

# Mental health non-government organisation establishments NBEDS 2015-

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# Mental health non-government organisation establishments NBEDS 2015-

## Identifying and definitional attributes

<b>Metadata item type:</b>	Data Set Specification
<b>METEOR identifier:</b>	494729
<b>Registration status:</b>	<a href="#">Health</a> , Standard 13/11/2014
<b>DSS type:</b>	Data Set Specification (DSS)
<b>Scope:</b>	<p>The scope of the Mental health non-government organisation establishments National Best Endeavours Data Set (MH NGOE NBEDS) is mental health-related non-government organisations which provide one or more of the service types included in the service taxonomy:</p> <ul style="list-style-type: none"><li>• <a href="#">Counselling—face-to-face</a></li><li>• <a href="#">Counselling, support, information and referral—telephone</a></li><li>• <a href="#">Counselling, support, information and referral—online</a></li><li>• <a href="#">Self-help—online</a></li><li>• <a href="#">Group support activities</a></li><li>• <a href="#">Mutual support and self-help</a></li><li>• <a href="#">Staffed residential services</a></li><li>• <a href="#">Personalised support—linked to housing</a></li><li>• <a href="#">Personalised support—other</a></li><li>• <a href="#">Family and carer support</a></li><li>• <a href="#">Individual advocacy</a></li><li>• <a href="#">Care coordination</a></li><li>• <a href="#">Service integration infrastructure</a></li><li>• <a href="#">Education, employment and training</a></li><li>• <a href="#">Sector development and representation</a></li><li>• <a href="#">Mental health promotion</a></li><li>• <a href="#">Mental illness prevention</a></li></ul>

Mental health non-government organisations are private organisations (both not-for-profit and for-profit) that receive Australian and/or state or territory government funding specifically for the provision of services where the principal intent is targeted at improving mental health and well-being and delivered to people affected by mental illness, their families and carers, or the broader community.

These services focus on providing well-being, support and assistance to people who live with a mental illness rather than the assessment, diagnostic and treatment tasks undertaken by clinically focused services.

## Collection and usage attributes

<b>Statistical unit:</b>	Non-government organisations involved in the provision of mental health care services.
<b>Collection methods:</b>	<p><i>National reporting arrangements</i></p> <p>Data are provided to the Australian Institute of Health and Welfare for national collation, on an annual basis, by government authorities providing funding to non-government organisations specifically for the provision of services where the principal intent is targeted at improving mental health and well-being and delivered to people affected by mental illness, their families and carers, or the broader community.</p> <p><i>Periods for which data are collected and nationally collated</i></p> <p>Financial years ending 30 June each year.</p>
<b>Implementation start date:</b>	01/07/2015

**Comments:***Glossary items*

Glossary terms that are relevant to this data set, other than those listed in the Scope section above as part of the mental health non-government organisation establishments service type taxonomy, are included here.

[Consumer-managed organisation](#)

[Event](#)

[Family](#)

[Outcome measurement tool](#)

[Online chat session](#)

[Overhead staff](#)

[Peer worker](#)

[Resident](#)

[Volunteer](#)

[Website visit](#)

## Source and reference attributes

**Submitting organisation:** Australian Institute of Health and Welfare

## Relational attributes

## Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
1	<a href="#">Mental health organisation details cluster</a>	Mandatory	1
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Organisation—organisation name, text X[X(199)]</a>	Mandatory	1
4	<a href="#">Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)</a>	Mandatory	1

***DSS specific information:***

The SA2 code reported in the Mental health organisation details cluster should represent the primary address for the organisation.

5	<a href="#">Service provider organisation—quality accreditation/certification standard type, mental health code N</a>	Mandatory	4
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***DSS specific information:***

To be used in conjunction with the data element [Service provider organisation—quality accreditation/certification standard indicator, code N](#). Responses against all quality accreditation/certification standards (4 options) are expected.

Seq No.	Metadata item	Obligation	Max occurs
6	<a href="#">Service provider organisation—quality accreditation/certification standard indicator, code N</a>	Mandatory	4
<b>DSS specific information:</b>			
Report the status code as at 30 June. To be used in conjunction with <a href="#">Service provider organisation—quality accreditation/certification standard type, mental health code N</a> . Responses against all quality accreditation/certification standards (4 options) are expected.			
7	<a href="#">Service provider organisation—not-for-profit indicator, yes/no code N</a>	Mandatory	1
8	<a href="#">Service provider organisation—consumer-managed organisation indicator, yes/no code N</a>	Mandatory	1
9	<a href="#">Service provider organisation—full-time equivalent paid overhead staff, average NNNN.NN</a>	Mandatory	1
2	<a href="#">Counselling—face-to-face mental health service type cluster</a>	Conditional	1
<b>Conditional obligation:</b>			
Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Counselling—face-to-face</a> services.			
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—number of clients, total N[NNNNN]</a>	Mandatory	1
5	<a href="#">Service provider organisation—unique client count accuracy descriptor, code N</a>	Mandatory	1
<b>DSS specific information:</b>			
Code 8, 'Unknown count type', is not permitted for this collection.			
6	<a href="#">Service provider organisation—amount of individual assistance provided, total number N[NNNNNN]</a>	Mandatory	1
7	<a href="#">Service provider organisation—amount of group assistance provided, total number N[NNNNN]</a>	Mandatory	1
8	<a href="#">Service provider organisation—amount of individual assistance provided, total hours N[NNNNNN]</a>	Mandatory	1
9	<a href="#">Service provider organisation—amount of group assistance provided, total hours N[NNNNN]</a>	Mandatory	1
10	<a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a>	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
11	<p><a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{,N}]</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <a href="#">Counselling—face-to-face</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p> <p><b>Exclusions:</b></p> <ul style="list-style-type: none"> <li>Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li><a href="#">Volunteers</a>/unpaid staff (reported in <a href="#">Hours worked—volunteer/unpaid staff</a>).</li> </ul> <p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li><a href="#">Peer workers</a> (also reported in <a href="#">Full-time equivalent paid peer workers (average)</a>).</li> </ul>	Mandatory	1
12	<p><a href="#">Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]</a></p> <p><b>DSS specific information:</b></p> <p>The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of <a href="#">Counselling—face-to-face</a> services.</p> <p>Hours worked during the reporting period should be apportioned to the relevant funding stream.</p>	Mandatory	1
13	<p><a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <a href="#">Counselling—face-to-face</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p>	Mandatory	1
14	<a href="#">Service provider organisation—outcome measurement tool indicator, yes/no/not applicable code N</a>	Mandatory	1
15	<p><a href="#">Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)</a></p> <p><b>DSS specific information:</b></p> <p>Multiple SA2 codes are available to enable the recording of more than one geographical site of operation of the mental health service type.</p>	Mandatory	50

