, the four digit code must be preceded by the S/T code. All LGA codes end with the digit 0.</p>

Comments:

Source and reference attributes

Submitting organisation: Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).

Reference documents: SAAP National Data Collection Data Dictionary, Version 2, November 2001.

Relational attributes

Implementation in Data Set Specifications: SAAP Administrative National Minimum Data Set Community services, Standard 30/11/2007

Main service activity type indicator ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service provider organisation – main service activity type indicator, code N
<i>METeOR identifier:</i>	355174
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	Whether a service provider organisation has a main service activity type, as represented by a code.
Data Element Concept:	Service provider organisation – main service activity type indicator

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code						
<i>Data type:</i>	Number						
<i>Format:</i>	N						
<i>Maximum character length:</i>	1						
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No
Value	Meaning						
1	Yes						
2	No						

Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	A main service activity type is one that is more commonly provided than other services provided.
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Relational attributes

<i>Implementation in Data Set Specifications:</i>	Children's Services NMDS Community services, Standard 18/12/2007
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Number of accommodation places ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service provider organisation – accommodation places, N[N(8)]
<i>METeOR identifier:</i>	336730
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The total number of accommodation places owned or managed by an agency.
Data Element Concept:	Service provider organisation – accommodation places

Value domain attributes

Representational attributes

<i>Representation class:</i>	Total
<i>Data type:</i>	Number
<i>Format:</i>	N[N(8)]
<i>Maximum character length:</i>	9
<i>Proposed unit of measure:</i>	Beds
<i>Unit of measure precision:</i>	0

Data element attributes

Source and reference attributes

<i>Submitting organisation:</i>	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
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Relational attributes

<i>Implementation in Data Set Specifications:</i>	SAAP Administrative National Minimum Data Set Community services, Standard 30/11/2007
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Number of people accommodated ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – number of people accommodated, total N[N]
<i>METeOR identifier:</i>	352415
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The total number of people who will be accommodated by an agency.
Data Element Concept:	Person – number of persons accommodated

Value domain attributes

Representational attributes

<i>Representation class:</i>	Total
<i>Data type:</i>	Number
<i>Format:</i>	N[N]
<i>Maximum character length:</i>	2
<i>Unit of measure:</i>	Person

Data element attributes

Collection and usage attributes

<i>Comments:</i>	This information can be cross checked against the number of adults and accompanying children who requested accommodation to estimate unmet versus met need.
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Source and reference attributes

<i>Submitting organisation:</i>	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
<i>Origin:</i>	SAAP National Data Collection Agency Collectors Manual July 2005.

Relational attributes

<i>Implementation in Data Set Specifications:</i>	SAAP Demand for Accommodation National Minimum Data Set Community services, Standard 30/11/2007
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One-off assistance offered indicator ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – one-off assistance offered indicator, code N
<i>METeOR identifier:</i>	333880
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	An indicator of whether an agency offered one-off assistance to a person, as represented by a code.
Data Element Concept:	Person – one-off assistance offered

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code						
<i>Data type:</i>	Number						
<i>Format:</i>	N						
<i>Maximum character length:</i>	1						
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No
Value	Meaning						
1	Yes						
2	No						

Data element attributes

Collection and usage attributes

<i>Comments:</i>	Used to identify the number of services provided to a person, and to help identify gaps in service delivery and to provide important information for services and program planning.
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Source and reference attributes

<i>Submitting organisation:</i>	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
<i>Origin:</i>	SAAP National Data Collection Agency Collectors Manual July 2005.

Relational attributes

<i>Related metadata references:</i>	See also Person – one-off assistance type offered, SAAP code N[NN][] Community services, Standard 15/09/2007
<i>Implementation in Data Set Specifications:</i>	SAAP Demand for Accommodation National Minimum Data Set Community services, Standard 30/11/2007

Paid employment indicator ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person (employed) – paid employment indicator, code N
<i>METeOR identifier:</i>	314813
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	Whether an employed person is paid or unpaid, as represented by a code.
Data Element Concept:	Person (employed) – paid employment indicator

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code								
<i>Data type:</i>	Number								
<i>Format:</i>	N								
<i>Maximum character length:</i>	1								
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr><tr><td>9</td><td>Not stated/inadequately described</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No	9	Not stated/inadequately described
Value	Meaning								
1	Yes								
2	No								
9	Not stated/inadequately described								
<i>Supplementary values:</i>									

Collection and usage attributes

<i>Guide for use:</i>	CODE 9 Not stated/inadequately described This code is not for use in primary data collections.
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Data element attributes

Relational attributes

<i>Implementation in Data Set Specifications:</i>	Children's Services NMDS Community services, Standard 18/12/2007
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Preschool service received indicator ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Child – preschool service received indicator, code N
<i>METeOR identifier:</i>	357010
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	Whether a child received a preschool service, as represented by a code.
Data Element Concept:	Child – preschool service received indicator

