# Qualification status - paid primary contact worker

Important note: This is an archived metadata standard from the AIHW Knowledgebase. For current metadata standards and related information please access METeOR, the AIHW's Metadata Online Registry at http://meteor.aihw.gov.au

### Identifying and Definitional Attributes

Data Dictionary: **NCHSDD** 

Version number: 2 Knowledgebase ID: 000922

Metadata type: DATA ELEMENT

Registration **NCSIMG** Admin status: DRAFT Authority:

Effective date: 01-APR-02

Definition: The extent to which a paid primary contact worker has attained

knowledge and skills in the child care and preschool services field.

Context: To assist in the analyses of the resource use and activity of child care

and preschool outlets.

## Relational and Representational Attributes

Datatype: Numeric

Representational CODE

form:

Representation NN

layout:

Minimum Size: 1 Maximum Size: 2

Data Domain: 1 Teaching (early childhood) - three or more year degi

> More than three years relevant working experience 10 11 Not stated/inadequately described (not for use in pr 2 Teaching (primary) - three or more year degree 3 Child Care - three or more year diploma/degree

Child Care - two year certificate/diploma Child Care - one year basic certificate

Nursing (incl. Mothercraft) 6

7 Other relevant qualifications

8 Currently studying for first relevant formal qualifica 9 Not currently studying for first relevant formal qual

Guide For Use: This is a multiple response data element. Up to 5 codes may be

recorded for each paid primary contact worker.

A primary contact worker is a worker who has direct contact with

children receiving services. A direct contact worker is a person who is directly responsible for supervising and/or caring for children and may include service coordinators with overall responsibility for coordinating the activities of children. Workers solely doing work other than supervising and/or caring for children are excluded. These include administrative staff, cooks, gardeners, janitors, etc.

A paid worker is a worker who receives wages or salary for the work they perform in a child care and preschool services outlet. This includes contract workers where the contract is for the supply of labour, for example direct child care. A worker that receives in-kind benefits such as free child care and/or free meals is not considered a 'paid worker'.

The qualification status of a worker relates to the worker's currently held relevant qualifications, current study for relevant formal qualifications and their years of relevant working experience.

Relevant formal qualifications are defined by data domain categories 1-7 as they relate to qualifications designed to involve from one year of full-time study up to degree level and that are recognised by the relevant authority where the outlet operates. Note that a worker may hold a Child Care - one year basic certificate that may not be recognised by some authorities.

A worker may hold a post-graduate qualification in teaching or child care. In this case the post-graduate qualification should be recorded as a three or more year degree in the relevant area.

A worker may hold more than one relevant qualifications. All relevant qualifications should be recorded.

A worker may hold a relevant qualification and be currently studying for another. Both the existing qualification and the current studying status should be recorded.

A worker may hold a relevant qualification and have more than three years relevant experience. Both the existing qualification and the relevant experience status should be recorded.

It is possible that several responses could be recorded for an individual worker.

- 7 Other relevant qualifications should include only qualifications equivalent to at least one year full-time duration, in areas relevant to child care and preschool services. These include teaching, psychology, social work, leisure, play leaders, etc. It should not include post-graduate qualifications in teaching or child care.
- 9 Not currently studying for relevant formal qualification: A worker who has no relevant formal qualifications and who has suspended a course of study should be included here.
- 10 More than three years relevant working experience: A worker who has been working as a paid primary contact worker at a child care or preschool services outlet for more than three years. The three years should cover employment periods equivalent to full-time employment but may cover non-continuous periods.

Collection Methods: The above information should be reported in this form for outlets reporting disaggregated data.

> In some jurisdictions this information may be required to be reported in an aggregate form. This acknowledges that some jurisdictions may be unable to collect at a disaggregated level in the early stages of the CS NMDS collection. In these instances outlets should report the total number of paid primary contact workers in each of the qualification categories working at the outlet during the reference week.

Related metadata: relates to the data element concept Worker - child care and preschool services version 2 relates to the data element Worker ID version 2

#### Administrative Attributes

Source Document: Developed for the CS NMDS Version 1.0.

Source Organisation: NCSIMG Children's Services Data Working Group,

Australian Institute of Health and Welfare

#### Data Element Links

Information Model Entities linked to this Data Element

**NCSIM** Educational characteristic

Data Agreements which include this Data Element

Draft NMDS - Children's Services National From 01-Jan-03 to

Minimum Data Set