Seq No.	Metadata item	Obligation	Max occurs
3	<a href="#">Counselling, support, information and referral—telephone mental health service type cluster</a>	Conditional	1
<b>Conditional obligation:</b>			
Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Counselling, support, information and referral—telephone</a> services.			
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—number of clients, total N[NNNNN]</a>	Mandatory	1
5	<a href="#">Service provider organisation—unique client count accuracy descriptor, code N</a>	Mandatory	1
<b>DSS specific information:</b>			
Code 8, 'Unknown count type', is not permitted for this collection.			
6	<a href="#">Service provider organisation—number of service provision telephone calls, total N[NNNNN]</a>	Mandatory	1
7	<a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a>	Mandatory	1
8	<a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{N}]</a>	Mandatory	1
<b>DSS specific information:</b>			
This data element should be calculated on an annual basis.			
The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <a href="#">Counselling, support, information and referral—telephone</a> services.			
FTE should be apportioned to the relevant funding stream.			
<b>Exclusions:</b>			
<ul style="list-style-type: none"> <li>Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li><b>Volunteers</b>/unpaid staff (reported in <a href="#">Hours worked—volunteer/unpaid staff</a>).</li> </ul>			
<b>Inclusions:</b>			
<ul style="list-style-type: none"> <li><b>Peer workers</b> (also reported in <a href="#">Full-time equivalent paid peer workers (average)</a>).</li> </ul>			

Seq No.	Metadata item	Obligation	Max occurs
9	<p><a href="#">Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]</a></p> <p><b>DSS specific information:</b></p> <p>The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of <a href="#">Counselling, support, information and referral—telephone</a> services.</p> <p>Hours worked during the reporting period should be apportioned to the relevant funding stream.</p>	Mandatory	1
10	<p><a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <a href="#">Counselling, support, information and referral—telephone</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p>	Mandatory	1
4	<p><a href="#">Counselling, support, information and referral—online mental health service type cluster</a></p> <p><b>Conditional obligation:</b></p> <p>Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Counselling, support, information and referral—online</a> services.</p>	Conditional	1
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—number of visits to a website, total N[NNNNN]</a>	Mandatory	1
5	<a href="#">Service provider organisation—number of online chat sessions conducted with clients, total N[NNNN]</a>	Mandatory	1
6	<a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a>	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
7	<p><a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{,N}]</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <a href="#">Counselling, support, information and referral—online</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p> <p><b>Exclusions:</b></p> <ul style="list-style-type: none"> <li>• Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li>• <a href="#">Volunteers</a>/unpaid staff (reported in <a href="#">Hours worked—volunteer/unpaid staff</a>).</li> </ul> <p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Peer workers</a> (also reported in <a href="#">Full-time equivalent paid peer workers (average)</a>).</li> </ul>	Mandatory	1
8	<p><a href="#">Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]</a></p> <p><b>DSS specific information:</b></p> <p>The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of <a href="#">Counselling, support, information and referral—online</a> services.</p> <p>Hours worked during the reporting period should be apportioned to the relevant funding stream.</p>	Mandatory	1
9	<p><a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <a href="#">Counselling, support, information and referral—online</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p>	Mandatory	1
5	<p><a href="#">Self-help—online mental health service type cluster</a></p> <p><b>Conditional obligation:</b></p> <p>Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Self-help—online</a> services.</p>	Conditional	1
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1



