Hours per week - paid staff

Identifying and Definitional Attributes

Data Dictionary: NCSDD

Knowledgebase ID: 000599   Version number: 1

Metadata type: DATA ELEMENT

Registration Authority: NCSIMG   Admin status: SUPERSEDED

Effective date: 01-MAR-05

Definition: The total hours worked by all paid staff in a 7 day week.

Context: Service and resource planning:
To assist in the analysis of staffing inputs and to enable a comparison of the staffing requirements of different service types.

Relational and Representational Attributes

Datatype: Numeric

Representational form: QUANTITATIVE VALUE

Representation layout: NNNNN

Minimum Size: 5

Maximum Size: 5

Data Domain: NOVAL   Total hours expressed as 00000, 00001, 00425 etc.

Guide For Use: This item is asking for actual staff hours worked, not the rostered hours or full-time equivalent staff.
Contract staff employed through an agency are included where the contract is for the supply of labour (e.g. nursing) rather than of products (e.g. photocopier maintenance).
Where agencies have fortnightly pay rolls Total hours worked per week may be calculated by dividing fortnightly hours worked by 2.

Collection Methods: In some collections this item may be specified as the hours on a specific week (such as the CSTDA NMDS, where the week leading up to the 'snapshot' collection day is the week counted). Other collections may specify a 'usual' week or an average week calculated from a number of weeks or the entire year.

Related metadata: relates to the data element concept Employed - working full-time/

part-time version 2

Administrative Attributes

Source Document: Australian Institute of Health and Welfare 2002. Commonwealth State/Territory Disability Agreement National Minimum Data Set collection: Data guide-data items and definitions 2002-03. Canberra: AIHW.

Source Organisation: Australian Institute of Health and Welfare

Data Element Links

Information Model Entities linked to this Data Element

NCSIM   Agency characteristic

Data Agreements which include this Data Element