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code						
<i>Data type:</i>	Number						
<i>Format:</i>	N						
<i>Maximum character length:</i>	1						
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No
Value	Meaning						
1	Yes						
2	No						

Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	<p>Preschool comprises a structured educational programme usually provided by a qualified teacher on a sessional basis in dedicated preschools. Similar educational programs or curricula may be provided in long day care and other settings. These are primarily aimed at children in the year or two before they commence full-time schooling.</p> <p>The terms most commonly used to describe preschool services in various states and territories are:</p> <ul style="list-style-type: none">• Kindergarten – Tasmania, WA and Queensland (In Queensland between 2003-07 Kindergarten is being replaced with a year called Preschool);• Kindergarten or Preschool – Victoria;• Preschool (including Child Parent Centres) – SA;• Preschool – NSW, ACT and NT.
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Relational attributes

<i>Implementation in Data Set Specifications:</i>	Children's Services NMDS Community services, Standard 18/12/2007
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Recurrent funding commitments (State/Territory level) ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	State or Territory Government – recurrent funding commitments, total Australian currency N[N(8)]
<i>METeOR identifier:</i>	336821
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The total amount of recurrent funds that are committed at State/Territory level, as represented in Australian dollars.
Data Element Concept:	State or Territory Government – recurrent funding commitments

Value domain attributes

Representational attributes

<i>Representation class:</i>	Total
<i>Data type:</i>	Currency
<i>Format:</i>	N[N(8)]
<i>Maximum character length:</i>	9
<i>Unit of measure:</i>	Australian currency (AU\$)

Data element attributes

Relational attributes

<i>Implementation in Data Set Specifications:</i>	SAAP Administrative National Minimum Data Set Community services, Standard 30/11/2007
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Recurrent funding commitments (agency level) ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service provider organisation – recurrent funding commitments, total Australian currency N[N(8)]
<i>METeOR identifier:</i>	336819
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The total amount of recurrent funds committed to an agency, as represented in Australian dollars.
Data Element Concept:	Service provider organisation – recurrent funding commitments

Value domain attributes

Representational attributes

<i>Representation class:</i>	Total
<i>Data type:</i>	Currency
<i>Format:</i>	N[N(8)]
<i>Maximum character length:</i>	9
<i>Unit of measure:</i>	Australian currency (AU\$)

Data element attributes

Source and reference attributes

<i>Submitting organisation:</i>	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
<i>Origin:</i>	SAAP National Data Collection Agency Collectors Manual July 2005.

Relational attributes

<i>Implementation in Data Set Specifications:</i>	SAAP Administrative National Minimum Data Set Community services, Standard 30/11/2007
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Reference person (household) ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – reference person indicator (household), code N
<i>METeOR identifier:</i>	351201
<i>Registration status:</i>	Community services, Standard 31/08/2007
<i>Definition:</i>	Whether a person is a reference person for a household.
Data Element Concept:	Person – reference person status (household)

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code						
<i>Data type:</i>	Number						
<i>Format:</i>	N						
<i>Maximum character length:</i>	1						
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No
Value	Meaning						
1	Yes						
2	No						
<i>Supplementary values:</i>	<table><tbody><tr><td>9</td><td>Not stated/inadequately described</td></tr></tbody></table>	9	Not stated/inadequately described				
9	Not stated/inadequately described						

Collection and usage attributes

<i>Guide for use:</i>	CODE 9 Not stated/inadequately described This code is not for use in primary data collections.
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Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	The household reference person is used as the basis for the identification of income units and families and the classification of the household. Code 1 Yes: Record if a person is a reference person for a household. Code 2 No: Record if a person is not a reference person for a household.
<i>Collection methods:</i>	Housing sector specific Usually referred to as <i>Person 1, Main tenant</i> or <i>Tenant 1</i> on application or tenancy forms. Can also be referred to as the <i>Principal tenant, Household head</i> or where the dwelling is being purchased, referred to as the <i>Mortgagee</i> . Also includes single adults and lone parents. Person must be aged 16 or over. All other persons should be coded to 2.

Source and reference attributes

♦ New data item ∇ Revised data item

Origin: Australian Institute of Health and Welfare. National Housing Assistance Data Dictionary, Version 3. 2006. AIHW Cat. no. HOU 147.

Reference documents: Australian Bureau of Statistics. Census Dictionary 2006. Cat no. 2901.0.

Referral for accommodation indicator ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – referral for accommodation indicator, code N
<i>Synonymous names:</i>	Accommodation referral arranged
<i>METeOR identifier:</i>	333660
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	Whether an agency made a referral for accommodation for a person, as represented by a code.
Data Element Concept:	Person – referral for accommodation

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code						
<i>Data type:</i>	Number						
<i>Format:</i>	N						
<i>Maximum character length:</i>	1						
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No
Value	Meaning						
1	Yes						
2	No						

Data element attributes

Source and reference attributes

<i>Submitting organisation:</i>	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
<i>Origin:</i>	SAAP National Data Collection Agency Collectors Manual July 2005.