Seq No.	Metadata item	Obligation	Max occurs
4	<a href="#">Service provider organisation—number of registered users, total N[NNNNNN]</a>  <b>DSS specific information:</b>  The number of registered users should be recorded as at 30 June.	Mandatory	1
5	<a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a>	Mandatory	1
6	<a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{N}]</a>  <b>DSS specific information:</b>  This data element should be calculated on an annual basis.  The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <a href="#">Self-help—online</a> services.  FTE should be apportioned to the relevant funding stream.  <b>Exclusions:</b> <ul style="list-style-type: none"> <li>Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li><a href="#">Volunteers</a>/unpaid staff.</li> </ul> <b>Inclusions:</b> <ul style="list-style-type: none"> <li><a href="#">Peer workers</a> (also reported in <a href="#">Full-time equivalent paid peer workers (average)</a>).</li> </ul>	Mandatory	1
7	<a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a>  <b>DSS specific information:</b>  This data element should be calculated on an annual basis.  The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <a href="#">Self-help—online</a> services.  FTE should be apportioned to the relevant funding stream.	Mandatory	1
6	<a href="#">Group support activities mental health service type cluster</a>  <b>Conditional obligation:</b>  Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Group support activities</a> .	Conditional	1
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—number of clients, total N[NNNNN]</a>	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
5	<a href="#">Service provider organisation—unique client count accuracy descriptor, code N</a>  <b>DSS specific information:</b>  Code 8, 'Unknown count type', is not permitted for this collection.	Mandatory	1
6	<a href="#">Service provider organisation—number of attendances at events, total N[NNNN]</a>	Mandatory	1
7	<a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a>	Mandatory	1
8	<a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{.N}]</a>  <b>DSS specific information:</b>  This data element should be calculated on an annual basis.  The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <a href="#">Group support activities</a> .  FTE should be apportioned to the relevant funding stream.  <b>Exclusions:</b> <ul style="list-style-type: none"> <li>• Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li>• <a href="#">Volunteers</a>/unpaid staff (reported in <a href="#">Hours worked—volunteer/unpaid staff</a>).</li> </ul> <b>Inclusions:</b> <ul style="list-style-type: none"> <li>• <a href="#">Peer workers</a> (also reported in <a href="#">Full-time equivalent paid peer workers (average)</a>).</li> </ul>	Mandatory	1
9	<a href="#">Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]</a>  <b>DSS specific information:</b>  The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of <a href="#">Group support activities</a> .  Hours worked during the reporting period should be apportioned to the relevant funding stream.	Mandatory	1
10	<a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a>  <b>DSS specific information:</b>  This data element should be calculated on an annual basis.  The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <a href="#">Group support activities</a> .  FTE should be apportioned to the relevant funding stream.	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
11	<a href="#">Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)</a>  <b>DSS specific information:</b>  Multiple SA2 codes are available to enable the recording of more than one geographical site of operation of the mental health service type.	Mandatory	60
7	<a href="#">Mutual support and self-help mental health service type cluster</a>  <b>Conditional obligation:</b>  Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Mutual support and self-help</a> services.	Conditional	1
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—number of clients, total N[NNNNN]</a>	Mandatory	1
5	<a href="#">Service provider organisation—unique client count accuracy descriptor, code N</a>  <b>DSS specific information:</b>  Code 8, 'Unknown count type', is not permitted for this collection.	Mandatory	1
6	<a href="#">Service provider organisation—number of service provision telephone calls, total N[NNNNN]</a>	Mandatory	1
7	<a href="#">Service provider organisation—number of attendances at events, total N[NNNN]</a>	Mandatory	1
8	<a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a>	Mandatory	1
9	<a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{N}]</a>  <b>DSS specific information:</b>  This data element should be calculated on an annual basis.  The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <a href="#">Mutual support and self-help</a> services.  FTE should be apportioned to the relevant funding stream.  <b>Exclusions:</b> <ul style="list-style-type: none"> <li>Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li><a href="#">Volunteers</a>/unpaid staff (reported in <a href="#">Hours worked—volunteer/unpaid staff</a>).</li> </ul> <b>Inclusions:</b> <ul style="list-style-type: none"> <li><a href="#">Peer workers</a> (also reported in <a href="#">Full-time equivalent staff paid peer workers (average)</a>).</li> </ul>	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
10	<a href="#">Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]</a>  <b>DSS specific information:</b>  The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of <a href="#">Mutual support and self-help</a> services.  Hours worked during the reporting period should be apportioned to the relevant funding stream.	Mandatory	1
11	<a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a>  <b>DSS specific information:</b>  This data element should be calculated on an annual basis.  The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <a href="#">Mutual support and self-help</a> services.  FTE should be apportioned to the relevant funding stream.	Mandatory	1
8	<a href="#">Staffed residential services mental health service type cluster</a>  <b>Conditional obligation:</b>  Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Staffed residential services</a> .	Conditional	1
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—number of clients, total N[NNNNN]</a>	Mandatory	1
5	<a href="#">Service provider organisation—unique client count accuracy descriptor, code N</a>  <b>DSS specific information:</b>  Code 8, 'Unknown count type', is not permitted for this collection.	Mandatory	1
6	<a href="#">Episode of residential care—number of episodes of residential care, total NNNN</a>	Mandatory	1
7	<a href="#">Establishment—accrued mental health care days, total N[N(7)]</a>	Mandatory	1
8	<a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a>	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
9	<p><a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{,N}]</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <b>Staffed residential services</b>.</p> <p>FTE should be apportioned to the relevant funding stream.</p> <p>Exclusions:</p> <ul style="list-style-type: none"> <li>Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li><b>Volunteers</b>/unpaid staff (reported in <a href="#">Hours worked—volunteer/unpaid staff</a>).</li> </ul> <p>Inclusions:</p> <ul style="list-style-type: none"> <li><b>Peer workers</b> (also reported in <a href="#">Full-time equivalent paid peer workers (average)</a>).</li> </ul>	Mandatory	1
10	<p><a href="#">Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]</a></p> <p><b>DSS specific information:</b></p> <p>The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of <b>Staffed residential services</b>.</p> <p>Hours worked during the reporting period should be apportioned to the relevant funding stream.</p>	Mandatory	1
11	<p><a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <b>Staffed residential services</b>.</p> <p>FTE should be apportioned to the relevant funding stream.</p>	Mandatory	1
12	<a href="#">Service provider organisation—outcome measurement tool indicator, yes/no/not applicable code N</a>	Mandatory	1
13	<p><a href="#">Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)</a></p> <p><b>DSS specific information:</b></p> <p>Multiple SA2 codes are available to enable the recording of more than one geographical site of operation of the mental health service type.</p>	Mandatory	50

