

# SAAP Administrative National Minimum Data Set (NMDS)

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# SAAP Administrative National Minimum Data Set (NMDS)

## Identifying and definitional attributes

<b>Metadata item type:</b>	Data Set Specification
<b>METEOR identifier:</b>	336310
<b>Registration status:</b>	<a href="#">Community Services (retired)</a> , Retired 01/07/2011
<b>DSS type:</b>	National Minimum Data Set (NMDS)
<b>Scope:</b>	<p>The Supported Accommodation Assistance Program (SAAP) Administrative Data Collection is one of three data sets that comprise the SAAP National Data Collection. This collection identifies and describes the agencies funded under SAAP. It contains descriptive information (such as number, size, structure and service node) about the 1,300 or so non-government and community organisations providing accommodation and support services to people who are homeless or in crisis. It is collated from information provided by State and Territory community service departments in the course of administering the SAAP program, and is stored in the SAAP National Data Collection Agency database.</p> <p>The National Data Collection aims to provide good information about SAAP to agencies and program administrators to assist them in their work so that service for homeless people can be improved. In addition, the collection aims to provide good information about SAAP to peak bodies, community groups, and interested researchers to assist in debates about homelessness.</p>

## Collection and usage attributes

<b>Statistical unit:</b>	Supported Accommodation Assistance Program agency.
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## Source and reference attributes

<b>Submitting organisation:</b>	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
<b>Steward:</b>	<a href="#">SAAP National Coordination and Development Committee (CAD)</a>
<b>Origin:</b>	SAAP Administrative Data Collection. Classifications and procedures. December 2006.
<b>Reference documents:</b>	SAAP National Data Collection Agency Collectors Manual July 2005.

## Relational attributes

**Related metadata references:**

See also [Specialist Homelessness Establishment Database - SHED Housing assistance](#), Recorded 14/10/2010

See also [Specialist Homelessness Services NMDs 2011 Homelessness](#), Superseded 01/05/2013  
[Housing assistance](#), Superseded 01/05/2013

See also [Specialist Homelessness Services NMDs 2012-13 Homelessness](#), Superseded 01/05/2013  
[Housing assistance](#), Superseded 01/05/2013

See also [Specialist Homelessness Services NMDs 2013-14 Homelessness](#), Superseded 26/08/2014  
[Housing assistance](#), Superseded 26/08/2014

See also [Specialist Homelessness Services NMDs 2014-15 Homelessness](#), Superseded 24/11/2016  
[Housing assistance](#), Superseded 24/11/2016

See also [Specialist Homelessness Services NMDs 2015-17 Homelessness](#), Superseded 24/11/2016

See also [Specialist Homelessness Services NMDs 2017-19 Homelessness](#), Superseded 10/08/2018

See also [Specialist Homelessness Services NMDs 2019- Homelessness](#), Standard 10/08/2018

## Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	<a href="#">Person (address)—address line, text X[X(179)]</a>	Mandatory	4
	<b>DSS specific information:</b>  This item is collected for the postal address (address line 1 and 2) of the SAAP agency and for the postal address of the Auspice (address line 1 and 2). An agency may or may not be responsible to an Auspice (the governing body).		
-	<a href="#">Person (name)—family name, text X[X(39)]</a>	Mandatory	1
	<b>DSS specific information:</b>  Collected for the SAAP agency contact person.		
-	<a href="#">Person (name)—given name, text X[X(39)]</a>	Mandatory	1
	<b>DSS specific information:</b>  Collected for the SAAP agency contact person.		
-	<a href="#">Person (name)—name title, text A[A(11)]</a>	Optional	1
	<b>DSS specific information:</b>  Collected for the SAAP agency contact person.		
-	<a href="#">Service provider organisation (address)—Australian postcode, code (Postcode datafile) {NNNN}</a>	Mandatory	2
	<b>DSS specific information:</b>  This item is collected for the postal address of the SAAP agency and for the postal address of the Auspice. An agency may or may not be responsible to an Auspice (the governing body).		