Relational attributes

<i>Implementation in Data Set Specifications:</i>	SAAP Demand for Accommodation National Minimum Data Set Community services, Standard 30/11/2007
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Registered/awaiting government payment indicator ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – registered/awaiting government payment indicator, code N
<i>METeOR identifier:</i>	350279
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	Whether a SAAP client has applied for a government benefit, pension or allowance, but is still awaiting their first payment, as represented by a code.
Data Element Concept:	Person – registered/awaiting government payment indicator

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code								
<i>Data type:</i>	Number								
<i>Format:</i>	N								
<i>Maximum character length:</i>	1								
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr><tr><td>9</td><td>Not stated/inadequately described</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No	9	Not stated/inadequately described
Value	Meaning								
1	Yes								
2	No								
9	Not stated/inadequately described								
<i>Supplementary values:</i>									

Collection and usage attributes

<i>Guide for use:</i>	CODE 9 Not stated/inadequately described This code is not for use in primary data collections.
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Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	This data item is only applicable for those SAAP clients who have no income. In the SAAP NMDS, this data element may be collected twice (for the client): <ol style="list-style-type: none">whether a client has applied for a government benefit, pension or allowance, but is still awaiting their first payment before the support period starts; andwhether a client has applied for a government benefit, pension or allowance, but is still awaiting their first payment after the support period ends.
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Source and reference attributes

Submitting organisation:

Australian Institute of Health and Welfare

Relational attributes

Related metadata references:

See also [Person—source of cash income \(principal\), SAAP code N\[\]](#) Community services, Recorded 07/08/2007

Implementation in Data Set Specifications:

SAAP Client Collection National Minimum Data Set Community services, Standard 30/11/2007

School attendance indicator ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – school attendance indicator, code N
<i>METeOR identifier:</i>	314952
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	Whether a person attends either primary or secondary school, as represented by a code.
Data Element Concept:	Person – school attendance indicator

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code								
<i>Data type:</i>	Number								
<i>Format:</i>	N								
<i>Maximum character length:</i>	1								
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr><tr><td>9</td><td>Not stated/inadequately described</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No	9	Not stated/inadequately described
Value	Meaning								
1	Yes								
2	No								
9	Not stated/inadequately described								
<i>Supplementary values:</i>	9 Not stated/inadequately described								

Collection and usage attributes

<i>Guide for use:</i>	CODE 9 Not stated/inadequately described This code is not for use in primary data collections.
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Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	<p>The first year of primary school is considered to commence in the various States and Territories as follows:</p> <p>Kindergarten in New South Wales and Australian Capital Territory</p> <p>Preparatory in Victoria and Tasmania</p> <p>Year 1 in Queensland</p> <p>Pre-primary in Western Australia</p> <p>Reception in South Australia</p> <p>Transition in Northern Territory.</p> <p>A person should not be counted as attending school if they are attending preschool (even if this preschool operates within a school based environment).</p>
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Relational attributes

♦ New data item ∇ Revised data item

*Implementation in Data Set
Specifications:*

Children's Services NMDS Community services, Standard
18/12/2007

◆ New data item

∇ Revised data item

Service ongoing indicator ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service episode – service ongoing indicator, code N
<i>Synonymous names:</i>	Support period ongoing
<i>METeOR identifier:</i>	338787
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	Whether a client was receiving ongoing assistance or support by the agency at the end of the financial year, as represented by a code.
Data Element Concept:	Service episode – service ongoing indicator

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code								
<i>Data type:</i>	Number								
<i>Format:</i>	N								
<i>Maximum character length:</i>	1								
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr><tr><td>9</td><td>Not stated/inadequately described</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No	9	Not stated/inadequately described
Value	Meaning								
1	Yes								
2	No								
9	Not stated/inadequately described								
<i>Supplementary values:</i>									

Collection and usage attributes

<i>Guide for use:</i>	CODE 9 Not stated/inadequately described This code is not for use in primary data collections.
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Data element attributes

Collection and usage attributes

<i>Comments:</i>	This information enables an accurate count of clients assisted at the agency to be made at the end of reporting.
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Source and reference attributes

<i>Submitting organisation:</i>	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
<i>Origin:</i>	SAAP National Data Collection Agency Collectors Manual July 2005.