Seq No.	Metadata item	Obligation	Max occurs
9	<a href="#">Personalised support—linked to housing mental health service type cluster</a>	Conditional	1
<b>Conditional obligation:</b>			
Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Personalised support—linked to housing</a> services.			
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—number of clients, total N[NNNNN]</a>	Mandatory	1
5	<a href="#">Service provider organisation—unique client count accuracy descriptor, code N</a>	Mandatory	1
<b>DSS specific information:</b>			
Code 8, 'Unknown count type', is not permitted for this collection.			
6	<a href="#">Service provider organisation—number of service contacts, total N[NNNNN]</a>	Mandatory	1
<b>DSS specific information:</b>			
A service contact must involve at least two persons, one of whom must be from a <a href="#">mental health-related non-government organisation</a> .			
Service contacts are not restricted to in person communication but can include telephone, video link or other forms of direct communication.			
Service contacts can either be with a client, or with a third party such as a carer or family member, other professional or mental health worker or other service provider.			
A service contact should be recorded for each client for whom the service is provided, regardless of the number of clients or third parties participating.			
There may be multiple service contacts on any one day for a client, including contacts involving third parties. If multiple service providers deliver a service contact to the same client concurrently a single service contact should be recorded. If multiple service providers deliver a service contact to the same client sequentially, a service contact should be recorded for each service provider.			
Services of an administrative nature are excluded. Examples include telephone contact to schedule an appointment; noting receipt of test results that require no further action; and noting a patient/client did not attend a planned service contact. These instances would not be regarded as service contacts.			
In instances where documenting the client's service contact details is separated in time from the service provision, the documenting of the contact details is not counted as a separate service contact.			
Travel to or from the location at which the service is provided, for example to or from outreach facilities or private homes, is not to be reported as a service contact.			

Seq No.	Metadata item	Obligation	Max occurs
7	<p><a href="#">Service provider organisation—number of contact hours, total N[NNNNNN]</a></p> <p><b>DSS specific information:</b></p> <p>A service contact must involve at least two persons, one of whom must be from a <a href="#">mental health-related non-government organisation</a>.</p> <p>Service contacts are not restricted to in person communication but can include telephone, video link or other forms of direct communication.</p> <p>Service contacts can either be with a client, or with a third party such as a carer or family member, other professional or mental health worker or other service provider.</p> <p>A service contact should be recorded for each client for whom the service is provided, regardless of the number of clients or third parties participating.</p> <p>There may be multiple service contacts on any one day for a client, including contacts involving third parties. If multiple service providers deliver a service contact to the same client concurrently a single service contact should be recorded. If multiple service providers deliver a service contact to the same client sequentially, a service contact should be recorded for each service provider.</p> <p>Services of an administrative nature are excluded. Examples include telephone contact to schedule an appointment; noting receipt of test results that require no further action; and noting a patient/client did not attend a planned service contact. These instances would not be regarded as service contacts.</p> <p>In instances where documenting the client's service contact details is separated in time from the service provision, the documenting of the contact details is not counted as a separate service contact.</p> <p>Travel to or from the location at which the service is provided, for example to or from outreach facilities or private homes, is not to be reported as a service contact.</p>	Mandatory	1
8	<p><a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a></p>	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
9	<p><a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{,N}]</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <a href="#">Personalised support—linked to housing</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p> <p><b>Exclusions:</b></p> <ul style="list-style-type: none"> <li>• Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li>• <a href="#">Volunteers</a>/unpaid staff (reported in <a href="#">Hours worked—volunteer/unpaid staff</a>).</li> </ul> <p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Peer workers</a> (also reported in <a href="#">Full-time equivalent paid peer workers (average)</a>).</li> </ul>	Mandatory	1
10	<p><a href="#">Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]</a></p> <p><b>DSS specific information:</b></p> <p>The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of <a href="#">Personalised support—linked to housing</a> services.</p> <p>Hours worked during the reporting period should be apportioned to the relevant funding stream.</p>	Mandatory	1
11	<p><a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <a href="#">Personalised support—linked to housing</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p>	Mandatory	1
12	<p><a href="#">Service provider organisation—outcome measurement tool indicator, yes/no/not applicable code N</a></p>	Mandatory	1



Seq No.	Metadata item	Obligation	Max occurs
13	<a href="#">Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)</a>	Mandatory	50
	<p><b>DSS specific information:</b></p> <p>This refers to the geographical location of the service delivery outlet rather than where the service is provided.</p> <p>Multiple SA2 codes are available to enable the recording of more than one geographical site of operation of the mental health service type. The location of each service delivery outlet should be reported.</p>		
10	<a href="#">Personalised support—other mental health service type cluster</a>	Conditional	1
	<p><b>Conditional obligation:</b></p> <p>Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Personalised support—other</a> services.</p>		
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—number of clients, total N[NNNNN]</a>	Mandatory	1
5	<a href="#">Service provider organisation—unique client count accuracy descriptor, code N</a>	Mandatory	1
	<p><b>DSS specific information:</b></p> <p>Code 8, 'Unknown count type', is not permitted for this collection.</p>		