Seq No.	Metadata item	Obligation	Max occurs
-	<a href="#">Service provider organisation (address)—electronic communication address, text X(250)]</a>	Optional	3
	<b>DSS specific information:</b>  The telephone number, facsimile number and email address of the SAAP agency and the Auspice is recorded. An agency may or may not be responsible to an Auspice (the governing body).		
-	<a href="#">Service provider organisation (address)—electronic communication medium, code N</a>	Conditional	3
	<b>Conditional obligation:</b>  Conditional on presence of an electronic communication address.  <b>DSS specific information:</b>  The telephone number, facsimile number and email address of the SAAP agency and the Auspice is recorded. An agency may or may not be responsible to an Auspice (the governing body).		
-	<a href="#">Service provider organisation (address)—suburb/town/locality name, text A[A(49)]</a>	Mandatory	2
	<b>DSS specific information:</b>  This item is collected for the postal address of the SAAP agency and for the postal address of the Auspice. An agency may or may not be responsible to an Auspice (the governing body).		
-	<a href="#">Service provider organisation (name)—organisation name, text X[X(199)]</a>	Mandatory	1
	<b>DSS specific information:</b>  This item is collected for the name of the SAAP agency and for the name of the auspice. An agency may or may not be responsible to an Auspice (the governing body).		
-	<a href="#">Service provider organisation—accommodation places, total N[N(8)]</a>	Optional	2
-	<a href="#">Service provider organisation—Australian state/territory identifier, code N</a>	Mandatory	2
	<b>DSS specific information:</b>  This item is collected for the postal address of the SAAP agency and for the postal address of the Auspice. An agency may or may not be responsible to an Auspice (the governing body).		
-	<a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{.N}]</a>	Optional	1
	<b>DSS specific information:</b>  Up to 9 characters		
-	<a href="#">Service provider organisation—funded service type, SAAP code N</a>	Mandatory	1
-	<a href="#">Service provider organisation—funding end date, DDMMYYYY</a>	Mandatory	1
-	<a href="#">Service provider organisation—funding start date, DDMMYYYY</a>	Mandatory	1
-	<a href="#">Service provider organisation—geographic location (LGA), code (ASGC 2007) NNNNN</a>	Mandatory	1
-	<a href="#">Service provider organisation—geographic location (SLA), code (ASGC 2006) NNNNN</a>	Optional	1

Seq No.	Metadata item	Obligation	Max occurs
-	<a href="#">Service provider organisation—government funding allocated, total Australian currency N[N(8)]</a>	Mandatory	3
	<p><b>DSS specific information:</b></p> <p>This data standard supports the collection of three data items in the SAAP Administrative data collection. These are:</p> <p>Total SAAP recurrent commitments (Agency level)</p> <p>The total amount of SAAP recurrent funding approved to an agency for the financial year to which the collection applies. SAAP recurrent funds include the total SAAP funded salaries and associated on-costs, and operation costs excluding SAAP Innovation and Investment funding.</p> <p>Total SAAP I &amp; I recurrent commitments (Agency level)</p> <p>The total amount of SAAP Innovation and Investment recurrent funding approved to an agency for the financial year to which the collection applies. SAAP I &amp; I recurrent funds include the total SAAP funded salaries and associated on-costs, and operation costs. The field should be left black if the agency is not in receipt of SAAP Innovation and Investment funding.</p> <p>Total SAAP I &amp; I pilot funds (Agency level)</p> <p>The total amount of SAAP Innovation and Investment Pilot project funding approved to an agency for the financial year to which the collection applies. SAAP I &amp; I Pilot funds include the total SAAP funded salaries and associated on-costs, and operation costs. The field should be left blank if the agency is not in receipt of SAAP Innovation and Investment funding.</p>		
-	<a href="#">Service provider organisation—organisation identifier (SAAP State/Territory allocated), X(15)</a>	Mandatory	1
-	<a href="#">Service provider organisation—organisation identifier (SAAP), NNNNA</a>	Mandatory	1
-	<a href="#">Service provider organisation—region identifier (SAAP), X[59]</a>	Mandatory	2
-	<a href="#">Service provider organisation—temporary closure end date, DDMMYYYY</a>	Conditional	1
	<p><b>Conditional obligation:</b></p> <p>Conditional on temporary closure.</p> <p><b>DSS specific information:</b></p> <p>May be recorded as:</p> <p>Temporary closure end date 1; and Temporary closure end date 2.</p>		
-	<a href="#">Service provider organisation—temporary closure start date, DDMMYYYY</a>	Conditional	1
	<p><b>Conditional obligation:</b></p> <p>Conditional on temporary closure.</p> <p><b>DSS specific information:</b></p> <p>May be recorded as:</p> <p>Re-open date 1; and Re-open date 2.</p>		

Seq No.	Metadata item	Obligation	Max occurs
-	<a href="#">State or Territory Government—recurrent funding commitments, total Australian currency N[N(8)]</a>	Mandatory	1