Relational attributes

<i>Implementation in Data Set Specifications:</i>	SAAP Client Collection National Minimum Data Set Community services, Standard 30/11/2007
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Session end time ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service provider organisation (service type) – session end time, hhmm
<i>METeOR identifier:</i>	326560
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The finish time for a session that a service is available for service users in hours and minutes.
Data Element Concept:	Service provider organisation (service type) – session end time

Value domain attributes

Representational attributes

<i>Representation class:</i>	Time
<i>Data type:</i>	Date/Time
<i>Format:</i>	hhmm
<i>Maximum character length:</i>	4

Source and reference attributes

<i>Reference documents:</i>	ISO 8601:2000 : Data elements and interchange formats - Information interchange - Representation of dates and times
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Data element attributes

Collection and usage attributes

<i>Collection methods:</i>	Collected in conjunction with <i>session start time</i> and <i>day of operation</i> .
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Source and reference attributes

<i>Submitting organisation:</i>	NCSIMG Children's Services Data Working Group Australian Institute of Health and Welfare
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Relational attributes

<i>Implementation in Data Set Specifications:</i>	Service accessibility cluster Community services, Standard 30/11/2007
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Session start time ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service provider organisation (service type) – session start time, hhmm
<i>METeOR identifier:</i>	315152
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The start time of a session that a service is available for service users in hours and minutes.
Data Element Concept:	Service provider organisation (service type) – session start time

Value domain attributes

Representational attributes

<i>Representation class:</i>	Time
<i>Data type:</i>	Date/Time
<i>Format:</i>	hhmm
<i>Maximum character length:</i>	4

Source and reference attributes

<i>Reference documents:</i>	ISO 8601:2000 : Data elements and interchange formats - Information interchange - Representation of dates and times
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Data element attributes

Collection and usage attributes

<i>Collection methods:</i>	Collected in conjunction with session end time and day of operation.
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Source and reference attributes

<i>Submitting organisation:</i>	NCSIMG Children's Services Data Working Group Australian Institute of Health and Welfare
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Relational attributes

<i>Implementation in Data Set Specifications:</i>	Service accessibility cluster Community services, Standard 30/11/2007
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Student indicator ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – student/employment training indicator, code N
<i>METeOR identifier:</i>	349588
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	Whether a person is undertaking formal study or employment training, as represented by a code.
Data Element Concept:	Person – student/employment training indicator

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code								
<i>Data type:</i>	Number								
<i>Format:</i>	N								
<i>Maximum character length:</i>	1								
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr><tr><td>9</td><td>Not stated/inadequately described</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No	9	Not stated/inadequately described
Value	Meaning								
1	Yes								
2	No								
9	Not stated/inadequately described								
<i>Supplementary values:</i>									

Collection and usage attributes

<i>Guide for use:</i>	CODE 9 Not stated/inadequately described This code is not for use in primary data collections.
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Data element attributes

Collection and usage attributes

<i>Guide for use:</i>	The person must be formally enrolled in an academic institution or technical college, or other accredited teaching institution, and or engaged in employment related formal training. This can include migrant English classes.
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Relational attributes

<i>Related metadata references:</i>	See also Person – student type, SAAP code N[N][[]] Community services, Standard 15/09/2007
<i>Implementation in Data Set Specifications:</i>	SAAP Client Collection National Minimum Data Set Community services, Standard 30/11/2007

Supported accommodation type ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service event – supported accommodation type, code N
<i>Synonymous names:</i>	Accommodation type
<i>METeOR identifier:</i>	338690
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The type of supported accommodation that is provided to a client, based on length of stay and level of service, as represented by a code.
Data Element Concept:	Service event – supported accommodation type

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code								
<i>Data type:</i>	Number								
<i>Format:</i>	N								
<i>Maximum character length:</i>	1								
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>7</td><td>Crisis/short-term accommodation</td></tr><tr><td>8</td><td>Medium/long-term accommodation</td></tr><tr><td>9</td><td>Other supported accommodation</td></tr></tbody></table>	Value	Meaning	7	Crisis/short-term accommodation	8	Medium/long-term accommodation	9	Other supported accommodation
Value	Meaning								
7	Crisis/short-term accommodation								
8	Medium/long-term accommodation								
9	Other supported accommodation								

Collection and usage attributes

<i>Guide for use:</i>	<p>CODE 1 Crisis/short-term accommodation</p> <p>This option refers to accommodation that is generally provided for up to three months. Crisis accommodation generally involves a more intensive staff/client relationship, which may include 24 hour on-site or on-call access to staff support, usually required in the early stages of homelessness.</p> <p>CODE 2 Medium/long-term accommodation</p> <p>This option refers to accommodation that is generally provided for three months or longer and support provided is generally less intensive than that provided in crisis accommodation.</p> <p>CODE 8 Other SAAP supported accommodation</p> <p>Accommodation that has not been demarcated as being either crisis/short-term or medium/long-term accommodation.</p>
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Source and reference attributes

<i>Submitting organisation:</i>	Australian Institute of Health and Welfare
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Data element attributes

Collection and usage attributes

Guide for use: This data element refers to a discrete accommodation period within a service episode. There may be a number of accommodation periods within a service episode.