Seq No.	Metadata item	Obligation	Max occurs
6	<p><a href="#">Service provider organisation—number of service contacts, total N[NNNNN]</a></p> <p><b><i>DSS specific information:</i></b></p> <p>A service contact must involve at least two persons, one of whom must be from a <a href="#">mental health-related non-government organisation</a>.</p> <p>Service contacts are not restricted to in person communication but can include telephone, video link or other forms of direct communication.</p> <p>Service contacts can either be with a client, or with a third party such as a carer or family member, other professional or mental health worker or other service provider.</p> <p>A service contact should be recorded for each client for whom the service is provided, regardless of the number of clients or third parties participating.</p> <p>There may be multiple service contacts on any one day for a client, including contacts involving third parties. If multiple service providers deliver a service contact to the same client concurrently a single service contact should be recorded. If multiple service providers deliver a service contact to the same client sequentially, a service contact should be recorded for each service provider.</p> <p>Services of an administrative nature are excluded. Examples include telephone contact to schedule an appointment; noting receipt of test results that require no further action; and noting a patient/client did not attend a planned service contact. These instances would not be regarded as service contacts.</p> <p>In instances where documenting the client's service contact details is separated in time from the service provision, the documenting of the contact details is not counted as a separate service contact.</p> <p>Travel to or from the location at which the service is provided, for example to or from outreach facilities or private homes, is not to be reported as a service contact.</p>	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
7	<p><a href="#">Service provider organisation—number of contact hours, total N[NNNNNN]</a></p> <p><i>DSS specific information:</i></p> <p>A service contact must involve at least two persons, one of whom must be from a <a href="#">mental health-related non-government organisation</a>.</p> <p>Service contacts are not restricted to in person communication but can include telephone, video link or other forms of direct communication.</p> <p>Service contacts can either be with a client, or with a third party such as a carer or family member, other professional or mental health worker or other service provider.</p> <p>A service contact should be recorded for each client for whom the service is provided, regardless of the number of clients or third parties participating.</p> <p>There may be multiple service contacts on any one day for a client, including contacts involving third parties. If multiple service providers deliver a service contact to the same client concurrently a single service contact should be recorded. If multiple service providers deliver a service contact to the same client sequentially, a service contact should be recorded for each service provider.</p> <p>Services of an administrative nature are excluded. Examples include telephone contact to schedule an appointment; noting receipt of test results that require no further action; and noting a patient/client did not attend a planned service contact. These instances would not be regarded as service contacts.</p> <p>In instances where documenting the client's service contact details is separated in time from the service provision, the documenting of the contact details is not counted as a separate service contact.</p> <p>Travel to or from the location at which the service is provided, for example to or from outreach facilities or private homes, is not to be reported as a service contact.</p>	Mandatory	1
8	<p><a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a></p>	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
9	<p><a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{,N}]</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <b>Personalised support—other</b> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p> <p><b>Exclusions:</b></p> <ul style="list-style-type: none"> <li>Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li><b>Volunteers</b>/unpaid staff (reported in <a href="#">Hours worked—volunteer/unpaid staff</a>).</li> </ul> <p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li><b>Peer workers</b> (also reported in <a href="#">Full-time equivalent paid peer workers (average)</a>).</li> </ul>	Mandatory	1
10	<p><a href="#">Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]</a></p> <p><b>DSS specific information:</b></p> <p>The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of <b>Personalised support—other</b> services.</p> <p>Hours worked during the reporting period should be apportioned to the relevant funding stream.</p>	Mandatory	1
11	<p><a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <b>Personalised support—other</b> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p>	Mandatory	1
12	<a href="#">Service provider organisation—outcome measurement tool indicator, yes/no/not applicable code N</a>	Mandatory	1
13	<p><a href="#">Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)</a></p> <p><b>DSS specific information:</b></p> <p>Multiple SA2 codes are available to enable the recording of more than one geographical site of operation of the mental health service type.</p>	Mandatory	50

Seq No.	Metadata item	Obligation	Max occurs
11	<a href="#">Family and carer support mental health service type cluster</a>	Conditional	1
	<p><b>Conditional obligation:</b></p> <p>Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Family and carer support</a> services.</p>		
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—number of clients, total N[NNNNN]</a>	Mandatory	1
5	<a href="#">Service provider organisation—unique client count accuracy descriptor, code N</a>	Mandatory	1
	<p><b>DSS specific information:</b></p> <p>Code 8, 'Unknown count type', is not permitted for this collection.</p>		
6	<a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a>	Mandatory	1
7	<a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{N}]</a>	Mandatory	1
	<p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <a href="#">Family and carer support</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p> <p><b>Exclusions:</b></p> <ul style="list-style-type: none"> <li>Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li><a href="#">Volunteers</a>/unpaid staff (reported in <a href="#">Hours worked—volunteer/unpaid staff</a>).</li> </ul> <p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li><a href="#">Peer workers</a> (also reported in <a href="#">Full-time equivalent paid peer workers (average)</a>).</li> </ul>		
8	<a href="#">Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]</a>	Mandatory	1
	<p><b>DSS specific information:</b></p> <p>The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of <a href="#">Family and carer support</a> services.</p> <p>Hours worked during the reporting period should be apportioned to the relevant funding stream.</p>		

Seq No.	Metadata item	Obligation	Max occurs
9	<a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a>  <b>DSS specific information:</b>  This data element should be calculated on an annual basis.  The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <a href="#">Family and carer support</a> services.  FTE should be apportioned to the relevant funding stream.	Mandatory	1
10	<a href="#">Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)</a>  <b>DSS specific information:</b>  Multiple SA2 codes are available to enable the recording of more than one geographical site of operation of the mental health service type.	Mandatory	50
12	<a href="#">Individual advocacy mental health service type cluster</a>  <b>Conditional obligation:</b>  Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Individual advocacy</a> services.	Conditional	1
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—number of clients, total N[NNNNN]</a>	Mandatory	1
5	<a href="#">Service provider organisation—unique client count accuracy descriptor, code N</a>	Mandatory	1
	<b>DSS specific information:</b>  Code 8, 'Unknown count type', is not permitted for this collection.		

Seq No.	Metadata item	Obligation	Max occurs
6	<a href="#">Service provider organisation—number of service contacts, total N[NNNNN]</a>	Mandatory	1

***DSS specific information:***

A service contact must involve at least two persons, one of whom must be from a [mental health-related non-government organisation](#).

Service contacts are not restricted to in person communication but can include telephone, video link or other forms of direct communication.

Service contacts can either be with a client, or with a third party such as a carer or family member, other professional or mental health worker or other service provider.

A service contact should be recorded for each client for whom the service is provided, regardless of the number of clients or third parties participating.

There may be multiple service contacts on any one day for a client, including contacts involving third parties. If multiple service providers deliver a service contact to the same client concurrently a single service contact should be recorded. If multiple service providers deliver a service contact to the same client sequentially, a service contact should be recorded for each service provider.

Services of an administrative nature are excluded. Examples include telephone contact to schedule an appointment; noting receipt of test results that require no further action; and noting a patient/client did not attend a planned service contact. These instances would not be regarded as service contacts.

In instances where documenting the client's service contact details is separated in time from the service provision, the documenting of the contact details is not counted as a separate service contact.

