Organisation file cluster (Indigenous community housing)

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Identifying and definitional attributes

Metadata item type:	Data Set Specification
METEOR identifier:	605352
Registration status:	Housing assistance, Standard 30/08/2017
DSS type:	Data Element Cluster
Scope:	This cluster collects information about service provider organisations that manage Indigenous community housing (ICH) dwellings.

ICH dwellings in the collection include those:

- targeted to Indigenous people; and
- managed by Indigenous Community Housing Organisations (ICHOs) able to provide medium to long term housing tenure to tenants; and
- who received funding both in the current and/or previous financial years

This collection excludes dwellings managed under:

- mainstream community housing (i.e. not managed by an ICHO);
- public rental housing;
- state owned and managed Indigenous housing (SOMIH); and
- the Crisis Accommodation Program (CAP).

Dwellings no longer under the administration of an ICHO at 30 June reference financial year (including dwellings demolished, sold or otherwise disposed of) and dwellings not yet available to the ICHO at 30 June of the reference financial year (such as those under construction or being purchased) are also excluded.

Collection and usage attributes

Statistical unit:	Dwelling and Household
Collection methods:	Commonwealth, state and territory governments provide the data to the Australian Institute of Health and Welfare for national collation on an annual basis.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Steward:	Australian Institute of Health and Welfare

Relational attributes

Related metadata references:	Supersedes Organisation file cluster (Indigenous community housing) Housing assistance, Superseded 30/08/2017 Indigenous, Standard 01/05/2013
Implementation in Data Set Specifications:	Indigenous community housing DSS 2013-18 Housing assistance, Standard 30/08/2017 *Implementation start date:* 01/07/2013 *Implementation end date:* 30/06/2018

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs

Seq No.	Metadata item	Obligation	Max occurs
-	[Community housing and Indigenous community housing service provider organisation address details cluster](#)	Mandatory	1

DSS specific information:

The data elements in this cluster provide a detailed description of the individual components used to create a dwelling address as described by AS4590 (Interchange of client information standard). This cluster enables the collection of street name, street number, suburb, postcode and state/territory identifier.

Additional items have been provided to describe other common aspects of address, such as building or complex name, post office boxes etc., if required.

This collection collected address information in an alternative manner, with a single 40 character alphanumeric field.

Seq No.	Metadata item	Obligation	Max occurs
-	[Address—address site name, text X[X(49)]](#)	Conditional	1

Conditional obligation:

Conditional on this component being part of the address of the service provider organisation.

Seq No.	Metadata item	Obligation	Max occurs
-	[Address—Australian postcode, Australian postcode code (Postcode datafile) {NNNN}](#)	Mandatory	1

DSS specific information:

Unknown postcodes are recorded as "U".

Seq No.	Metadata item	Obligation	Max occurs
-	[Address—complex road name, text X[X(44)]](#)	Conditional	1

Conditional obligation:

Conditional on this component being part of the address of the service provider organisation.

Seq No.	Metadata item	Obligation	Max occurs
-	[Address—complex road number 1, road number XXXXXX](#)	Conditional	1

Conditional obligation:

Conditional on this component being part of the address of the service provider organisation.

Seq No.	Metadata item	Obligation	Max occurs
-	[Address—complex road number 2, road number XXXXXX](#)	Conditional	1

Conditional obligation:

Conditional on this component being part of the address of the service provider organisation.

Seq No.	Metadata item	Obligation	Max occurs
-	[Address—complex road type, code AA[AA]](#)	Conditional	1

Conditional obligation:

Conditional on this component being part of the address of the service provider organisation.

Seq No.	Metadata item	Obligation	Max occurs
-	Address—level number, identifier X[XXXX]	Conditional	1

Conditional obligation:

Conditional on this component being part of the address of the service provider organisation.

Seq No.	Metadata item	Obligation	Max occurs
-	Address—lot number, identifier X[XXXXX]	Conditional	1

Conditional obligation:

Conditional on this component being part of the address of the service provider organisation.