Collection methods: This data element is collected in conjunction with the *Accommodation period start date* and *Accommodation period end date*.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Implementation in Data Set Specifications: Accommodation period cluster *No registration status*
SAAP Client Collection National Minimum Data Set Community services, Standard 30/11/2007

Temporary closure end date ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service provider organisation – temporary closure end date, DDMMYYYY
<i>Synonymous names:</i>	Re-open date
<i>METeOR identifier:</i>	336876
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The date on which a service provider organisation re-opens after a period of temporary closure.
Data Element Concept:	Service provider organisation – temporary closure end date

Value domain attributes

Representational attributes

<i>Representation class:</i>	Date
<i>Data type:</i>	Date/Time
<i>Format:</i>	DDMMYYYY
<i>Maximum character length:</i>	8

Data element attributes

Relational attributes

<i>Related metadata references:</i>	See also Service provider organisation – temporary closure start date, DDMMYYYY[] Community services, Standard 30/11/2007
<i>Implementation in Data Set Specifications:</i>	SAAP Administrative National Minimum Data Set Community services, Standard 30/11/2007

Temporary closure start date ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Service provider organisation – temporary closure start date, DDMMYYYY
<i>METeOR identifier:</i>	336869
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The date on which a service provider organisation temporarily closes.
Data Element Concept:	Service provider organisation – temporary closure start date

Value domain attributes

Representational attributes

<i>Representation class:</i>	Date
<i>Data type:</i>	Date/Time
<i>Format:</i>	DDMMYYYY
<i>Maximum character length:</i>	8

Data element attributes

Relational attributes

<i>Related metadata references:</i>	See also Service provider organisation – temporary closure end date, DDMMYYYY Community services, Standard 30/11/2007
<i>Implementation in Data Set Specifications:</i>	SAAP Administrative National Minimum Data Set Community services, Standard 30/11/2007

Tertiary qualification related to industry indicator ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person (employed) – tertiary qualification related to industry indicator, code N
<i>METeOR identifier:</i>	314893
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	An indicator of whether an employed person has qualifications in a field related to their employment, as represented by a code.
Data Element Concept:	Person (employed) – tertiary qualification related to industry indicator

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code								
<i>Data type:</i>	Number								
<i>Format:</i>	N								
<i>Maximum character length:</i>	1								
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Yes</td></tr><tr><td>2</td><td>No</td></tr><tr><td>9</td><td>Not stated/inadequately described</td></tr></tbody></table>	Value	Meaning	1	Yes	2	No	9	Not stated/inadequately described
Value	Meaning								
1	Yes								
2	No								
9	Not stated/inadequately described								
<i>Supplementary values:</i>	9 Not stated/inadequately described								

Collection and usage attributes

<i>Guide for use:</i>	CODE 9 Not stated/inadequately described This code is not for use in primary data collections.
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Data element attributes

Source and reference attributes

<i>Submitting organisation:</i>	AIHW
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Relational attributes

<i>Implementation in Data Set Specifications:</i>	Children's Services NMDS Community services, Standard 18/12/2007
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Urgency of accommodation assistance ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Data Element
<i>Technical name:</i>	Person – accommodation assistance urgency status, code N
<i>Synonymous names:</i>	Accommodation assistance urgency
<i>METeOR identifier:</i>	352360
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The time period in which accommodation assistance is needed by a person requesting accommodation, as represented by a code.
Data Element Concept:	Person – accommodation assistance urgency status

Value domain attributes

Representational attributes

<i>Representation class:</i>	Code														
<i>Data type:</i>	Number														
<i>Format:</i>	N														
<i>Maximum character length:</i>	1														
<i>Permissible values:</i>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>1</td><td>Tonight (within 24 hours)</td></tr><tr><td>2</td><td>Tomorrow night (between 24 and 48 hours)</td></tr><tr><td>6</td><td>In 3–4 days</td></tr><tr><td>7</td><td>In 5–6 days</td></tr><tr><td>4</td><td>In 7–14 days</td></tr><tr><td>5</td><td>In more than 14 days</td></tr></tbody></table>	Value	Meaning	1	Tonight (within 24 hours)	2	Tomorrow night (between 24 and 48 hours)	6	In 3–4 days	7	In 5–6 days	4	In 7–14 days	5	In more than 14 days
Value	Meaning														
1	Tonight (within 24 hours)														
2	Tomorrow night (between 24 and 48 hours)														
6	In 3–4 days														
7	In 5–6 days														
4	In 7–14 days														
5	In more than 14 days														

Data element attributes

Collection and usage attributes

<i>Comments:</i>	Provides an indication of the immediacy of need for people requesting accommodation assistance.
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Source and reference attributes

<i>Submitting organisation:</i>	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
<i>Origin:</i>	SAAP National Data Collection Agency Collectors Manual July 2005.