Travel to or from the location at which the service is provided, for example to or from outreach facilities or private homes, is not to be reported as a service contact.

Seq No.	Metadata item	Obligation	Max occurs
7	<p><a href="#">Service provider organisation—number of contact hours, total N[NNNNNN]</a></p> <p><i>DSS specific information:</i></p> <p>A service contact must involve at least two persons, one of whom must be from a <a href="#">mental health-related non-government organisation</a>.</p> <p>Service contacts are not restricted to in person communication but can include telephone, video link or other forms of direct communication.</p> <p>Service contacts can either be with a client, or with a third party such as a carer or family member, other professional or mental health worker or other service provider.</p> <p>A service contact should be recorded for each client for whom the service is provided, regardless of the number of clients or third parties participating.</p> <p>There may be multiple service contacts on any one day for a client, including contacts involving third parties. If multiple service providers deliver a service contact to the same client concurrently a single service contact should be recorded. If multiple service providers deliver a service contact to the same client sequentially, a service contact should be recorded for each service provider.</p> <p>Services of an administrative nature are excluded. Examples include telephone contact to schedule an appointment; noting receipt of test results that require no further action; and noting a patient/client did not attend a planned service contact. These instances would not be regarded as service contacts.</p> <p>In instances where documenting the client's service contact details is separated in time from the service provision, the documenting of the contact details is not counted as a separate service contact.</p> <p>Travel to or from the location at which the service is provided, for example to or from outreach facilities or private homes, is not to be reported as a service contact.</p>	Mandatory	1
8	<p><a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a></p>	Mandatory	1



Seq No.	Metadata item	Obligation	Max occurs
9	<p><a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{,N}]</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <a href="#">Individual advocacy</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p> <p><b>Exclusions:</b></p> <ul style="list-style-type: none"> <li>• Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li>• <a href="#">Volunteers</a>/unpaid staff (reported in <a href="#">Hours worked—volunteer/unpaid staff</a>).</li> </ul> <p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Peer workers</a> (also reported in <a href="#">Full-time equivalent paid peer workers (average)</a>).</li> </ul>	Mandatory	1
10	<p><a href="#">Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]</a></p> <p><b>DSS specific information:</b></p> <p>The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of <a href="#">Individual advocacy</a> services.</p> <p>Hours worked during the reporting period should be apportioned to the relevant funding stream.</p>	Mandatory	1
11	<p><a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <a href="#">Individual advocacy</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p>	Mandatory	1
12	<p><a href="#">Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)</a></p> <p><b>DSS specific information:</b></p> <p>Multiple SA2 codes are available to enable the recording of more than one geographical site of operation of the mental health service type.</p>	Mandatory	50

Seq No.	Metadata item	Obligation	Max occurs
13	<a href="#">Care coordination mental health service type cluster</a>	Conditional	1
<b>Conditional obligation:</b>			
Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Care coordination</a> services.			
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—number of clients, total N[NNNNN]</a>	Mandatory	1
5	<a href="#">Service provider organisation—unique client count accuracy descriptor, code N</a>	Mandatory	1
<b>DSS specific information:</b>			
Code 8, 'Unknown count type', is not permitted for this collection.			
6	<a href="#">Service provider organisation—number of service contacts, total N[NNNNN]</a>	Mandatory	1
<b>DSS specific information:</b>			
A service contact must involve at least two persons, one of whom must be from a <a href="#">mental health-related non-government organisation</a> .			
Service contacts are not restricted to in person communication but can include telephone, video link or other forms of direct communication.			
Service contacts can either be with a client, or with a third party such as a carer or family member, other professional or mental health worker or other service provider.			
A service contact should be recorded for each client for whom the service is provided, regardless of the number of clients or third parties participating.			
There may be multiple service contacts on any one day for a client, including contacts involving third parties. If multiple service providers deliver a service contact to the same client concurrently a single service contact should be recorded. If multiple service providers deliver a service contact to the same client sequentially, a service contact should be recorded for each service provider.			
Services of an administrative nature are excluded. Examples include telephone contact to schedule an appointment; noting receipt of test results that require no further action; and noting a patient/client did not attend a planned service contact. These instances would not be regarded as service contacts.			
In instances where documenting the client's service contact details is separated in time from the service provision, the documenting of the contact details is not counted as a separate service contact.			
Travel to or from the location at which the service is provided, for example to or from outreach facilities or private homes, is not to be reported as a service contact.			

Seq No.	Metadata item	Obligation	Max occurs
7	<p><a href="#">Service provider organisation—number of contact hours, total N[NNNNNN]</a></p> <p><i>DSS specific information:</i></p> <p>A service contact must involve at least two persons, one of whom must be from a <a href="#">mental health-related non-government organisation</a>.</p> <p>Service contacts are not restricted to in person communication but can include telephone, video link or other forms of direct communication.</p> <p>Service contacts can either be with a client, or with a third party such as a carer or family member, other professional or mental health worker or other service provider.</p> <p>A service contact should be recorded for each client for whom the service is provided, regardless of the number of clients or third parties participating.</p> <p>There may be multiple service contacts on any one day for a client, including contacts involving third parties. If multiple service providers deliver a service contact to the same client concurrently a single service contact should be recorded. If multiple service providers deliver a service contact to the same client sequentially, a service contact should be recorded for each service provider.</p> <p>Services of an administrative nature are excluded. Examples include telephone contact to schedule an appointment; noting receipt of test results that require no further action; and noting a patient/client did not attend a planned service contact. These instances would not be regarded as service contacts.</p> <p>In instances where documenting the client's service contact details is separated in time from the service provision, the documenting of the contact details is not counted as a separate service contact.</p> <p>Travel to or from the location at which the service is provided, for example to or from outreach facilities or private homes, is not to be reported as a service contact.</p>	Mandatory	1
8	<p><a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a></p>	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
9	<p><a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{,N}]</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <a href="#">Care coordination</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p> <p><b>Exclusions:</b></p> <ul style="list-style-type: none"> <li>• Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li>• <a href="#">Volunteers</a>/unpaid staff (reported in <a href="#">Hours worked—volunteer/unpaid staff</a>).</li> </ul> <p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Peer workers</a> (also reported in <a href="#">Full-time equivalent paid peer workers (average)</a>).</li> </ul>	Mandatory	1
10	<p><a href="#">Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]</a></p> <p><b>DSS specific information:</b></p> <p>The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of <a href="#">Care coordination</a> services.</p> <p>Hours worked during the reporting period should be apportioned to the relevant funding stream.</p>	Mandatory	1
11	<p><a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <a href="#">Care coordination</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p>	Mandatory	1
12	<p><a href="#">Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)</a></p> <p><b>DSS specific information:</b></p> <p>Multiple SA2 codes are available to enable the recording of more than one geographical site of operation of the mental health service type.</p>	Mandatory	70

