

# **Service provider organisation—coordinator of volunteers indicator, yes/no code N**

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# Service provider organisation—coordinator of volunteers indicator, yes/no code N

## Identifying and definitional attributes

<b>Metadata item type:</b>	Data Element
<b>Short name:</b>	Coordinator of volunteers indicator
<b>METEOR identifier:</b>	352862
<b>Registration status:</b>	<a href="#">Health</a> , Standard 05/12/2007
<b>Definition:</b>	An indicator of whether a service provider organisation has at least one designated person to coordinate their volunteer labour force, as represented by a code.
<b>Data Element Concept:</b>	<a href="#">Service provider organisation—coordinator of volunteers indicator</a>
<b>Value Domain:</b>	<a href="#">Yes/no code N</a>

## Value domain attributes

## Representational attributes

<b>Representation class:</b>	Code	
<b>Data type:</b>	Boolean	
<b>Format:</b>	N	
<b>Maximum character length:</b>	1	
	<b>Value</b>	<b>Meaning</b>
<b>Permissible values:</b>	1	Yes
	2	No

## Source and reference attributes

<b>Submitting organisation:</b>	Australian Institute of Health and Welfare
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## Data element attributes

## Collection and usage attributes

**Guide for use:**

A coordinator of volunteers may be employed part-time or full-time and may be engaged on a paid or unpaid basis.

The duties of a volunteer coordinator may include:

- managing the workloads of volunteer staff;
- liaising with clinical staff regarding clients' needs;
- assessing human resource needs of the organisation;
- recruiting volunteers;
- developing orientation kits and programs;
- developing volunteer policies;
- arranging training and development opportunities; and
- maintaining volunteer records.

CODE 1 Yes

The organisation has a designated coordinator of volunteers.

CODE 2 No

The organisation does not have a designated coordinator of volunteers.

## Source and reference attributes

**Submitting organisation:** Palliative Care Intergovernmental Forum

## Relational attributes

**Implementation in Data Set Specifications:** [Palliative care performance indicators DSS Health](#), Retired 02/12/2015