Relational attributes

<i>Implementation in Data Set Specifications:</i>	SAAP Demand for Accommodation National Minimum Data Set Community services, Standard 30/11/2007
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Classifications

Australian Standard Geographical Classification 2007 ▽

Identifying and definitional attributes

<i>Metadata item type:</i>	Classification Scheme
<i>Synonymous names:</i>	ASGC 2007
<i>METeOR identifier:</i>	362284
<i>Registration status:</i>	Health, Candidate 13/12/2007 Community services, Standard 30/11/2007
<i>Definition:</i>	The Australian Bureau of Statistics classification for the classification of geographical locations.

Source and reference attributes

<i>Origin:</i>	Australian Bureau of Statistics 2006. Australian Standard Geographical Classification (ASGC). Cat. no. 1216.0 . Canberra: ABS. Viewed on 28/09/2007
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Relational attributes

<i>Related metadata references:</i>	Supersedes Australian Standard Geographical Classification 2006 Health, Standard 14/09/2006, Community services, Superseded 30/11/2007
<i>Value Domains based on this Classification Scheme:</i>	Geographical location code (ASGC 2007) NNNNN Health, Candidate 13/12/2007 Community services, Standard 30/11/2007

Family, household and income unit variables (family composition) 2005 ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Classification Scheme
<i>METeOR identifier:</i>	343211
<i>Registration status:</i>	Community services, Standard 31/08/2007
<i>Definition:</i>	'Family composition' is the Australian Bureau of Statistics' (ABS) standard variable for identifying the composition of families within households.
<i>Context:</i>	Household and family statistics.
<i>Classification structure:</i>	The 'Family, household and income unit variables' has a four level hierarchical classification for family composition. In the classification, family composition types are grouped in to progressively broader categories on the basis of similarity in terms of family structure.

Collection and usage attributes

<i>Comments:</i>	The ABS classification for family composition is a subset of the suite of standards called 'Family, household and income unit variables'. It is used to measure family structure and size and is an essential variable for the analysis of the social and economic well-being of both the family unit and the individuals within those families.
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Source and reference attributes

<i>Steward:</i>	Australian Institute of Health and Welfare
<i>Origin:</i>	Australian Bureau of Statistics. Family, household and income unit variables. Cat. no. 1286.0. Canberra: ABS. Viewed on 29/09/2006
<i>Reference documents:</i>	Family, household and income unit variables
<i>Revision status:</i>	Revised 2005 – Standard

Relational attributes

<i>Value Domains based on this Classification Scheme:</i>	Family composition code N[NNN] Community services, Standard 27/04/2007
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Family, household and income unit variables (relationship in household) 2005 ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Classification Scheme
<i>METeOR identifier:</i>	343349
<i>Registration status:</i>	Community services, Standard 31/08/2007
<i>Definition:</i>	Relationship in household' is the Australian Bureau of Statistics' (ABS) standard variable for identifying the familial and other relationships between persons in a given household.
<i>Context:</i>	Household and family statistics.
<i>Classification structure:</i>	The 'Family, household and income unit variables' has a four level hierarchical classification for relationship in household. In the classification, relationship in household type are grouped in to progressively more detailed categories on the basis of similarity in terms of relationship type.

Collection and usage attributes

<i>Comments:</i>	The ABS classification for relationship in household is a subset of the suite of standards called 'Family, household and income unit variables'. 'Relationship in household' underlies the suite of standards for Family statistics. It identifies and classifies the key relationships between persons usually resident in a given household. Although some collections output directly to the classification of 'Relationship in household', its major use is in providing the basis for derivation of 'Family composition', 'Income unit composition', 'Household composition' and 'Social marital status'. The 'Relationship in household' standard facilitates the definition, collection and classification of household relationship data in statistical collections.
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Source and reference attributes

<i>Steward:</i>	Australian Institute of Health and Welfare
<i>Origin:</i>	Australian Bureau of Statistics. Family, household and income unit variables. Cat. no. 1286.0. Canberra: ABS. Viewed on 29/09/2006
<i>Reference documents:</i>	Family, household and income unit variables
<i>Revision status:</i>	Revised 2005 - Standard

Relational attributes

<i>Value Domains based on this Classification Scheme:</i>	Relationship to household reference person code NN Community services, Superseded 27/04/2007
	Relationship to household reference person code NN Community services, Standard 27/04/2007

Glossary items

◆ New data item

▽ Revised data item

Accommodation period ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Glossary Item
<i>METeOR identifier:</i>	357096
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	The period during which a client was in SAAP supported accommodation. A client may have no accommodation periods or one or more accommodation periods within a support period.

Collection and usage attributes

<i>Guide for use:</i>	The dates on which each accommodation period began and ended during the support period are collected for clients but not for accompanying children. However, it can be reasonably assumed that an accompanying child will have the same accommodation period start and end dates as their parent(s) or guardians(s) in the majority of cases.
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Source and reference attributes

<i>Submitting organisation:</i>	SAAP National Data Collection Agency.
<i>Origin:</i>	SAAP National Data Collection annual report 2005-06. SAAP NDCA report series 11.