Seq No.	Metadata item	Obligation	Max occurs
14	<a href="#">Service integration infrastructure mental health service type cluster</a>	Conditional	1
<b>Conditional obligation:</b>			
Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Service integration infrastructure</a> services.			
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—number of clients, total N[NNNNN]</a>	Mandatory	1
5	<a href="#">Service provider organisation—unique client count accuracy descriptor, code N</a>	Mandatory	1
<b>DSS specific information:</b>			
Code 8, 'Unknown count type', is not permitted for this collection.			
6	<a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a>	Mandatory	1
7	<a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{N}]</a>	Mandatory	1
<b>DSS specific information:</b>			
This data element should be calculated on an annual basis.			
The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <a href="#">Service integration infrastructure</a> services.			
FTE should be apportioned to the relevant funding stream.			
<b>Exclusions:</b>			
<ul style="list-style-type: none"> <li>Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li><a href="#">Volunteers</a>/unpaid staff.</li> </ul>			
<b>Inclusions:</b>			
<ul style="list-style-type: none"> <li><a href="#">Peer workers</a>.</li> </ul>			
8	<a href="#">Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)</a>	Mandatory	90
<b>DSS specific information:</b>			
Multiple SA2 codes are available to enable the recording of more than one geographical site of operation of the mental health service type.			
15	<a href="#">Education, employment and training mental health service type cluster</a>	Conditional	1
<b>Conditional obligation:</b>			
Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Education, employment and training</a> services.			

Seq No.	Metadata item	Obligation	Max occurs
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—number of clients, total N[NNNNN]</a>	Mandatory	1
5	<a href="#">Service provider organisation—unique client count accuracy descriptor, code N</a>	Mandatory	1

***DSS specific information:***

Code 8, 'Unknown count type', is not permitted for this collection.

6	<a href="#">Service provider organisation—number of service contacts, total N[NNNNN]</a>	Mandatory	1
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***DSS specific information:***

A service contact must involve at least two persons, one of whom must be from a [mental health-related non-government organisation](#).

Service contacts are not restricted to in person communication but can include telephone, video link or other forms of direct communication.

Service contacts can either be with a client, or with a third party such as a carer or family member, other professional or mental health worker or other service provider.

A service contact should be recorded for each client for whom the service is provided, regardless of the number of clients or third parties participating.

There may be multiple service contacts on any one day for a client, including contacts involving third parties. If multiple service providers deliver a service contact to the same client concurrently a single service contact should be recorded. If multiple service providers deliver a service contact to the same client sequentially, a service contact should be recorded for each service provider.

Services of an administrative nature are excluded. Examples include telephone contact to schedule an appointment; noting receipt of test results that require no further action; and noting a patient/client did not attend a planned service contact. These instances would not be regarded as service contacts.

In instances where documenting the client's service contact details is separated in time from the service provision, the documenting of the contact details is not counted as a separate service contact.

Travel to or from the location at which the service is provided, for example to or from outreach facilities or private homes, is not to be reported as a service contact.

Seq No.	Metadata item	Obligation	Max occurs
7	<p><a href="#">Service provider organisation—number of contact hours, total N[NNNNNN]</a></p> <p><i>DSS specific information:</i></p> <p>A service contact must involve at least two persons, one of whom must be from a <a href="#">mental health-related non-government organisation</a>.</p> <p>Service contacts are not restricted to in person communication but can include telephone, video link or other forms of direct communication.</p> <p>Service contacts can either be with a client, or with a third party such as a carer or family member, other professional or mental health worker or other service provider.</p> <p>A service contact should be recorded for each client for whom the service is provided, regardless of the number of clients or third parties participating.</p> <p>There may be multiple service contacts on any one day for a client, including contacts involving third parties. If multiple service providers deliver a service contact to the same client concurrently a single service contact should be recorded. If multiple service providers deliver a service contact to the same client sequentially, a service contact should be recorded for each service provider.</p> <p>Services of an administrative nature are excluded. Examples include telephone contact to schedule an appointment; noting receipt of test results that require no further action; and noting a patient/client did not attend a planned service contact. These instances would not be regarded as service contacts.</p> <p>In instances where documenting the client's service contact details is separated in time from the service provision, the documenting of the contact details is not counted as a separate service contact.</p> <p>Travel to or from the location at which the service is provided, for example to or from outreach facilities or private homes, is not to be reported as a service contact.</p>	Mandatory	1
8	<p><a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a></p>	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
9	<p><a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{.N}]</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <a href="#">Education, employment and training</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p> <p><b>Exclusions:</b></p> <ul style="list-style-type: none"> <li>• Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li>• <a href="#">Volunteers</a>/unpaid staff (reported in <a href="#">Hours worked—volunteer/unpaid staff</a>).</li> </ul> <p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Peer workers</a> (also reported in <a href="#">Full-time equivalent paid peer workers (average)</a>).</li> </ul>	Mandatory	1
10	<p><a href="#">Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]</a></p> <p><b>DSS specific information:</b></p> <p>The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of <a href="#">Education, employment and training</a> services.</p> <p>Hours worked during the reporting period should be apportioned to the relevant funding stream.</p>	Mandatory	1
11	<p><a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <a href="#">Education, employment and training</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p>	Mandatory	1
12	<p><a href="#">Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)</a></p> <p><b>DSS specific information:</b></p> <p>Multiple SA2 codes are available to enable the recording of more than one geographical site of operation of the mental health service type.</p>	Mandatory	50