Seq No.	Metadata item	Obligation	Max occurs
-	Address—physical address indicator, yes/no code N	Mandatory	1
-	Address—postal delivery number, identifier X[X(10)]	Conditional	1

Conditional obligation:

Conditional on the address being a virtual address, such as a P.O. Box, or an area where normal mail delivery is unavailable.

Seq No.	Metadata item	Obligation	Max occurs
-	Address—postal delivery service type identifier, code AA[A(9)]	Conditional	1

Conditional obligation:

Conditional on the address being a virtual address, such as a P.O. Box, or an area where normal mail delivery is unavailable.

Seq No.	Metadata item	Obligation	Max occurs
-	Address—road name, text X[X(44)]	Mandatory	1

DSS specific information:

In this collection address line is recorded as a 40 character alphanumeric field, which concatenates the typical components such as street number and street name.

Seq No.	Metadata item	Obligation	Max occurs
-	Address—road number 1, road number XXXXXX	Mandatory	1

DSS specific information:

In this collection address line is recorded as a 40 character alphanumeric field, which concatenates the typical components such as street number and street name.

Seq No.	Metadata item	Obligation	Max occurs
-	Address—road number 2, road number XXXXXX	Conditional	1

Conditional obligation:

Conditional on this component being part of the address of the service provider organisation.

Seq No.	Metadata item	Obligation	Max occurs
-	Address—road type, code AA[AA]	Mandatory	1

DSS specific information:

In this collection address line is recorded as a 40 character alphanumeric field, which concatenates the typical components such as street number and street name.

-	Address—secondary complex name, text X[X(49)]	Conditional	1

Conditional obligation:

Conditional on this component being part of the address of the service provider organisation.

-	Address—sub-dwelling unit number, identifier X[X(6)]	Conditional	1

Conditional obligation:

Conditional on this component being part of the address of the service provider organisation.

-	Address—suburb/town/locality name, text X[X(45)]	Mandatory	1
-	Address—unstructured address line, text X[X(49)]	Conditional	1

Conditional obligation:

The unstructured address line may be used, if the service provider address does not easily conform to the standard structure.

-	Service provider organisation—Australian state/territory identifier, code N	Mandatory	1

DSS specific information:

This DSS uses abbreviated state and territory names (e.g. NSW, Vic etc.), rather than code values. It does not collect Code 9 'Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)'.

-	Service provider organisation (name)—organisation name, text X[X(49)]	Mandatory	1
-	Service provider organisation—government funding indicator, yes/no code N	Mandatory	1

DSS specific information:

In the Indigenous Community Housing (ICH) collection "Unfunded" was recorded as "0". However, in this data element "unfunded" has been recorded as "2" and should be mapped accordingly.

For the purposes of this collection 'funded' refers to an organisation that received government funding for the reference financial year, and 'unfunded' refers to an organisation that did not receive funding for the reference financial year.

In NSW, the ICH sector collects data from Aboriginal Community Housing Providers that are actively registered with the Aboriginal Housing Office, rather than by their funding status. For the purposes of this collection, active registration is used as a proxy for funding, but it should be noted that active registration does not guarantee funding.

Seq No.	Metadata item	Obligation	Max occurs
-	Service provider organisation—gross capital expenditure, total Australian currency N[N(8)].NN	Mandatory	1

DSS specific information:

In the Indigenous Community Housing (ICH) collection, capital expenditure is defined according to the following parameters:

Include:

- Total expenditure on non-financial assets defined as net expenditure on new and second-hand fixed assets, land and intangible assets excluding capitalised interest. Fixed assets are durable goods intended to be employed in the production process for longer than a year. Expenditure on non-financial assets includes:
  - Total expenditure on purchases of existing dwellings.
  - Total expenditure on purchases of new non-financial assets:
    - The purchase of assets intended to be used in the production process for longer than a year. Includes: fixed assets constructed on own account, valued at cost of materials, capitalised salaries and wages, reimbursements received by public authorities for amounts spent on capital works while acting as an agent for other government and private bodies.
  - Total expenditure on purchases of second-hand non-financial assets:
    - The purchase of assets which have been previously used in production in the country.
  - Total expenditure on sales of non-financial assets:
    - The disposal of previously rented dwellings, non-residential buildings, used plant and equipment. Refers to the sale of land (including the sale of residential leases in the ACT). The sale of land and buildings as a package is treated as sales of fixed assets unless a separate value can be determined for the land component. Also refers to the outright sales of intangible assets and disposal of motor vehicles.
  - Total expenditure on assets acquired under finance leases defined as assets acquired under leases and other arrangements, which effectively transfer most of the risks and benefits associated with ownership of the leased property from the lessor to the lessee.