Relational attributes

<i>Metadata items which use this glossary item:</i>	Service event—accommodation period end date, DDMMYYYY Community services, Standard 30/11/2007
	Service event—accommodation period start date, DDMMYYYY Community services, Standard 30/11/2007

Child ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Glossary Item
<i>METeOR identifier:</i>	346949
<i>Registration status:</i>	Community services, Standard 31/08/2007
<i>Definition:</i>	A person: <ul style="list-style-type: none">• of any age who is a natural, adopted, step, or foster son or daughter of a couple or lone parent, usually resident in the same household or <ul style="list-style-type: none">• under 15 years of age, usually resident in the household, who forms a parent-child relationship with another member in the household. This includes otherwise related children under 15 and unrelated children under 15.
<i>Context:</i>	Family structure

Collection and usage attributes

<i>Comments:</i>	In order to be classified as a child, the person can have no partner or child of his/her own usually resident in the household. A separate family in the household is formed in this instance. If a person is aged under 15 and has a partner and/or a spouse these relationships are not recorded.
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Source and reference attributes

<i>Submitting organisation:</i>	Australian Bureau of Statistics
<i>Origin:</i>	Australian Bureau of Statistics 2001. Census Dictionary. Cat. no. 2901.0. Canberra: ABS.

Relational attributes

<i>Metadata items which use this glossary item:</i>	Dependent child Community services, Standard 31/08/2007 Non-dependent child Community services, Standard 31/08/2007
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Corporation ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Glossary Item
<i>METeOR identifier:</i>	354894
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	A corporation is a legal entity that: <ul style="list-style-type: none">• is created for the purpose of producing goods and services for the market• may be a source of profit or other financial gain to its owner(s)• is collectively owned by shareholders who have the authority to appoint directors responsible for its general management.

Source and reference attributes

<i>Origin:</i>	Standard Economic Sector Classifications of Australia (SESCA 2002). Canberra: Australian Bureau of Statistics.
<i>Reference documents:</i>	Reference online through: Standard Economic Sector Classifications of Australia (SESCA)

Relational attributes

<i>Metadata items which use this glossary item:</i>	Service provider organisation – corporation indicator, yes/no code N Community services, Standard 30/11/2007
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Dependant ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Glossary Item
<i>METeOR identifier:</i>	327458
<i>Registration status:</i>	Community services, Standard 30/11/2007 Housing assistance, Standard 01/03/2005
<i>Definition:</i>	<p>A dependant is defined as someone who lives in the primary care of parent(s), carer or guardian, is aged 24 years and under, and:</p> <ul style="list-style-type: none">• is studying full-time (ages 5 and over); and/or• is not in receipt of a pension, payment or benefit (e.g. Youth Allowance) or a Prescribed Education Scheme payment (e.g. ABSTUDY); and/or• has an annual income of no more than the amount specified by Centrelink for basic eligibility for Family Tax Benefit Part A.

Source and reference attributes

<i>Origin:</i>	Centrelink 2005. A guide to Australian Government payments - 20 March to 30 June 2005.
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Relational attributes

<i>Metadata items which use this glossary item:</i>	Centrelink income unit type code N Housing assistance, Standard 01/03/2005
	Household – household group Housing assistance, Retired 10/02/2006
	Income unit Community services, Standard 31/08/2007 Housing assistance, Standard 01/03/2005
	Person (income unit member) – relationship to reference person (income unit) Housing assistance, Standard 10/02/2006
	Person – relationship to household reference person, code N Community services, Proposed 18/01/2006
	Person – relationship to household reference person, code NN[N] Community services, Proposed 18/01/2006
	Person – relationship to reference person (household) (community services), code N{.N[N]} Community services, Superseded 29/04/2006
	Relationship to household reference person code NN Community services, Standard 27/04/2007
	Relationship to household reference person code NN Community services, Superseded 27/04/2007

Dependent child ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Glossary Item
<i>METeOR identifier:</i>	346951
<i>Registration status:</i>	Community services, Standard 31/08/2007
<i>Definition:</i>	A person who is either a child under 15 or a dependent student .
<i>Context:</i>	Family structure

Collection and usage attributes

<i>Comments:</i>	This is a standard statistical unit for analyses of economic well being, and in the community services context is an important measure in assessing the needs and circumstances of individuals and families. A dependent must be attached to a nominal parent with whom he/she usually resides. This parent must be over 15 years of age.
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Source and reference attributes

<i>Submitting organisation:</i>	Australian Bureau of Statistics
<i>Origin:</i>	Australian Bureau of Statistics 2001. <i>Census Dictionary</i> . Cat. no. 2901.0. Canberra: ABS.

