

# Housing assistance agency—recurrent expenditure (administration costs)

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# Housing assistance agency—recurrent expenditure (administration costs)

## Identifying and definitional attributes

|                             |   |
|-----------------------------|---|
| <b>Metadata item type:</b>  | Data Element Concept  |
| <b>METEOR identifier:</b>   | 269681  |
| <b>Registration status:</b> | <a href="#">Housing assistance</a> , Superseded 10/02/2006  |
| <b>Definition:</b>          | <p>Administration costs refer to those costs associated with the administration offices of the property manager and the tenancy manager. They include the general accounting and personnel function costs relating to:</p> <ul style="list-style-type: none"><li>• employee expenses (e.g. superannuation, compensation, accrued leave, training);</li><li>• supplies and services expenses (includes stationery, postage, telephone, office equipment, information systems and vehicle expenses);</li><li>• rent;</li><li>• grants and subsidies (excluding rental subsidies);</li><li>• expenditure incurred by other government agencies on behalf of the state housing authority; and</li><li>• contracted Commonwealth State Housing Agreement (CSHA) management services.</li></ul> |

## Object Class attributes

### Identifying and definitional attributes

|                      |   |
|----------------------|---|
| <b>Object class:</b> | <a href="#">Housing assistance agency</a>   |
| <b>Definition:</b>   | <p>An organisation or organisational sub-unit that is responsible for the provision of housing assistance to clients.</p> <p>Defining Agency is extremely important for data collection, as it is the level at which most data are collected in the community services area.</p> <p>Regardless of the way in which an organisation is funded, an agency is the level of the organisation responsible for service provision to clients. In some instances one organisation will have more than one or many agencies.</p> <p>Sometimes agencies may contract out or broker the assistance required by their clients to other service providers (such as a crisis accommodation agency paying for hotel room hire). Although the agency may not directly provide the assistance in these cases, the agency paying for the assistance to clients is considered responsible for that assistance and should be able to report on those clients and the assistance they receive.</p> |

### Collection and usage attributes

**Guide for use:** Different collections define Agency differently according to their context and varying need for information on the different levels of organisations providing community services. Individual data collections will therefore need to further specify what an agency is for their collection purposes.

In the *Supported Accommodation Assistance Program (SAAP) National Data Collection*, SAAP agencies are defined as 'The body or establishment which receives a specified amount of money (SAAP funds) to provide a SAAP service...The agency is the level at which data are collected'.

In the *Home and Community Care (HACC) Data Dictionary* however, a HACC agency is defined as 'A HACC funded organisation or organisational sub-unit that is responsible for the direct provision of HACC funded assistance to clients'.

In Children's services, agency most closely corresponds to the definition of Service provider 'The entity (individual, agency, organisation, body or enterprise) that provides the service(s)'.

At this point in time the *National Community Services Data Dictionary* definition of agency is of necessity quite broad. As agency is generally the level at which data are collected, and there are different needs for data collection in different areas, a more precise definition would be too narrow to encompass all community services data collections.

## Source and reference attributes

**Submitting organisation:** Australian Institute of Health and Welfare

## Property attributes

### Identifying and definitional attributes

**Property:** [Recurrent expenditure](#)

**Definition:** Expenditure which does not result in the acquisition or enhancement of an asset.

**Property group:** [Financial characteristics](#)

## Source and reference attributes

**Submitting organisation:** Australian Institute of Health and Welfare

**Reference documents:** Australian Bureau of Statistics: Government Finance Statistics 1998, Cat. No. 5514.0

## Data element concept attributes

### Source and reference attributes

**Submitting organisation:** Australian Institute of Health and Welfare

### Relational attributes

**Related metadata references:** Has been superseded by [Housing assistance agency—recurrent expenditure \(administration costs\)](#)  
[Housing assistance](#), Standard 10/02/2006

**Data Elements implementing this Data Element Concept:** [Housing assistance agency—recurrent expenditure \(administration costs\) \(financial year\), total Australian currency N\[N\(9\)\]](#)  
[Housing assistance](#), Superseded 10/02/2006