Seq No.	Metadata item	Obligation	Max occurs
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16	<a href="#">Sector development and representation mental health service type cluster</a>	Conditional	1
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**Conditional obligation:**

Data are only to be reported for this data element cluster if the reporting organisation provides [Sector development and representation](#) services.

1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a>	Mandatory	1
5	<a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{.N}]</a>	Mandatory	1

**DSS specific information:**

This data element should be calculated on an annual basis.

The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of [Sector development and representation](#) services.

FTE should be apportioned to the relevant funding stream.

**Exclusions:**

- Staff employed in roles only administratively and managerially related to the delivery of client services (reported in [Full-time equivalent paid overhead staff \(average\)](#)).
- **Volunteers**/unpaid staff (reported in [Hours worked—volunteer/unpaid staff](#)).

**Inclusions:**

- **Peer workers** (also reported in [Full-time equivalent paid peer workers \(average\)](#)).

6	<a href="#">Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]</a>	Mandatory	1
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**DSS specific information:**

The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of [Sector development and representation](#) services.

Hours worked during the reporting period should be apportioned to the relevant funding stream.

Seq No.	Metadata item	Obligation	Max occurs
7	<a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a>  <b>DSS specific information:</b>  This data element should be calculated on an annual basis.  The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <a href="#">Sector development and representation</a> services.  FTE should be apportioned to the relevant funding stream.	Mandatory	1
8	<a href="#">Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)</a>  <b>DSS specific information:</b>  Multiple SA2 codes are available to enable the recording of more than one geographical site of operation of the mental health service type.	Mandatory	50
17	<a href="#">Mental health promotion mental health service type cluster</a>  <b>Conditional obligation:</b>  Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Mental health promotion</a> services.	Conditional	1
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—number of schools participating in a program, total N[NNNN]</a>	Mandatory	1
5	<a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a>	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
6	<p><a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{,N}]</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <a href="#">Mental health promotion</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p> <p><b>Exclusions:</b></p> <ul style="list-style-type: none"> <li>• Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li>• <a href="#">Volunteers</a>/unpaid staff (reported in <a href="#">Hours worked—volunteer/unpaid staff</a>).</li> </ul> <p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Peer workers</a> (also reported in <a href="#">Full-time equivalent paid peer workers (average)</a>).</li> </ul>	Mandatory	1
7	<p><a href="#">Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]</a></p> <p><b>DSS specific information:</b></p> <p>The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of <a href="#">Mental health promotion</a> services.</p> <p>Hours worked during the reporting period should be apportioned to the relevant funding stream.</p>	Mandatory	1
8	<p><a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a></p> <p><b>DSS specific information:</b></p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <a href="#">Mental health promotion</a> services.</p> <p>FTE should be apportioned to the relevant funding stream.</p>	Mandatory	1
9	<p><a href="#">Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)</a></p> <p><b>DSS specific information:</b></p> <p>Multiple SA2 codes are available to enable the recording of more than one geographical site of operation of the mental health service type.</p>	Mandatory	50

Seq No.	Metadata item	Obligation	Max occurs
18	<a href="#">Mental illness prevention mental health service type cluster</a>	Conditional	1
<b>Conditional obligation:</b>			
Data are only to be reported for this data element cluster if the reporting organisation provides <a href="#">Mental illness prevention</a> services.			
1	<a href="#">Service provider organisation—source of funding, government authority mental health identifier code NNN</a>	Mandatory	1
2	<a href="#">Entity—Australian business number (ABN), identifier N(11)</a>	Mandatory	1
3	<a href="#">Service provider organisation—program name, text X[X(99)]</a>	Mandatory	1
4	<a href="#">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</a>	Mandatory	1
5	<a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{.N}]</a>	Mandatory	1
<b>DSS specific information:</b>			
This data element should be calculated on an annual basis.			
The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of <a href="#">Mental illness prevention</a> services.			
FTE should be apportioned to the relevant funding stream.			
<b>Exclusions:</b>			
<ul style="list-style-type: none"> <li>Staff employed in roles only administratively and managerially related to the delivery of client services (reported in <a href="#">Full-time equivalent paid overhead staff (average)</a>).</li> <li><a href="#">Volunteers</a>/unpaid staff (reported in <a href="#">Hours worked—volunteer/unpaid staff</a>).</li> </ul>			
<b>Inclusions:</b>			
<ul style="list-style-type: none"> <li><a href="#">Peer workers</a> (also reported in <a href="#">Full-time equivalent paid peer workers (average)</a>).</li> </ul>			
6	<a href="#">Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]</a>	Mandatory	1
<b>DSS specific information:</b>			
The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of <a href="#">Mental illness prevention</a> services.			
Hours worked during the reporting period should be apportioned to the relevant funding stream.			

Seq No.	Metadata item	Obligation	Max occurs
7	<a href="#">Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN</a>  <b>DSS specific information:</b>  This data element should be calculated on an annual basis.  The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of <a href="#">Mental illness prevention</a> services.  FTE should be apportioned to the relevant funding stream.	Mandatory	1
8	<a href="#">Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)</a>  <b>DSS specific information:</b>  Multiple SA2 codes are available to enable the recording of more than one geographical site of operation of the mental health service type.	Mandatory	50