Dependent student ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Glossary Item
<i>METeOR identifier:</i>	346954
<i>Registration status:</i>	Community services, Standard 31/08/2007
<i>Definition:</i>	<p>A person who:</p> <ul style="list-style-type: none">• is the natural, adopted, step, or foster child of a person in the household• is 15–24 years of age• attends a secondary or tertiary educational institution as a full-time student• has no partner or child of his/her own usually resident in the same household.
<i>Context:</i>	Family structure

Collection and usage attributes

<i>Comments:</i>	<p>This is a standard statistical unit for analyses of economic well being, and in the community services context is an important measure in assessing the needs and circumstances of individuals and families.</p> <p>A dependent child must be attached to a nominal parent with whom he/she usually resides. This parent must be over 15 years of age.</p>
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Source and reference attributes

<i>Submitting organisation:</i>	Australian Bureau of Statistics
<i>Origin:</i>	Australian Bureau of Statistics 2001. <i>Census Dictionary</i> . Cat. no. 2901.0. Canberra: ABS.

Relational attributes

<i>Metadata items which use this glossary item:</i>	Dependent child Community services, Standard 31/08/2007
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Family ▾

Identifying and definitional attributes

<i>Metadata item type:</i>	Glossary Item
<i>METeOR identifier:</i>	351499
<i>Registration status:</i>	Community services, Standard 31/08/2007
<i>Definition:</i>	Two or more people related by blood, marriage (registered or de facto), adoption, step or fostering who may or may not live together.

Source and reference attributes

<i>Reference documents:</i>	Australian Bureau of Statistics. Family, household and income unit variables. Cat. no. 1286.0. Canberra: ABS. Viewed on 01/03/2007.
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Relational attributes

<i>Related metadata references:</i>	Supersedes Family Community services, Superseded 31/08/2007, Housing assistance, Standard 01/03/2005
<i>Metadata items which use this glossary item:</i>	Household – family composition, code N[NNN] Community services, Standard 27/04/2007 Informal carer Health, Standard 04/07/2007 Community services, Standard 03/05/2007 Person – informal carer existence indicator, code N Health, Standard 04/07/2007 Community services, Standard 29/04/2006

Local Government Area ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Glossary Item
<i>Synonymous names:</i>	LGA
<i>METeOR identifier:</i>	354357
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	A spatial unit which represents the whole geographical area of responsibility of an incorporated Local Government Council, an Aboriginal or Island Council in Queensland, or a CGC in the Northern Territory.

Collection and usage attributes

Source and reference attributes

<i>Origin:</i>	Australian Bureau of Statistics. Australian Standard Geographic Classification (ASGC 2006).
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Relational attributes

<i>Metadata items which use this glossary item:</i>	Service provider organisation – geographic location (LGA), code (ASGC 2007) NNNNN Community services, Standard 30/11/2007
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Non-dependent child ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Glossary Item
<i>METeOR identifier:</i>	351506
<i>Registration status:</i>	Community services, Standard 31/08/2007
<i>Definition:</i>	A person aged 15 or more, who is a child of a couple or lone parent, who is not a full-time student aged 15-24 years, and who has no identified partner or child of his/her own.
<i>Context:</i>	Family structure

Collection and usage attributes

<i>Comments:</i>	This is a standard statistical unit for analyses of economic well being, and in the community services context is an important measure in assessing the needs and circumstances of individuals and families. A non-dependent must be attached to a nominal parent with whom he/she usually resides. This parent must be over 15 years of age.
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Source and reference attributes

<i>Submitting organisation:</i>	Australian Bureau of Statistics
<i>Origin:</i>	Australian Bureau of Statistics 2006. <i>Census Dictionary</i> . Cat. no. 2901.0. Canberra: ABS.

SAAP accommodation place ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Glossary Item
<i>METeOR identifier:</i>	336726
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	A permanent bed which is owned or managed by a SAAP agency or paid for using SAAP funds.

Collection and usage attributes

<i>Guide for use:</i>	This does not include any additional temporary beds which the agency may use.
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Source and reference attributes

<i>Submitting organisation:</i>	SAAP Data Sub Committee Australian Institute of Health and Welfare
<i>Origin:</i>	SAAP National Data Collection Data Dictionary, Version 2, November 2001.

Relational attributes

<i>Metadata items which use this glossary item:</i>	Service provider organisation – accommodation places, N[N(8)] Community services, Standard 30/11/2007 Total places N[N(8)] Community services, Standard 30/11/2007
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Student ♦

Identifying and definitional attributes

<i>Metadata item type:</i>	Glossary Item
<i>METeOR identifier:</i>	350359
<i>Registration status:</i>	Community services, Standard 30/11/2007
<i>Definition:</i>	A person who is formally enrolled and active in a course of study.

Source and reference attributes

<i>Origin:</i>	Australian Bureau of Statistics 2006. <i>Schools Australia</i> . Cat. no. 4221.0. Canberra: ABS.
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Relational attributes

<i>Metadata items which use this glossary item:</i>	Person (employed) – employment related study indicator, code N[N] Community services, Standard 30/11/2007
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