Exclude:

- Expenditure on the acquisition of financial assets
- Second-hand assets imported into the country for the first time which are regarded as new.
- Assets acquired under finance lease arrangements.
- From total expenditure on purchases of new non-financial assets:
  - Capitalised interest;
  - Houses built for sale; and
  - Assets acquired under finance lease arrangements.

Unknown dollar values are recorded as "U".

Seq No.	Metadata item	Obligation	Max occurs
-	Service provider organisation—housing maintenance expenditure, total Australian currency N[N(8)].NN	Mandatory	1

DSS specific information:

Unknown dollar values are recorded as "U".

Includes all housing maintenance expenses from the organisation's financial reporting statement. This includes: day-to-day maintenance reflecting general wear and tear; cyclical maintenance which is part of a planned maintenance program; and other maintenance (e.g. repairs due to vandalism).

Seq No.	Metadata item	Obligation	Max occurs
-	[Service provider organisation—net recurrent housing expenses, total Australian currency N[N(8)].NN](#)	Mandatory	1

DSS specific information:

This data element collects net recurrent costs to the service provider organisation. Net recurrent expenses include all administration and operational costs such as:

- employee expenses (e.g. wages and salaries, superannuation, compensation, accrued leave, payroll tax, training)
- housing maintenance
- property-related expenses (e.g. rates, costs of disposals)
- office supplies and services (e.g. stationery, postage, telephone, office equipment, vehicle expenses, insurance)
- borrowing costs (e.g. interest)
- depreciation and amortisation
- other expenses.

Net recurrent expenses exclude:

- depreciation on rental buildings (on tenancy rental units only, depreciation and amortisation on all other assets to be included)
- loss on disposal of assets
- loss on revaluation of assets
- unrealised losses on financial assets
- impairment expenses
- assets and services provided free of charge
- cost of sale of inventory
- recoverable expenses
- grants and subsidies.

Also excluded are unfunded organisations - ICHOs who received funding in previous financial years (i.e prior to 1 July in the reference year).

Unknown dollar values are recorded as "U".

| - | [Service provider organisation—number of improvised dwellings managed, total N[NNN]](#) | Mandatory | 1 |

DSS specific information:

Unknown values (code = "U") should be mapped to Not stated/Inadequately described (code= "9999").

| - | [Service provider organisation—number of permanent dwellings managed, total N[NNN]](#) | Mandatory | 1 |

DSS specific information:

Unknown values (code = "U") should be mapped to Not stated/Inadequately described (code= "9999").

Seq No.	Metadata item	Obligation	Max occurs
-	[Service provider organisation—organisation identifier, X[X(14)]](#)	Mandatory	1

DSS specific information:

In community housing data collections the identifier should be reported by each community housing provider in conjunction with data collected as part of their reporting requirements each financial year. The identifier may only be unique within the state or territory and may be allocated by community housing providers, the state or territory housing authority or the state or territory community housing administrator.

Seq No.	Metadata item	Obligation	Max occurs
-	[Service provider organisation—tenancy management status, code N](#)	Mandatory	1
-	[Service provider organisation—total household rent charged, Australian currency N[N(8)].NN](#)	Mandatory	1

DSS specific information:

Unknown dollar values are recorded as "U".

Seq No.	Metadata item	Obligation	Max occurs
-	[Service provider organisation—total household rent collected, Australian currency N[N(8)].NN](#)	Mandatory	1

DSS specific information:

Unknown dollar values are recorded as "U".

Seq No.	Metadata item	Obligation	Max occurs
-	[Service provider organisation—total recurrent housing expenses, total Australian currency N[N(8)].NN](#)	Mandatory	1

DSS specific information:

Unknown dollar values are recorded as "U".